

1. Who needs to be present, at a minimum, to update/make changes to a POC?

All members of the team need to be invited and this must be documented. If a member of the team cannot attend the reason must be in the notes. The team must review and all members sign off on the POC within 14 days of the meeting and provide any comments/questions/concerns.

2. Clarification regarding billing for monthly meetings (every 30 days) per the Wraparound process.

For CSEDW, a formal POC meeting is required every 90 days or when a Significant Life Event occurs. The WF should be informally reviewing the POC with the member and family at least once every 30-45 days during a visit to ensure there are no changes or updates required. If there are, the WF can call the team together for a formal review and update of the POC. The agency would bill T1016 for the number of units that correspond with the time spent at the meeting. For example, if the team met from 1-3 PM, the WF would bill 8 units as 1 unit = 15 minutes.

3. Clarification on completing family stories – some facilitators are not completing at all, or with families who were in the program prior to the Wraparound Facilitator learning about family stories. The facilitators need to be able to go back and complete if its not completed.

When completing the family story to adhere to NWIC standards, gathering information would happen over a period of time during other billable activities. Putting the document together along with the POC would be billable. If facilitators have not previously included the family story in the POC, they should do so at the next meeting.

4. Change to WF Caseload: If you have a member on a WFs caseload that is on hold but has never received one unit of CSED service, they do not have to be kept. If you have a member on hold that has received 1 unit of service, they do not need to stay on that WFs caseload but need to be placed on a separate list so when the member returns home, services can resume. If at the time member returns home and there is no capacity on a WFs caseload, the WF agency is responsible for finding another agency to transfer WF services, setting up transfer meeting, completing transfer, etc. If the agency is the therapist, the WF agency will find another agency and the current agency is responsible for the therapist or other equivalent staff to participate in the transfer meeting. Please remember that you can ask BMS for approval to go over WF capacity number if needed. WF provider must communicate with the MCO regarding managing WF caseloads and waitlists.

5. CANS Database: All CANS assessments that are completed for members should be uploaded to the database. When entering the CANS the date entered

WV CSED Waiver Frequently Asked Questions Updated 6/29/23

is the date the assessment was completed, NOT the date you are entering it in the database. Moving forward, CANS must be entered into the database by the 5th of each month after the CANS is completed. If you have any questions about entering the CANS, please reach out to Lydia Shaw cartwright15@marshall.edu or Tammy Pearson at tpearson@marshall.edu