

How to Apply for the Personal Care (PC) Services Program

1. What is the PC Program?

This is an in-home care program that allows Direct Care Staff to come into your home to assist you with your personal needs. Individuals eligible to receive this service must have a WV Medicaid card. To be eligible, an individual must have needs in at least three areas of activities of daily living.

2. How do I begin the process to apply for this program?

To start the process, you must get an application called a Personal Care- Medical Necessity Evaluation Request (PC-MNER) from the Bureau of Senior Services (BoSS) website at www.wvseniorservices.gov or on this Bureau for Medical Services website. You may also request the PC-MNER form be sent to you by calling BoSS at 304-558-3317. Have your treating physician (MD or DO), physician's assistant, or nurse practitioner complete, sign and submit it to the following:

KEPRO-PC

1007 Bullitt St. 2nd Flr.

Charleston, WV 25301

Toll Free: 1-866-385-8920

Fax: 1-844-794-6729

3. What happens after my PC-MNER form is completed?

You or your treating physician (MD or DO), physician's assistant, or nurse practitioner must mail or fax the PC-MNER form to KEPRO. A KEPRO RN will contact you to schedule a medical eligibility assessment in your home.

4. What services are available through the PC program?

You may receive assistance with activities of daily living from a Direct Care Worker. Activities of daily living include bathing, dressing, grooming, mobility, toileting and feeding.

If you require assistance with some of the activities of daily living mentioned above and are eligible for services, then a Direct Care Worker can also assist you with light housekeeping, laundry and meal preparation. If you only need assistance with these type activities and not activities of daily living you cannot receive Personal Care Services.

You may obtain further information from:

Bureau for Medical Services

Telephone: 304-558-1700

You can get a PC- MNER on this website as well.

Or

Bureau for Senior Services (BoSS)

Telephone: 304-558-3317

Website: <http://www.wvseniorservices.gov/HelpatHome/MedicaidPersonalCare/tabid/78/Default.aspx>

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