

West Virginia Quality Improvement Advisory Council Meeting	January 16, 2013 10:00am-4:00pm Bureau of Senior Services
Members Present:	
Jayne Lakes, Jeannie Elkins, Darrell Alt, Tahnee Bryant, Clarice Hausch, Steve Wiseman, Sam Walker Matthews, Christine Dickson, Jane Ketcham, Liz Bragg, Amber Hinkle, Jon Sassi	
Members Not Present:	
Norma McKee, Debra Higgins, Robin Hatcher, Libby Collins, Susan Striar May	
Others Present:	
Lori McGurty-APS Healthcare, April Goebel-APS Healthcare, Tiffany Angel-APS Healthcare, Nora Oscanyan-APS Healthcare, Randy Hill-Public Partnerships LLC, Pat Nisbet-Bureau for Medical Services, Marilyn Nichols-member of the public	
Meeting Minutes from October 17, 2012 were approved.	

MINUTES

Agenda Item	Welcome New Members, Approval of October 2012 Minutes, Announcements	Presenter	Jane Ketcham, April Goebel, All Members
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Introductions of existing members, as well as new members <ul style="list-style-type: none"> ○ Two new members did not respond to emails, April will follow-up • Minutes from October 2012 approved • No announcements 			
Action Items	Person Responsible	Deadline	
Follow-up with 2 new members	April Goebel	Next Meeting	

Agenda Item	BMS Updates	Presenter	Pat Nisbet
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Updated manual went into effect on January 1, 2013. • Focus Groups will begin soon to start asking individuals what is working or not working for the rewrite/application. Would like to have application ready by June 1, 2015 to send to CMS. • 731 people on the Wait List. Some families are having trouble accessing the Wait List Supports Grant. Clarice concerned that BHHF not abiding by lawsuit decision regarding the Wait List Grant. Jon reported that waitlist grant funds were being divvied out to individuals based on what dollar amount they had received in the past and that individuals farther down on the waitlist are unable to access these funds as a result. • Timeliness to get CIB back – going to turn into a Policy Clarification and put it on the next conference call. Will eventually be able to do own CIB and get them 			

<p>back within 48-72 hours.</p> <ul style="list-style-type: none"> BMS is working with OHFLAC regarding review questions, so that Waiver and OHFLAC will not be reviewing the same information twice. 		
Action Items	Person Responsible	Deadline
Ask Beth regarding Wait List Grant	April Goebel	Next Meeting
Rewrite Policy Clarification regarding CIB initiation	April Goebel	Next Conference Call

Agenda Item	Participant Directed Report	Presenter	Randy Hill
Discussion and Conclusions:			
<ul style="list-style-type: none"> Randy reviewed handout regarding Participant Directed – Personal Options numbers for the quarter. There are a total number of 357 at the end of December who have chosen Personal Options as their Service Delivery Model for the WV I/DD Waiver Program. Council would like to see a breakdown of reasons members opted off Personal Options (e.g., deceased, moved back to Traditional Services, etc.) Close to 10% of members have moved from Traditional Services to Personal Options for the WV I/DD Waiver Program. PPL gathering information regarding PDGS for BMS and Council. All individuals who deliver I/DD Waiver services via Personal Options are required to get Protective Services Record Check. Some have come back with substantiations, however about 50% of those individuals can show evidence that the issue has been resolved. Some are resulting in a hearing that slows down the process. Bureau for Children and Families has developed a process that is being looked at by the commission of BCF. Still having some issues with CIB checks. Focus Group has not started. Working to ensure Service Coordinators and other provider personnel understand that if there's a delay in the expected start date for Personal Options services that additional Traditional Services will be required and therefore must be purchased by the SC agency. Resource Consultant is investigating any situation regarding respite services. <ul style="list-style-type: none"> What services were provided prior to switch to personal options? What services are now being provided? There should be a level of Medicaid to review certain issues, for example a disagreement on an IPP from a guardian, etc. 			
Action Items	Person Responsible	Deadline	
List of extraordinary cases in which participants who utilize Personal Options are using an abundance of hours a day, e.g. there is only 1 worker.	Randy Hill	Next Meeting	

Agenda Item	Provider Disallowance Summary	Presenter	April Goebel
Discussion and Conclusions:			
<ul style="list-style-type: none"> • April reviewed Disallowance report for first quarter: Jul-Sept 2012. • Data not all in for last quarter: Oct-Dec 2012 however this was when the new tool was implemented therefore there are additional disallowances. Overall however providers are still doing well, even with the introduction of the new review tool. 			

Agenda Item	College of Direct Support	Presenter	Susan Givens
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Internet based computer program to train individuals who work with I/DD members. • 60 hours of training for a 2 year period and is very flexible and learner based. • Introduction to Developmental Disabilities. Scoring 80% on a pre-test allows students to “test out” of certain modules. If the pretest is not passed, participation in the module is required. • Reading level is at a 6th to 8th grade level. • Software can be purchased by an individual through e-commerce. • Cost of the program is based on the number of participants in the state. • Has to be an administrator at each agency – roles serve as the link between agency and College of Direct Supports, assist with log-on questions, register, edit/ delete learners, customize lesson plans, ensure best use of electronic text book, all documentation for pre and posttest, keeping track of retention rates. • 32 states are using this. • In order to purchase the technical assistance it is about \$3000, there is tier pricing for smaller agencies. Per contract fee/contract time. • Individual with College of Direct Supports has offered to come to talk to the group about it. • Concerns – reading level, computer access issues, potential for cheating without oversight. • Designed for two year program 30 hours first year and 30 hours the 2nd year. • For a demo - Collegeofdirectsupports.com • Many states write the requirement to use CDS into their Waiver. It is typical to have different reimbursement rates for individuals who did not go through College of Direct Supports. • Another option is that the Department of Education may offer a course for in-home workers. This is not an ideal option for I/DD as the model is more medically based and does not focus on the highly specialized needs of I/DD members. • Things for the group to consider: How will it affect the waiver program, how would it change the reimbursement rate, etc. • What are the next steps? 			

<ul style="list-style-type: none"> ○ Sam is developing small goals and then will be generating questions for the survey. Take the numbers from Waiver and combine into one document. ○ April will compile results of survey and report at next meeting. 		
Action Items	Person Responsible	Deadline
Survey for providers regarding college of direct supports	Sam Walker-Matthews; April Goebel	Next Meeting

Agenda Item	Development of Quality Improvement Plan	Presenter	All Members
Discussion and Conclusions:			
<ul style="list-style-type: none"> • April makes changes and edits to Work Plan. 			
Action Items	Person Responsible	Deadline	
Send out Change of Residence Policy to Council Members to discuss at next meeting (Regarding Provider of Last Resort)	April Goebel	Prior to Next meeting.	
Invite Marcus to talk about Money Follows the Person	Pat Nisbet	Prior to Next meeting.	

Agenda Item	Wrap-Up/Confirmation of Next Meeting	Presenter	Jane Ketcham
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Christine working on community activities and would like to forward information through APS and anything going on in community submit to Christine for a public calendar. 			
Meeting Minutes Submitted by April Goebel			