



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Jim Justice
Governor

Bureau for Medical Services
Home and Community-Based Services
350 Capitol Street, Room 251
Charleston, West Virginia 25301
Telephone: (304) 558-1700 Fax: (304) 558-1542

Bill J. Crouch
Cabinet Secretary

MEMORANDUM

To: Personal Care Services Provider Agencies

From: Teresa McDonough, Program Manager 
Personal Care Services Program

Date: July 26, 2017

All Personal Care Services Provider Agencies that have not used the Certificate of Need (CON) issued to them by the Health Care Authority within the last twelve months will be removed from the list of available Personal Care Agencies on the Bureau of Senior Services website, have their enrollment with Molina terminated, and their CON to provide Personal Care Services closed. This includes Senior Centers and Agencies that were "grandfathered in" to provide Personal Care Services and they would in effect lose the CON for their catchment area if they did not provide Personal Care services. Once the CON is closed, you must reapply should you decide to provide Personal Care Services again.

This requirement will be enforced beginning November 1, 2017. The Bureau for Medical Services (BMS) will begin reviewing Personal Care Services provider agencies beginning January 1, 2018, and then regularly after, to determine who has not provided services within the last twelve-month period.

cc: Patricia Nisbet, BMS-HCBS Director
Arlene Hudson, Director of Medicaid Services-BoSS
Tim Adkins, HCA Director Certificate of Need