# **Annual Outreach Report**

(Local Agency)

(Fiscal Year)

(Name, Title)

(Date Submitted)

## **Annual Outreach Report**

#### 1. State Goal (due August 1)

Enter one of the State goals.

## A. Methodology

Enter an outline of the objectives for how the local agency plans to meet the goal.

#### **B.** Evaluation

Enter how it will be measured if goal was achieved or not achieved.

#### C. Status for Mid-Year Report October 1 through March 31 (due May 15)

This section will be completed for the mid-year report. Outline what outreach activities were accomplished during October 1 through March 31.

### D. Challenges for Mid-Year Report

This section will be completed for the mid-year report. Outline challenges to meeting outreach goals throughout the first half of the fiscal year.

#### E. Successes for Mid-Year Report

This section will be completed for the mid-year report. Outline successes while meeting outreach goals throughout the first half of the fiscal year.

## F. Status for Final Report April 1 through September 30 (due November 15)

This section will be completed for the final report. Outline what outreach activities were accomplished during April 1 through September 30.

#### G. Challenges for Final Report

This section will be completed for the final report. Outline challenges to meeting outreach goals throughout the second half of the fiscal year.

#### H. Successes for Final Report

This section will be completed for the final report. Outline successes while meeting outreach goals throughout the second half of the fiscal year.

#### 2. State Goal (due August 1)

Enter one of the State goals.

## A. Methodology

Enter an outline of the objectives for how the local agency plans to meet the goal.

#### **B.** Evaluation

Enter how it will be measured if goal was achieved or not achieved.

#### C. Status for Mid-Year Report October 1 through March 31 (due May 15)

This section will be completed for the mid-year report. Outline what outreach activities were accomplished during October 1 through March 31.

#### D. Challenges for Mid-Year Report

This section will be completed for the mid-year report. Outline challenges to meeting outreach goals throughout the first half of the fiscal year.

### E. Successes for Mid-Year Report

This section will be completed for the mid-year report. Outline successes while meeting outreach goals throughout the first half of the fiscal year.

## F. Status for Final Report April 1 through September 30 (November 15)

This section will be completed for the final report. Outline what outreach activities were accomplished during April 1 through September 30.

#### G. Challenges for Final Report

This section will be completed for the final report. Outline challenges to meeting outreach goals throughout the second half of the fiscal year.

#### H. Successes for Final Report

This section will be completed for the final report. Outline successes while meeting outreach goals throughout the second half of the fiscal year.

#### 3. Local Agency Goal (optional, due August 1)

Enter a local agency goal (if applicable).

#### A. Methodology

Enter an outline of the objectives for how the local agency plans to meet the goal.

#### **B.** Evaluation

Enter how it will be measured if goal was achieved or not achieved.

#### C. Status for Mid-Year Report October 1 through March 31 (due May 15)

This section will be completed for the mid-year report. Outline what outreach activities were accomplished during October 1 through March 31.

#### D. Challenges for the Mid-Year Report

This section will be completed for the mid-year report. Outline challenges to meeting outreach goals throughout the first half of the fiscal year.

#### E. Successes for the Mid-Year Report

This section will be completed for the mid-year report. Outline successes while meeting outreach goals throughout the first half of the fiscal year.

#### F. Status for Final Report April 1 through September 30 (due November 15)

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#### G. Challenges for the Final Report

This section will be completed for the final report. Outline challenges to meeting outreach goals throughout the second half of the fiscal year.

#### H. Successes for the Final Report

This section will be completed for the final report. Outline successes while meeting outreach goals throughout the second half of the fiscal year.