

Meeting Minutes of the Governor's Council on Substance Abuse Prevention and Treatment Law Enforcement Subcommittee Tuesday, June 10, 2025, Approved

Attendees:

Subcommittee Members: Misty Atkins, Beth Bailey, Lata Menon, Errol Randle, Shawn Schwertfeger (chair), Kevin Williams

Subcommittee Members Not Attending: Adam Crawford, Julie Lockhart, Jason Milton, Brad Story

Office of Drug Control Policy Staff: Dr. Stephen Loyd, Justin Smith

Marshall University Staff: Bradley McCoy

Opening:

Chief Shawn Schwertfeger (Chair) provided welcome and opening remarks of this meeting of the Governor's Council on Substance Abuse Prevention and Treatment, Law Enforcement Subcommittee. The meeting was called to order on Tuesday, June 10, 2025, and was conducted by Zoom conference. A quorum was present to approve the May 13, 2025 meeting minutes. Lata Menon made a motion to approve the minutes, and Kevin Williams seconded the motion. There was no further discussion. The motion passed with all in favor, and none opposed. The purpose of this meeting was to discuss the 2025 key performance indicator (KPI) status and progress.

Agenda Items:

2025 KPI Updates and Performance Management Spreadsheet Review and Quarterly Progress Reporting

- Goal 1, Strategy 1, KPI 1: 100%, The Crisis Intervention Training (CIT) Summit is occurring this month on June 23-June 25, 2025. 200 plus are registered with a few seats left. There will be a Handle With Care training session at the Summit. CIT Training is also occurring in Wyoming County. An 8-hour abridged version of community CIT training is occurring in Martinsburg.
- Goal 1, Strategy 1, KPI 2: 50%, Lata Menon will track attendance and completion as these June trainings occur.
- Goal 2, Strategy 1, KPI 1: 50%, Justin Smith provides ongoing support and automatic updates.
- Goal 2, Strategy 1, KPI 2: 50%, There have been 22 spike alerts so far this year.
- Goal 2, Strategy 1, KPI 3: 50%, Justin Smith is working with Errol Randle to put together a presentation integrating ODMAP with his existing training. ODMAP training and reminders will also be presented at the CIT Summit.
- Goal 3, Strategy 1, KPI 1: 50%, Beth Bailey is doing emotional intelligence (EQ) training in Wyoming County in August. She is also presenting at fall conferences as well that will not be SIM-specific but about mental health and community policing. There will be some SIM-related things at the CIT Summit as well in partnership with Southern Highlands.

Lata Menon is looking for SIM facilitators and will ask for participants at the CIT Summit. They will have a training of trainers later this year for SIM training.

- Goal 3, Strategy 1, KPI 2: 50%, They will document all present at the June trainings.
- Goal 4, Strategy 1, KPI 1: 50%, Misty Atkins is presenting at the Monongalia County Summer School Conference so between 200 and 300 people will be trained in Handle With Care depending on session attendance.
- Goal 4, Strategy 1, KPI 2: 50%, It is pending completion of KPI 1.

Town Hall Meetings

- Bradley McCoy provided an overview of the Town Hall Meetings and their schedule. Town Hall Meetings will also be held in-person throughout a two-week period in Logan, Wheeling, the Eastern panhandle, and Charleston with more details about the date and location to come. The virtual format will be the same as in previous years. The virtual Town Hall Meetings are scheduled for:
 - Wednesday August 27th 10:00-12:00 (Virtual)
 - Wednesday September 3rd 1:00-3:00 (Virtual)
 - Wednesday September 10th 10:00-12:00 (Virtual)

Additional Discussion:

- None.

Adjournment:

Chief Schwertfeger closed the meeting by thanking all Subcommittee members for their attendance and participation. The Subcommittee will meet again on Tuesday, July 8, 2025 at 9:00 AM.