

# Meeting Minutes of the Governor's Council on Substance Abuse Prevention and Treatment Prevention Subcommittee Thursday September 19, 2024, Approved

## Attendees:

**Subcommittee Members Attending:** Michele Bowles, Tahnee Bryant, Lori Garrett-Bumba, Stephanie Hayes (co-chair), Nancy Hoffman, Gig Robinson, Amy Saunders (co-chair), Elizabeth Shahan

**Not Attending:** Christina Chill; Tammy Collins; Jostin Holmes; Jenny Lancaster; Melanie Purkey (co-chair); Greg Puckett; Jessica Smith

**Marshall University Staff:** Bradley McCoy

## Opening:

Amy Saunders (co-chair) provided welcome and opening remarks of this meeting of the Governor's Council on Substance Abuse Prevention and Treatment, Prevention Subcommittee. The meeting was called to order on Thursday, September 19, 2024, and was conducted by Zoom conference. A quorum was present to approve the August meeting minutes. Tahnee Bryant made a motion to approve the minutes which was seconded by Michele Bowles. There was no further discussion, and the minutes were approved with all in favor, and none opposed. The purpose of this meeting was to conduct regular business of the Subcommittee related to the 2024 and 2025 Substance Use Response Plan.

## Agenda Items:

### Review Town Hall Meeting Report

- The group discussed the report and agreed to look over it in preparation for drafting the 2025 Plan. Amy Saunders identified more themes for consideration such as more evidence-based practices and more public-facing stakeholder meetings. The meetings of this subcommittee are public and listed on DHHR's West Virginia Governor's Council webpage. A suggested solution was more Town Hall Meetings to inform the public for more open two-way or top-down/bottom-up communication. They could also host evening meetings so that normal work hours do not prevent community attendance.
- As for the counties who were not represented in these Town Hall Meetings, they want to consider counties that travel to others for their services, resources, and treatment.
- For the 2025 Plan, the group needs to consider the following: funding availability, capacity, overlap with grants and Prevention Lead Organization strategic plans. They need to be aware of how they all align their goals.
- For next year's Town Hall Meetings, the group would like to consider how to better engage participants. Many are just there to listen rather than give feedback specifically about the plan. The group would like to better communicate the desired format.

### **Finalize Quarter 3 KPI Progress**

- Amy Saunders shared the Quarter 3 KPI Progress document with the group. Members of the group shared updates with her via email and she synthesized them into the report. She will send the final document to Bradley McCoy by September 27, 2024.

### **Establish Planning Schedule (Final Plan Due November 15, 2024)**

- The group discussed that the final plan will be due by November 15th. This will be discussed at the October meeting.

### **Additional Discussion**

- The group reconfirmed subcommittee membership. They would like to reach out to those who have not attended in a while to reconfirm their membership or suggest a replacement from their organization. Staff need to reconfirm who is the ODCP representative for the group. They would like to potentially add members from Juvenile Justice, suicide prevention, gambling prevention, or First Choice Services.
- The group would like a reclarification of ODCP's guidelines for the group. This includes the rules for those who can be a voting member of the subcommittee. There were original guidelines set in place, but these will need readdressed given turnover at ODCP.
- The group discussed how to share documents with each other. They suggested maybe a Basecamp account that Jenny Lancaster could help with.
- The First Foundation will be attending the October meeting.
- The group would like to pull data together to show the effectiveness of prevention both for funders and to consider areas of prioritization for the 2025 Plan.
- The Spark Symposium is October 16 and 17 in Morgantown, which is a statewide meeting to showcase effective work in this space.

### **Adjournment:**

Amy closed the meeting by thanking all subcommittee members for their attendance and participation. The subcommittee will meet again on October 17, 2024.