

Meeting Minutes of the Governor's Council on Substance Abuse Prevention and Treatment Prevention Subcommittee February 9, 2023, Approved

Attendees:

Tahnee Bryant, Michele Bowles, Tammy Collins, Stephanie Hayes, Nancy Hoffman, Deb Koester, Jenny Lancaster, Greg Pickett, Amy Saunders (co-chair), Elizabeth Shahan, Nikki Tennis

Opening:

Amy Saunders (co-chair) provided welcome and opening remarks of this meeting of the Governor's Council on Substance Abuse Prevention and Treatment, Prevention Subcommittee. The meeting was called to order on Wednesday, February 9, 2023 and was conducted by Zoom conference. A quorum was present to approve December meeting minutes. Greg made the motion to approve the minutes and Nancy seconded the motion. The purpose of this meeting was to review the Prevention Summit and identify 2023 implementation planning strategies and documentation of KPI outputs.

Agenda Items:

2023 West Virginia Prevention Summit Review:

- Jenny shared the post-event report from the 2023 Prevention Summit. She reported that 649 registered for the event and 436 attendees. This includes booth and webinar statistics. Jenny noted that the webinar is available on the Help & Hope website.
- Tahnee noted statistics for Prevention Day at the Legislature on January 11, 2023 are also available. Attendees included 230 pre-registered for the event and 211 livestream viewers. Troubleshooting sound systems and sound checking beforehand were suggested for the following year. Tahnee notes that more interaction with legislators would also be beneficial. Greg states that he can sponsor catering, as well as introducing champions to speak. Nikki suggested a press release with early preparation.
- Amy noted that they had the largest delegation at CADCA, with almost 100 members attending. Tahnee and Greg stated a new grant opportunity is available for prevention funding.

2023 Implementation Planning and Documentation of 2023 KPI Outputs

- Deb noted that KPIs marked 100% complete require an associated output for the legislature. Outputs have been identified as follows:

Goal 1

- Strategy 2, KPI 1: Statewide Prevention Resource Warehouse
- Strategy 2, KPI 2: A list of prevention mentors per region
- Strategy 2, KPI 3: Training meetings and Prevention steering committee minutes/agendas
- Strategy 2, KPI 4: A list of champions per region

Goal 2

- Strategy 1, KPI 1: Guidance document with recommended interventions (reviewed and updated) and reference to clearinghouse for evidence-based curriculum

Goal 3

- Strategy 1, KPI 1: Targeted messages established quarterly
- Strategy 2, KPI 1: Stakeholder meeting minutes/agendas
- Strategy 2, KPI 2: Checklist tool to review communications and minutes/agendas from media training in March

Goal 4

- Strategy 1, KPI 1: State and regional prevention plans
- Strategy 1, KPI 2: Training opportunity posts

Additional Business:

- Tahnee suggested inviting Gig Robinson to be a subcommittee member. Jostin Holmes will also be invited.
- Nancy shared that WVAAR has been promoting a monthly Prevention Power Hour to report on different topics in evidence-based training.
- The subcommittee discussed moving KPI progress to work group meetings. Additionally, members addressed the potential of more frequent check-in meetings to discuss timely issues related to tobacco/vaping prevention matters.
- Michele noted a cost-free Catch My Breath training is coming up. She will email the committee with the registration link.
- Greg stated that the Alcohol Summit will be held October 10th-12th, with law enforcement training primarily on the 10th.

Adjournment:

Amy will send out a doodle poll to subcommittee members to decide on a meeting time surrounding timely tobacco/vaping prevention matters. Amy closed the meeting by thanking all subcommittee members for their attendance and participation. The subcommittee will meet again in March.