

**PURPOSE:** To establish requirements necessary for all applicants seeking re licensure and authorization to be credentialed and practice at the Emergency Medical Responder level in West Virginia.

**POLICY:** To ensure consistent standards and procedures for continued licensure as an Emergency Medical Responder (EMR) in West Virginia.

**PROCEDURE/REQUIREMENTS:**

**A.** Licensure shall be renewed every two (2) years.

**B.** EMR licenses shall expire September 30.

**C.** Educational Requirements:

1. **Recertification Course** – All West Virginia certified EMRs are required to meet recertification standards as outlined below. Satisfaction of recertification standards may be obtained through either of the following two mechanisms:

- i. Successful completion of the National Component of the National Registry's National Continued Competency Program (NCCP), **or**
- ii. Successful completion of an EMR refresher course approved by WVOEMS. (*The approved EMR refresher course shall satisfy all topic requirements as outlined in the National Component of the Registry's National Continued Competency Program (NCCP) and may be used to satisfy the NCCP component.*)

**NOTE:** *Both options require completion of the WVOEMS State and Federal requirements per respective policy. Application of hours to meet the National Registry NCCP model in another state SHALL NOT constitute meeting the requirement for State certification in West Virginia.*

2. Practical skills are required for recertification; evaluations shall be performed at the squad level, through a WVOEMS-endorsed education institute. Providers who are not affiliated with an EMS agency must complete the skills through a WVOEMS-endorsed education institute directly. Skills at the EMR level may be completed through a WVOEMS-approved skills module utilizing WVOEMS-approved skill sheets.
3. Successfully complete Hazmat Awareness training meeting OSHA 1910.120 or higher standards. (3 hours)
4. Successfully complete a WVOEMS-approved MCI refresher training program or disaster management-related training/exercise. (2 hours)

5. Possess a valid CPR certification from an approved CPR Training course meeting WV §64 CSR 48-6.7.a.4 at the professional/healthcare provider level. *Certification card required.*
- D. **On-Line Courses** – Distributive education shall be accepted in accordance with National Registry and the WVOEMS policy.
- E. **National Registry:** *(ensure this is completed and expiration date updated prior to submitting for WVOEMS licensure)*
1. Complete all requirements for recertification outlined by National Registry and submit per National Registry guidelines. (16 Hours Total)

**Important Notice:** An EMR/EMT/AEMT/Paramedic certified by the WVOEMS must be continually certified by the National Registry of Emergency Medical Technicians (NREMT) during the duration of your WVOEMS licensure. Failure to retain uninterrupted National Registry Certification will result in the immediate suspension of your WVOEMS license and your right to practice in West Virginia.

- F. Apply for relicensure by completing an application in your Image Trend account between January 1 and June 30 prior to the end of the applicant's certification period. The application deadline is 90 days prior to expiration (*Legislative Rule 64.48.6.4.1*). *Example: expire September 30 must submit by June 30.*
- G. Submit the appropriate fees as required in WV §64 CSR 48-6.8 and 48-6.9.
- H. Disclose any limitation or exclusion by any EMS Agency, EMS Medical Director, or any other healthcare professions certification or licensing authority in any state, territory or the U.S. Military Services.
1. Proof of education shall be verified through your Image Trend account and shall be subject to audit at any time during the certification/recertification process or during an active investigation.

This policy replaces all policies for EMR recertification prior to April 1, 2025.  
APPLICABLE CODE/RULE: WV Code §16-4C-6, §16-4C-8.1, and §64 CSR 48-6.