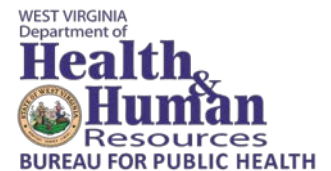


Environmental Health

Brad Cochran, R.S.

Office of Environmental Health Services
Public Health Sanitation Division Director
Local Health Administrator Training
November 18, 2015



- **Environmental Engineering Division (EED)**
- **Radiation, Toxics, and Indoor Air Division (RTIA)**
- **Public Health Sanitation Division (PHS)**
- **Additional Unit:**
Administrative Services/Readiness

- Primary Responsibility: Public Water Systems
 - Compliance and Enforcement
 - Data Management
 - Training and Certification
 - Infrastructure and Capacity Development
 - Source Water Protection

- Asbestos Compliance
- Certification and Licensing
- Childhood Lead Poisoning Prevention
- Indoor Air
- Radiological Health
- Clandestine Drug Laboratory Remediation

MISSION

Develop, Administer, and Implement a statewide program designed & dedicated to the eradication, control and constant improvement of environmental & public health sanitation factors that may, through direct or indirect causes, adversely affect the health and well-being of our citizens, a community or state as a whole.

GOALS

- Assure provision of a safe food and milk supply for state residents and visitors through regulation of the industries.
- Protect the public from infectious microorganisms through the proper handling, treatment and disposal of medical waste.
- Control general environmental factors.
 - Development and implementation of regulations and standards.
 - Assist with public health assessments, investigations, studies.

GOALS (continued)

- Assure a well-trained staff of professional sanitarians throughout the state.
- Promote quality, effective environmental health programs at the local level.
 - Provide leadership for local sanitarians
 - Serve as consultants, technical advisors
 - Develop interpretations, policies, standards

Central Office

- Director
- Assistant Director
- 5 Program Managers
- 2 Sanitarian Chief
- 2 Secretarial

District Offices

- 3 District Milk Sanitarians
- IMW Inspector
- Sewage Assistant
- 5 Secretarial (shared)
- 6 District Sanitarians

Public Health Sanitation Division

WV Bureau for Public Health
Office of Environmental Health Services
Public Health Sanitation Division

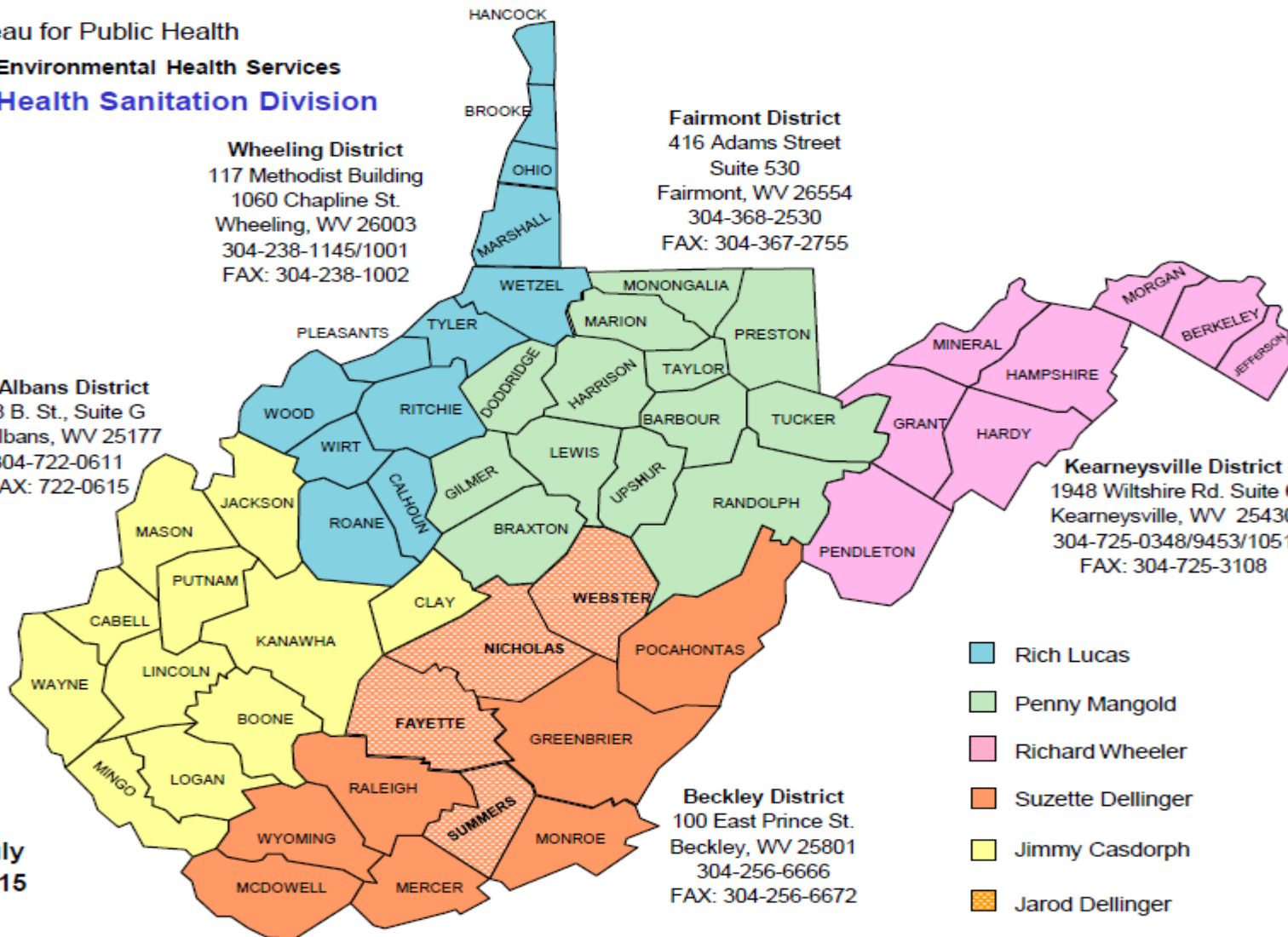
Wheeling District
117 Methodist Building
1060 Chapline St.
Wheeling, WV 26003
304-238-1145/1001
FAX: 304-238-1002

Fairmont District
416 Adams Street
Suite 530
Fairmont, WV 26554
304-368-2530
FAX: 304-367-2755

St. Albans District
808 B. St., Suite G
St. Albans, WV 25177
304-722-0611
FAX: 722-0615

Kearneysville District
1948 Wiltshire Rd. Suite 6
Kearneysville, WV 25430
304-725-0348/9453/1051
FAX: 304-725-3108

Beckley District
100 East Prince St.
Beckley, WV 25801
304-256-6666
FAX: 304-256-6672



- Rich Lucas
- Penny Mangold
- Richard Wheeler
- Suzette Dellinger
- Jimmy Casdorph
- Jarod Dellinger

**July
2015**

Program Staff

Judy Vallandingham, R.S., Assistant Director

Richard Peggs, R.S., Milk Program Manager

Dave Thornton, R.S., Bottled Water/Pathogen Control Program
Manager

Judy Ashcraft, R.S., General Sanitation Program Manager/Training

Rick Hertges, R.S., Onsite Wastewater Program Manager

Jessica Shreve, R.S. Onsite Assistant (Fairmont Office)

Jessica Douglas, R.S., Food Program Manager

Wayne Powell, R.S., Food Program Assistant

MILK PROGRAM

- Producer dairy farms
- Pasteurization plants
- Raw and pasteurized samples
- Bulk milk haulers
- Cheese producers
- Local HDs- collect milk samples (finished product)

BOTTLED WATER PROGRAM

- WV bottling plants/distributors
- Out-of-state distributors

INFECTIOUS MEDICAL WASTE PROGRAM

- Small and large quantity generators
 - Issuance of permits for large quantity generators
- Commercial treatment facilities
- Operator training/certification
- Alternative treatment review/approval

General Sanitation Program

- Recreational Facilities
- Schools
- Institutions
- Lodging Facilities
- Care Facilities
- Mass Gatherings
- Disaster Sanitation
- Child Care Centers
- Recreational Water Facilities
- Body Piercing/Tattoo Studios
- Manufactured Home Communities

On-site Wastewater Program

- Individual on-site disposal systems
- On-site evaluations, technical assistance
- Certify sewage system installers
- Training courses, study materials
- Sewage Advisory Board

Sanitarian Training Program

- Required by State Board of Sanitarians (WV Code § 30-17)
- 8 weeks classroom, 1 week field OJT - Food
- Conducted annually, fall/winter
- Charleston and Morgantown
- Lecturers include Sanitarians, Engineers, Microbiologists, Epidemiologists, and other technical and administrative staff within OEHS, WVU, WVBPH

Food Program

- Retail Food Establishments
- Food Manufacturing Facilities
- Farmers Markets

Local Health Department Role in EH Programs

- One of the Basic Public Health Services
- Authority derived from WV Code § 16-2-11(a)(ii)

General Sanitation

- Legislative Rule 64CSR18
- Issuance of operational permits
 - Does not apply to colleges and universities
 - Public Restrooms
- Requires annual inspections
 - Colleges, universities, and public restrooms- complaint basis only

Child Care Centers

- Legislative Rule 64CSR21
 - Issuance of operational permits
 - Requires an inspection every six months

Recreational Water Facilities

- Legislative Rule 64CSR16
- Issuance of operational permits
- Requires an inspection not less than two times per year/season
 - Includes water samples

Body Piercing/Tattoo Studios

- WV Code § 16-37 and Legislative Rule 64CSR80
- WV Code § 16-38
 - Issuance of operational permits
 - Requires annual inspections
 - Body Piercing Technicians are licensed by OEHS

Manufactured Home Communities

- Legislative Rule 64CSR40
- Issuance of construction and operational permits
- Requires annual inspection

On-site Wastewater

- Legislative Rule 64CSR9
 - Issuance of construction permits
 - Inspections
 - Issuance of Septic Tank Cleaners permits
 - Subdivision requirements
 - Recommend renewal of Installer Certifications
- Legislative Rule 64CSR47
 - Design Standards for construction

Food Program

- Legislative Rule 64CSR17
 - Adopts 2005 FDA Food Code
 - Issuance of operational permits
 - Requires an inspection every six months*
- Legislative Rule 64CSR102
 - Allows for a Statewide Permit or Local Permit

Individual Water Supplies

- Legislative Rule 64CSR19
 - Issuance of permits to drill, construct, alter, or abandon
 - Requires completion reports within 30 days
 - Well Driller and Pump Installer Certifications
- Legislative Rule 64CSR46
 - Design Standards for construction, abandonment
 - Pump Installation

Other Programs

- Clean Indoor Air Regulations
- Animal Encounters
- Investigation of Nuisance Complaints
- Tanning Facilities



Public Health Sanitation Division

Major Programs

Body Piercing
Bottled Water
Disaster Information
Food Sanitation
General Sanitation
Individual Water Supply
Infectious Medical Waste
Milk
Other Programs
Recreational Water Facilities
Sewage
Training

Responsible for developing, administering, and implementing a statewide program designed and dedicated to the eradication, control, and constant improvement of environmental and public health sanitation factors that may, through direct or indirect causes, adversely affect the health and well-being of people.

Contact

Information:

Central Office staff
PHS District Offices staff
Public Health Sanitation District Map
PHS & Environmental Engineering District Map
Local Health Department Offices
Public Health Sanitation Division Organizational Chart

Announcements:

NEW! [Farmers Market Vendor Application - Click here for application](#)

Registration Form for Fairs, Festivals and Farmers Markets - Click here for form

UPDATED! [F-16 Uniform Farmers Market Vendor Permits for Farmers Markets - Click here for procedure](#)

NEW! [F-17 Minimum Guidelines for Food Handler Training - Click here for more information](#)

Other Items

Environmental Health Procedures Manual
Forms & Applications
In-Service Meetings
Legislative Rules
Liaison Committee Minutes
Links

On-line Applications and Payment Options:

NEW! [On-line Application and Payment Option for *Renewal* of Infectious Medical Waste Facility Permit](#)

[Click here for information on On-Line Application and Payment](#)

New or Renewal for Permit to Distribute Bottled Water [Click here for instructions](#)

New or Renewal for Body Piercing Technician Certificate of Registration [Click here for instructions](#)

Permit Fees for Environmental Health Programs

- WV Code § 16-2-11 (b)(5)
- Legislative Rule 64CSR30
 - Sets maximum allowable amounts
 - Pro-rate fees based on issue /expiration dates
 - 25 % maximum allowable increase per year
 - Allows for a late fee
 - Approval Process

Environmental Health Fees for Service

- WV Code § 16-2-11 (b)(6)
- Legislative Rule 64CSR51
 - Section 9.3. Basis for Fees - Local board of health maximum fees may be based on the actual cost of service delivery plus administrative overhead. Administrative overhead may include but is not limited to: 1) salaries and wages; 2) other direct costs; 3) that portion of the general and administrative costs, to include the administrator, secretaries, clerks, financial management and other overhead expenses, which contribute to the delivery of the service, and 4) other relevant factors that support or influence the proposed fees
 - Approval Process

Common Environmental Health Fees for Services

- Food Worker Training (food handler's cards) and off-site classes
- Duplicate Permits
- Home Loan Evaluations- septic systems
- Home Loan Evaluations- individual water wells
- Water Samples
- Re-inspection Fees
- Plan Review Fees
- Consultative Services (normally done in the field)
- Home owner exams- septic and well pump installation

Contact Information

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Public Health Sanitation Division Director

Office of Environmental Health Services

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Charleston, WV 25301-3713

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Questions

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