

West Virginia Commission for the Deaf and Hard of Hearing

Minutes
February 3, 2017

WVSDB
301 East Main Street, Romney, West Virginia

Commission Members Present:	Commission Members Absent:	Commission Staff Present:	Visitors:	Interpreters:
<ul style="list-style-type: none"> • Paul See • John Burdette • Gloria Hollen • Annette Carey • Roy Forman • Tammy Phillips • Gwen Bryant • David Blaine • Pam Roush • Martin Keller • Crystal Miller <i>(proxy for R. Gill)</i> • John Milliman <i>(proxy for S. White)</i> • Angela Wilson <i>(via phone)</i> 	<ul style="list-style-type: none"> • Christina Mullins • Nancy Sullivan • Karen McNealy 	<ul style="list-style-type: none"> • Earnest Covington • Sarah Lowther 	<ul style="list-style-type: none"> • Paula Forman • Earl Hollen • Ruby Losh • Donna Williams • Gina Desmond • Scott Hottle • April Hottle • Jason Kapcala • Holly Fox • Enis Schauffner • Rachel Rajca 	<ul style="list-style-type: none"> • Stephenie Woodall • Dean Englehaupt

I. Call to Order

Paul See called the meeting to order at 9:47 a.m.

II. Reading of Mission Statement and Introductions

- Pam Roush read the Mission Statement.
- Dr. David Blaine was welcomed to the Board as the Otolaryngologist member.

III. Public Comments

- April Hottle
 - She is glad to be at the Board meeting and likes being involved. She is also hoping a partnership is possible with LEAD-K to do great things for kids.
- Gina Desmond
 - She works with Disability Rights of West Virginia. She wants to continue to work with the Commission in the future.
- Enis Schauffner
 - She helps to provide live transcribing at the Board meetings. She also provided the website to view the live transcript of the meeting.

IV. Minutes

The minutes from the November 4, 2016 meeting were reviewed. Martin Keller made the motion to approve the minutes. David Blaine seconded. Minutes were approved.

V. Staff Report

Earnest Covington shared information from the written staff report.

- Highlights included:
 - a. The Strategic Plan was updated at the Board Retreat on November 3, 2016.
 - b. Issues with the EIPA contract have been resolved. The new contract is in place as of November 30, 2016. WVCDHH is now able to work with Janelle St. Martin to provide the EIPA test to applicants.
 - c. On of December 14, 2016, the Governor reappointed Gwen Bryant and Karen McNealy to the Board. Dr. David Blaine was also appointed at that time.
 - d. WVCDHH is awaiting final approval for the new Interpreter Coordinator position. Sarah's promotion to Project Director has been approved and is being processed.
 - e. The solicitation for bids for contractual interpreters with WVCDHH was published on January 18, 2017. The bids closed at noon on January 31, 2017. Eleven bids were received and are under review. The new contracts will be in place by March 2017.
 - f. The ITF is on indefinite suspension until further notice. WVCDHH would like the see the ITF transition into a WV state chapter of RID.
 - g. CapTel captioned telephones have been ordered and will be added to the Telephonic Communication Device Loan Program. After the CapTel devices have shipped, they can be offered to members of the community. WVCDHH has also been listed on the CapTel website as a state program that offers CapTel devices.
 - h. WV Deaf Awareness Day will be held on March 13, 2017 in the Upper Rotunda of the State Capitol. Agencies, organizations, and other groups involved in the D/HH community have been invited to attend and/or exhibit.
 - i. An audit on Participant Initiated Non-RID Activities (PINRA) activities was initiated by RID. Results from the audit were provided on November 8, 2016. WVCDHH passed.
 - j. On the WVCDHH Facebook page, we have gained 14 likes since November 4, 2016 for a total of 688. We had three posts gain over 350 "reaches." Our highest was 843 people reached from a single post.

VI. Committee/Task Force Reports

1. Executive Committee: No report.
2. Interpreter Task Force: No report.
3. Nominating Committee:
 - The D/HH position previously held by Marty Blakely is vacant.
 - The candidate chosen to fill the position did not respond to the nomination. A new candidate will need to be nominated.
 - The Nominating Committee will meet at a later date to review applications and choose a new candidate for nomination to the Board.

VII. Strategic Plan

- The Strategic Plan was updated at the Board Retreat on November 3, 2016.
- The updated Strategic Plan was presented to the board for final approval.
- Gloria Hollen made the motion to approve the Strategic Plan. John Burdette seconded. The updated Strategic Plan was approved.

VIII. Board Member Reports

- Annette Carey
 - On February 28, 2017, she will be retiring after thirty-seven years working with the Deaf, Deafblind, and Hard of Hearing.
 - A replacement has not been named. The position has not been posted yet.
- Martin Keller
 - WVSDDB Updates:
 - a. The superintendent under the Board of Education resigned last year.
 - b. FSA Day will be held on May 20, 2017 at 8:00 a.m. until 4:00 p.m. There will be family activities for everyone to enjoy.
 - c. Donna Williams presented information in PowerPoint format on Language Equality and Acquisition for Deaf Kids (LEAD-K). This is House Bill 2571. Delegate Ruth Rowan is the lead sponsor for the bill.

IX. Future Meeting dates

- May 19, 2017 – Wheeling, WV
- August 3, 2017 – Beckley, WV

X. Adjournment

The meeting adjourned at 12:20 p.m.