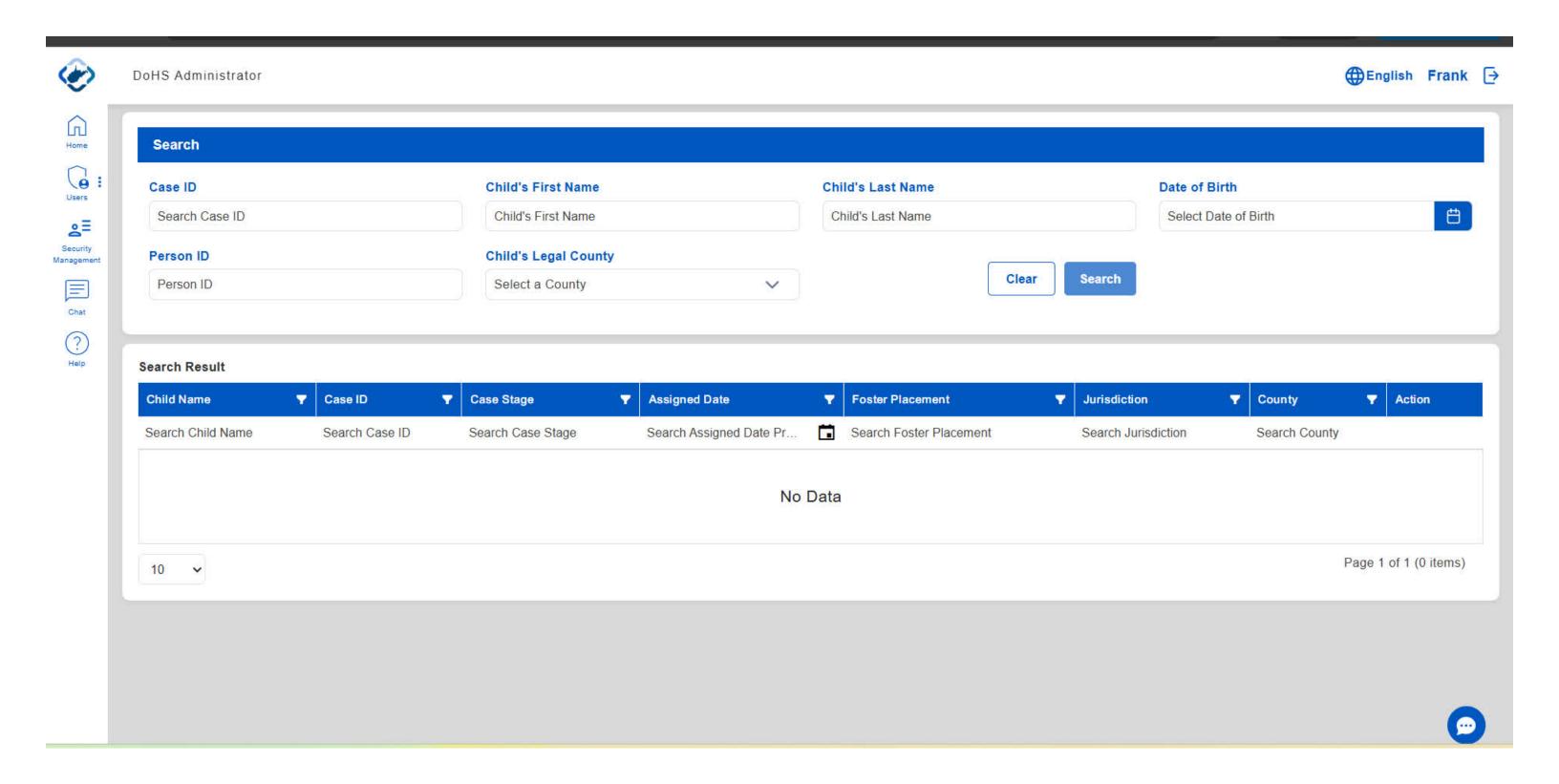
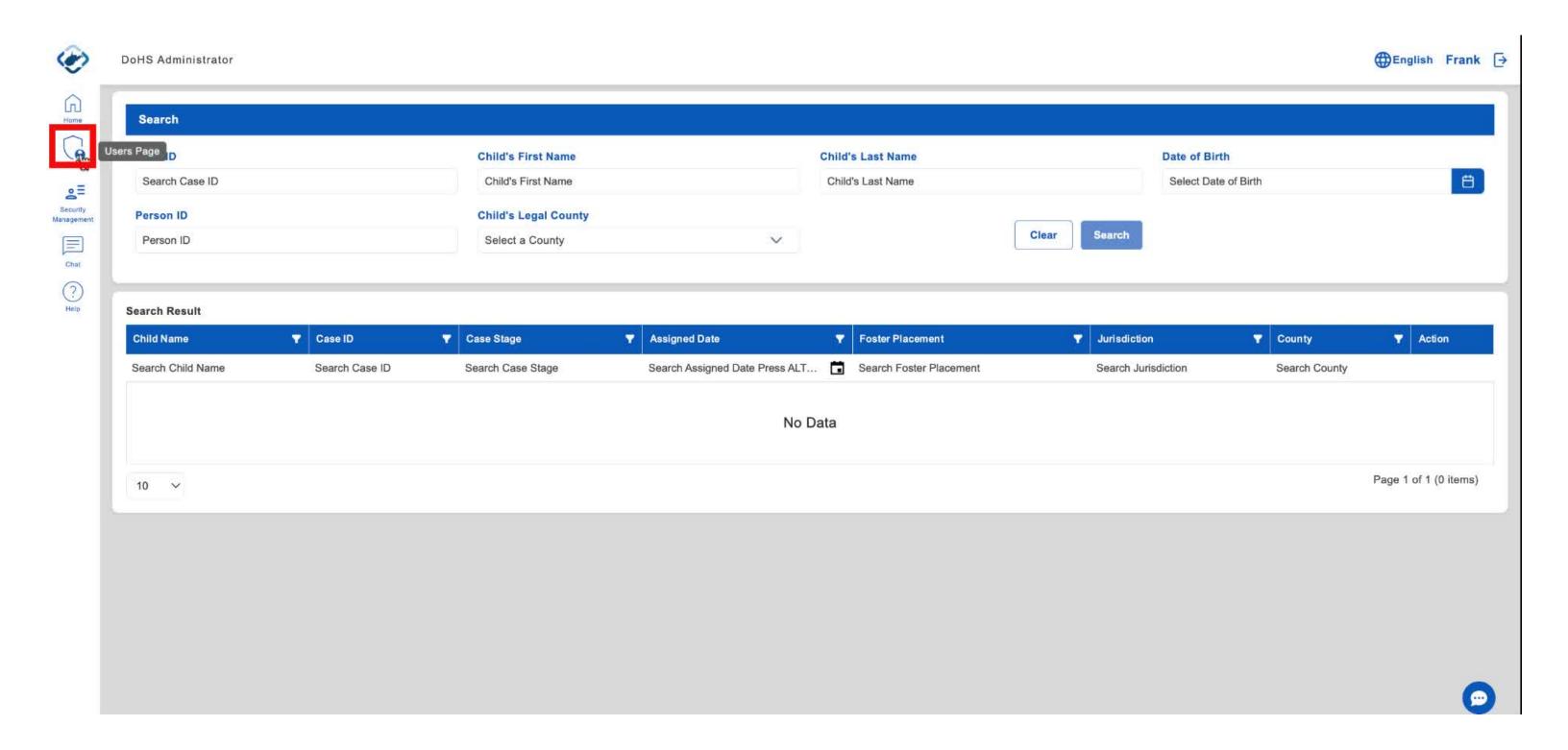
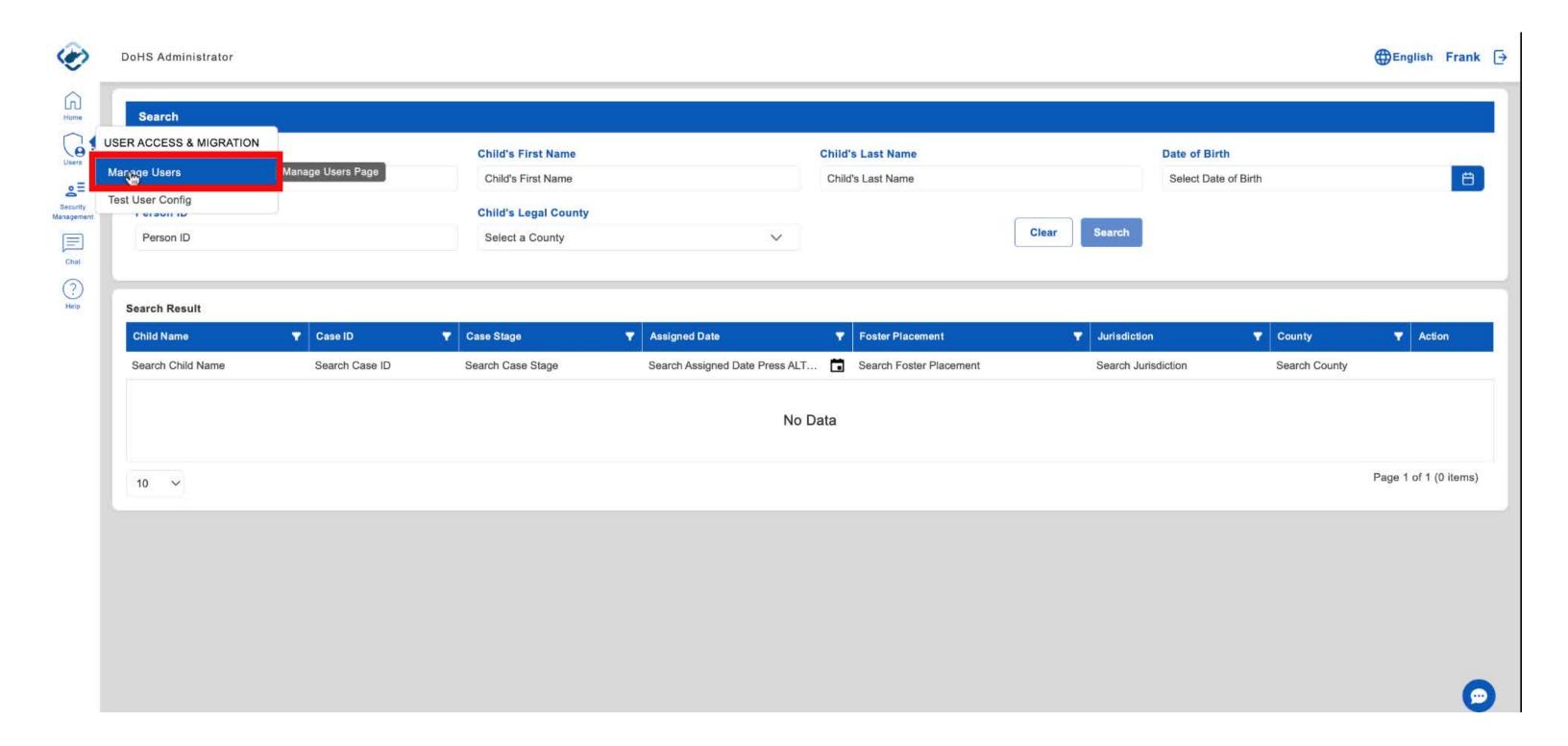
Log in to the system as an Administrator. Upon successful login, you will be directed to the Administrator Dashboard, which serves as the home page



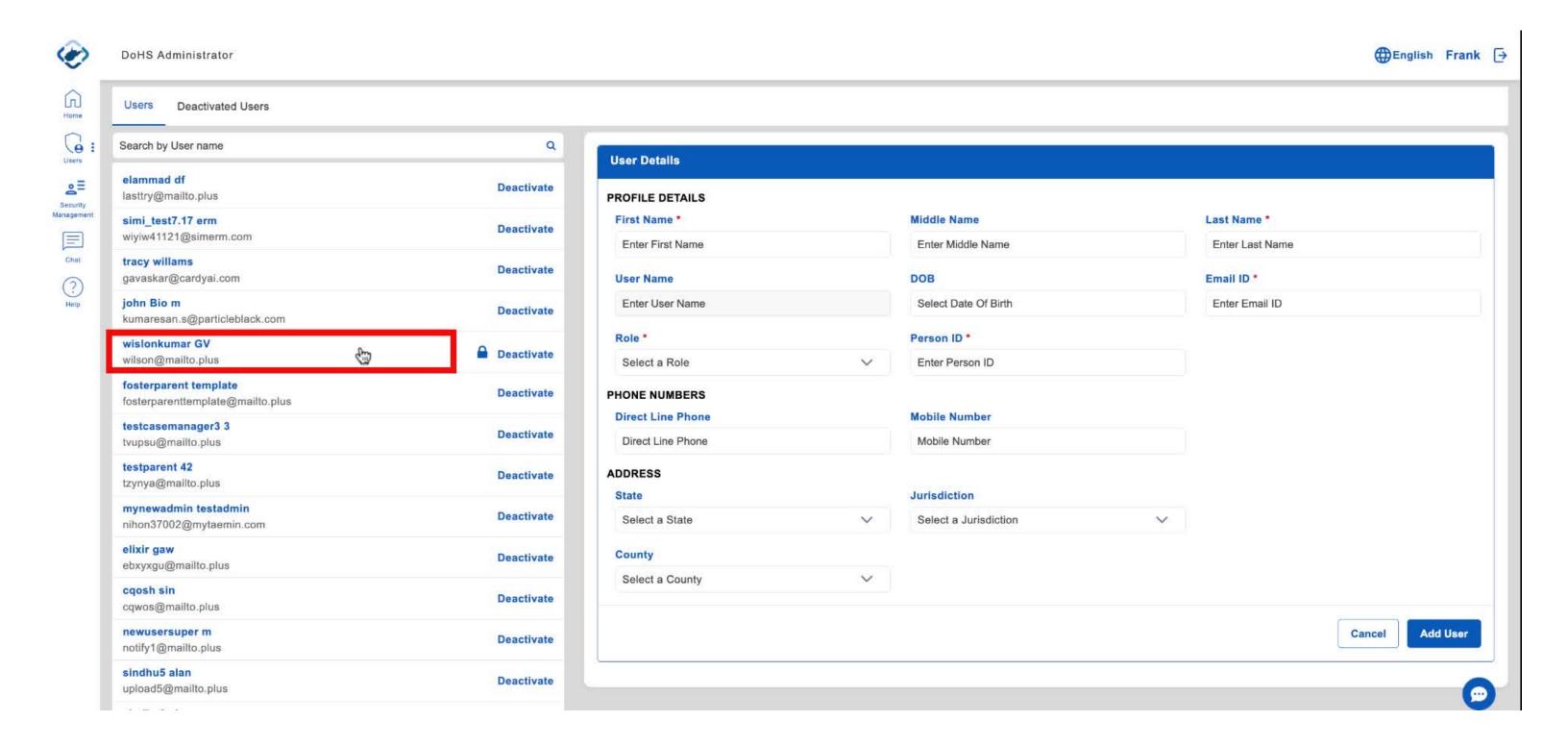
Click on the "Users" icon in the side menu



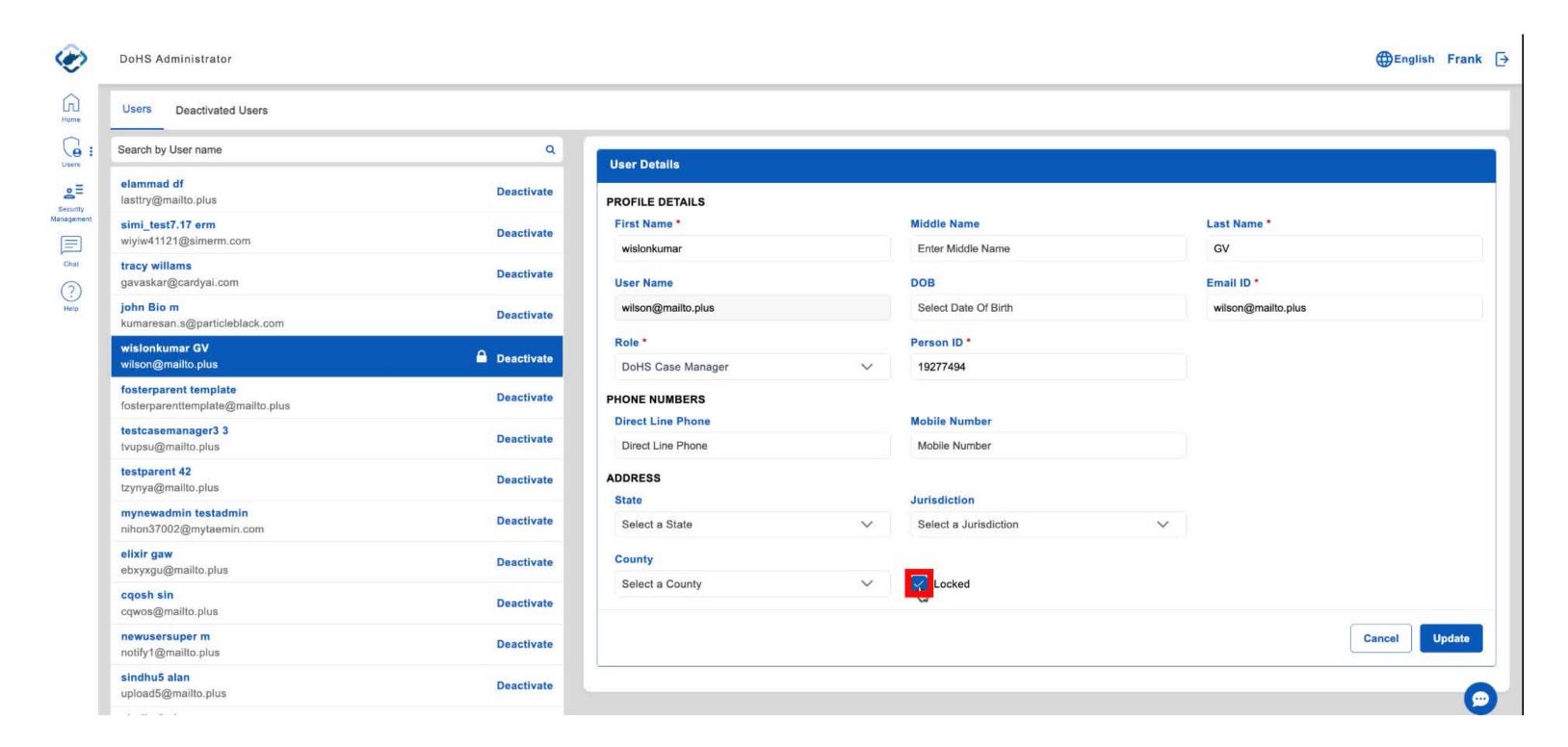
Click on "Manage Users" from the dropdown menu.



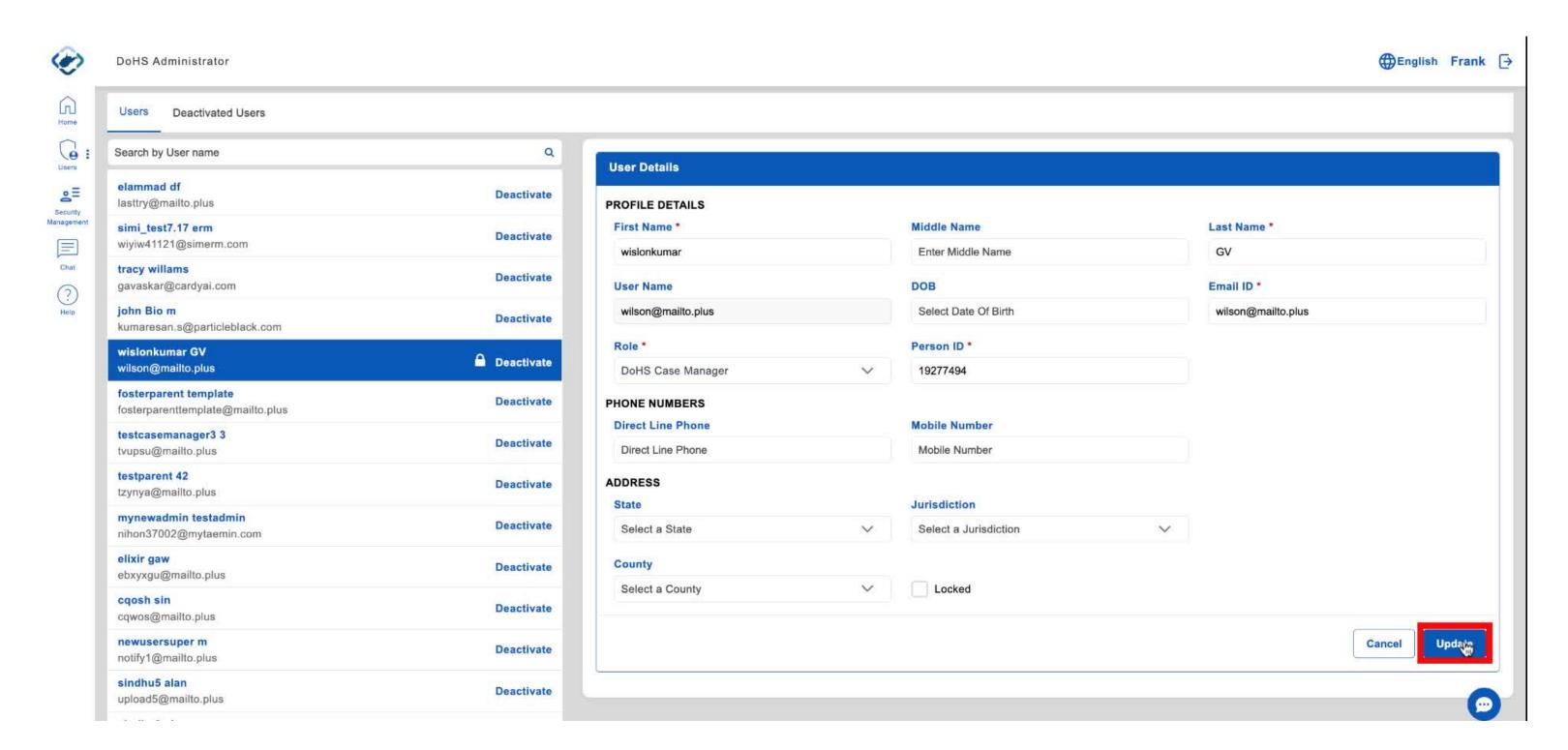
In the "Manage Users" page, select the useraccount that is locked



In the "User Details" section, uncheck the "Locked" checkbox.



Click the "Update" button to save changes.



User is unlocked successfully and should be able to login with the old credentials.

