

West Virginia TBI Waiver Quality Improvement Advisory Council Meeting Minutes	DATE: May 17, 2018 TIME: 10:00 am-2:30 pm LOCATION: Bureau of Senior Services Office 1900 Kanawha Blvd. Charleston, WV Charleston Town Center Mall 3rd Floor Conference Rooms A & B
Members Present:	
Rodney Smith, Terry Edgar, Mark Holmes, Regina Desmond, Tracy Wine, Mark Fordyce, Brad Anderson, , Carrie Childers	
Members Not Present:	
Dale Heironomous, Heather Velez , Carolyn Lecco	
Others Present:	
Teresa McDonough ,Barb Recknagel, Jennifer Logan, Katharine Randall, Vanessa VanGilder, Kathy Davidson, Radene Hinkle, Sara Miller	

MINUTES

Agenda Item	Welcome/ Introductions/ Old Business/New Business	Presenter	Rodney Smith
Discussion and Conclusions:			
<p>The meeting was called to order by Chair Rodney Smith at 10:03 am. Introductions were completed.</p>			
<u>Old Business:</u>			
<p>The minutes from the February 8, 2018 TBI Waiver QIA Council meeting were reviewed and approved. Motion to Approve: Mark Holmes Motion to Second: Regina Desmond Motion carried.</p>			
<u>New Business:</u>			
<p><u>Legal Guardian Directive</u>– Teresa McDonough highlighted the handout provided in each packet. Discussion of the scope of legal guardianship affecting TBIW Participants. Teresa mentioned the BMS legal department had clarified the scope of legal guardianship and a memo with the information had gone out on 5/16/18 to all TBIW Providers and PPL. The memo was also uploaded onto the BMS website.</p>			
<p><u>Electronic Visit Verification (EVV) Update</u> – Teresa reviewed the handout on EVV mandate for all Medicaid-reimbursed programs and discussion was held on the implications for the TBIW program and providers. All programs with direct care workers would need the ability to have those workers sign in with EVV as a way to reduce Medicaid fraud. Teresa mentioned a stakeholder group was being formed to provide input for the development statewide. She added that any questions on the EVV implementation could be asked on the website or emailed to the state-contracted liaison. She noted implementation deadline is January 2019.</p>			
<p><u>Conflict of Interest in Medicaid Authorities – CMS</u> – Teresa led discussion on conflict of interest information that had been shared with TBIW providers at their last meeting. The state will begin enforcing the separation of Case Management and Personal Attendant agencies to prevent conflict of interest. This</p>			

means that all Participants would need a case management agency independent from their personal attendant provider. Teresa noted this would be addressed on the 2020 renewal TBIW Program application. The council discussed the pros and cons and was concerned that this implementation would limit the Participant’s freedom of choice and provide undue hardship on some providers.

Personal Options (Self-Direction) Assessments: Readiness, Program Representative, and Risk – Teresa shared information that BMS is exploring the possibility of using a questionnaire for individuals considering Personal Options be developed to determine their ability to self-direct their services successfully. There was discussion in the group about the pros and cons and scope of such a questionnaire. The council was assigned to review the criteria for Personal Options Program Representatives. Discussion was also held around adding to the program policy what typically causes Participants to be involuntarily transferred from Personal Options to Traditional service delivery models. The council voiced a need to clarify any “rules” around this. The PPL representatives attending the meeting agreed to prepare a short presentation about Personal Options during the next council meeting.

Review of Health and Welfare Performance Measures and Recommendations – Barb reviewed the handout of the recommendations developed by Barb and Teresa. They used annual reports from FY 2016, FY 2017 and the first half of FY 2018 to look at the TBIW performance on items related to Participant Health and Welfare. Scores on these items were reviewed to determine any trends or if a Quality Improvement plan needed to be developed. Few items were identified that fell below the benchmark which needed to be addressed. Barb noted that their report included considerations and recommendations appropriate for all Medicaid Waiver programs in the state for upcoming 2020 applications. If the council has questions or disagreements with the information, send to Barb by 5/25/18. Teresa will take any council recommendations to her supervisor at BMS.

2017 Annual Report – Reviewed by Barb with the council and discussion held around the improvement measures.

Action Items	Person Responsible	Deadline
<ol style="list-style-type: none"> Forward questions or issues with the Recommendations outlined in the Health and Welfare Performance Measure Report handout to Barb Barb will share those with Teresa and make edits and/or provide clarification to the Council at the next meeting 	All Council members	5/25/18

Agenda Item	Lunch/Public Comment		
Discussion and Conclusions:			
<ul style="list-style-type: none"> Rodney Smith and Brad Anderson commented that both were celebrating anniversaries as TBI survivors. Sara Miller, WVU CED provided updates on the TBI Services program. She shared that they are awaiting a notice of federal and state grants which will determine the number of employees the program can maintain. 			

- Regina Desmond, Disability Rights, provided an update about the program, including the beginning of the organization’s monitoring of mental health treatment in the state prison system and juvenile facilities. Regina added that Disability Rights has added a full time voting advocate (Joy) who is completing a statewide survey of polling place accessibility.

Agenda Item	Chapter 512 Policy Work Groups Breakout	Presenter	Teresa McDonough/ Barb Recknagel
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Discussion and Conclusions:

- All council members participated in their assigned work groups to review assigned sections of TBIW policy manual. KEPRO staff facilitated and recorded suggestions and questions for further research. Final recommendations will be reviewed during next meeting prior to being sent to BMS.
- Open Forums will be held statewide in September and October 2019.

Action Items	Person Responsible	Deadline
1. Final recommendations compiled from each work group and sent out to entire council.	KEPRO staff and Barb Recknagel	7/9/18

Agenda Item	Chapter 512 Policy Work Groups Report Out	Presenter	Teresa McDonough/ Barb Recknagel
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Discussion and Conclusions:

- Group 1 (Program Eligibility/Medical Eligibility/Medical Criteria) – no changes to eligibility criteria. Group worked on expanding TBI definition to include anoxia caused by smoke inhalation, carbon monoxide poisoning or strangulation.
- Group 2 (Person-Centered Assessment/Service Plan Development and Forms) – group determined KEPRO needed to change Assessment and Service Plan to more user-friendly versions, will use ADW forms as examples. Group discussed how forms could be streamlined and how to increase communication between CMA and PASA or PPL Resource Consultant. Discussed ways for agencies to be reimbursed for their communication.
- Group 3 (Covered Services/Staff Qualifications/Training) – discussed non-medical transportation. The group feels there should be economic considerations of the limits on this service, for example, traveling to a discount store at a further distance from the person’s home be allowed. The group also discussed adding vision and dental services related to TBI to the covered services. Also discussed adding residential community-based brain injury services. The group also wants to add Range of Motion-walking using an order from a Physical Therapist/Occupational Therapist. Also

adding a Speech Therapist's discharge to home orders for memory games, writing and spelling exercises, check writing practice and using a date planner to incorporate into the Service Plan activities.

Action Items	Person Responsible	Deadline
None		

Agenda Item	Confirm next meeting date and location	Presenter	Rodney Smith
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Discussion and Conclusions:			
Next meeting 8/9/18			
Bureau of Senior Services Office 1900 Kanawha Blvd. Charleston, WV Charleston Town Center Mall 3 rd Floor Conference Rooms A & B			

Action Items	Person Responsible	Deadline
None		

Minutes submitted by	Jennifer Logan, KEPRO	6/6/18
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