

West Virginia TBI Quality Improvement Advisory Council Council Meeting Minutes	DATE: November 14, 2019 TIME: 10:00 am-2:30 PM
Members Present:	
Terry Edgar, Rodney Smith, Nichole Wills, Mark Fordyce, Carolyn Lecco, Regina Desmond (by phone) and Carrie Childers (by phone).	
Members Not Present:	
Heather Velez, Brad Anderson and Mark Holmes.	
Others Present:	
Teresa McDonough, Barb Recknagel, Chip Sovick and Marcus Canaday	

MINUTES

Agenda Item	Welcome/ Introductions/Old/New Business	Presenter	Rodney Smith
Discussion and Conclusions:			
Chair Rodney Smith called the meeting to order at 10:00am. Introductions were completed. The Council welcomed Nichole Wills as the newest voting member.			
<u>Old business:</u>			
Meeting Minutes from the 8/8/2019 QIA Council meeting were approved. With edit as requested by Regina.			
Motion to approve: Mark Fordyce			
Motion to Second: Carolyn Lecco			
Motion Carried			
<u>New Business</u>			
Nichole Wills' term on the council was confirmed for four (4) years serving through 2024. Barb reviewed terms that will be coming due at the end of 2020. Six (6) voting positions will be vacant at the end of 2020. Council agreed for Barb to begin prepare announcement for opening. Barb presented Amy Musick name to fill the vacant voting position of a family member with a child on the TBI. After a brief discussion, it was determined that an applicant was not necessary since the mother is representative of the only parent of a child actively receiving services through this waiver program.			
Motion to approve: Mark Fordyce			
Motion to Second: Regina Desmond			
Motion Carried			

Agenda Item	Program Updates	Presenter	Teresa McDonough Marcus Canaday Chip Sovick Barb Recknagel
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Discussion and Conclusions:

BMS Updates: Teresa provided an update to the Council Members on the following changes that will or have affected the TBIW Program.

- **Conflict Free Case Management (CFCM)** CMS requires that States design their Home and Community Based Services (HCBS) programs to meet the regulations for CFCM. The last stakeholder meeting was held on November 8, 2019. Liz Bragg will present recommendations to BMS leadership. The rate for Case Management Services is currently under review and the possibility of a monthly rate is being explored. Monthly Home visits will be part of the new requirements when CFCM is implemented. In some counties, there is only one willing and qualified provider for both TBI Waiver Case Management and Personal Attendant Services. Those members impacted by those arrangements will be granted an exemption.
- **Electronic Visit Verification (EVV):** The CURES Act contains the Medicaid requirement for use of Electronic Visit Verification (EVV), which allows the individual providing service to record electronically the exact date, real start and end time, and location of a visit. Teresa reported that the RFP is completed and posting on the purchasing department website should be occurring soon.
- **National Provider Identifier (NPI):** The NPI is a unique identification number that TBIW Agencies have. This number is used for billing purposes. The state will be issuing NPI numbers to the TBIW direct care staff (those going into program participant’s home to provide hands on care) with the roll out of the Electronic Visit Verification requirement. No new updates on the project at this time.
- **Special Review Teams (SRT):** The Council was reminded that BMS had requested Technical Assistance from CMS for Health and Safety Performance Measures for the three waiver programs. CMS along with the SRT will be coming to WV for on-site visit in 2020 (January or February). BMS will keep the Council informed as to the SRT and CMS visit. Council members may be asked to be involved with the onsite visits with the SRT.
- **TBIW MEL:** There are currently eleven (11) eligible applicants on the MEL. Any unused slots will be used to decrease the MEL.
- **TBI W Renewal Application:** BMS is targeting April 1st to submit the waiver renewal application to CMS. Work continues on the application by both BMS and the UMC.
- **Olmstead Application:** Council members reviewed application for open position on the Olmstead Council. Members were encourage to go to the Olmstead webpage to learn more about the mission of the Council.

<https://www.wvdhhr.org/oig/olmstead.html>

PPL Updates: Chip Sovick provided an update to the Council Members on the following

self-direction. Thirty-five (35) TBI Waiver members choose to self-direct their Personal Attendant services. Fifty percent of overall members are self-directing. PPL recently conducted survey to gauge the members' satisfaction with PPL services; the role and functions of the Resource Consultant and the F/EA functions. Findings from the surveys are being review and a report will be given to BMS. Chip reported a thirty percent return/response rate for the surveys.

UMC updates: Barb presented the 1st quarter Quality Management Report for Service Planning and Participant Safeguards Performance Measures. Compliance was achieved for 4 out of 5 Service Planning Performance measures. Compliance was achieved for two (2) of the Participant Safeguard performance measures. The remediation plan to address the Service Plan performance was reviewed with the Council. The Council did not have any additional recommendations for quality improvement. The Council reviewed the Incidents by Agency report for the 1st quarter. Barb explained the report contends. The Council did not have any questions regarding the report.

Money Follows the Person (MFP) Take Me Home (TMH) WV updates: Marcus Canaday provided an update to the Council on the MFP/TMH program. He provided a brief overview of the demonstration grant from 2012 through December of 2018. In 1/2019, the TMH program was rolled into two waiver programs. However, in 2/2019, Congress passed a Money Follows the Person extension. This allows the state to use 100% of the federal match for transitions, using the structure that was put in place in 1/2019. For calendar year 2019, twenty-four (24) individuals have transitioned under the Aged and Disabled Waiver program. Marcus provided a brief update on the MFP sustainability projects: Telehealth, On-line Case Management and the No Wrong Door initiative.

Action Items	Person Responsible	Deadline
None.		

Agenda Item	Lunch/Public Comment	
Discussion and Conclusions:		
Discussion/Follow-up: Lunch was provided by KEPRO. No public comment was made.		
Action Items	Person Responsible	Deadline
None		

Agenda Item	Learning Collaborative	Presenter	Barb Recknagel
Discussion and Conclusions:			
<p>Discussion/Follow-up: Barb presented information from the National Center on Advancing Person-Centered Practices and Systems (NCAPPS) on the opportunity to engage in a Learning Collaborative focusing on Person-Centered Thinking, Planning, and Practice for People with Brain Injury Learning Collaborative. Barb shared a copy of the November 13th PowerPoint that explained what is a learning collaborative how they work, logistics and expectations for involvement. The Council expressed an interest and several members voiced a commitment to participate. There is an application that is due December 16, 2019. BMS leadership is reviewing the information from NCAPPS. Support from leadership will be necessary to continue. Mark Fordyce made the motion that the Council support efforts to become a Learning Collaborative with NCAPPS. Nichole Wills second the motion. The motion carried.</p>			
Action Items	Person Responsible	Deadline	
1. Communicate with BMS leadership that Council supports this application	1. Barb and Teresa	1. 11/16/2019	

Agenda Item	Wrap Up/ Confirm next meeting date	Presenter	All
Discussion and Conclusions:			
<p>Meeting Dates/Location for 2020 2/13/2020 5/14/2020 8/13/2020 11/12/2020</p> <p>Conference Room-Bureau for Senior Services (BoSS) 3rd Floor Town Center Mall.</p> <p>Mark Fordyce adjourned the meeting at 2:00 pm on a motion. No second required.</p>			

Action Items	Person Responsible	Deadline

Minutes Submitted By	Barbara Recknagel	December 10, 2019
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