

West Virginia TBI Quality Improvement Advisory Council Meeting Minutes	DATE: August 15, 2024 TIME: 9:00 AM -11:30 AM
Members Present:	
Regina Westfall, Kimberly Auton, Rodney Smith, Angela Morales, Lesile Slack, Regina Desmond	
Members Not Present:	
Delena Arthur, Carolyn and Willie Lecco, Brad Anderson, Lindsey Secrist, Nichole Wills	
Others Present:	
Teresa McDonough, Sara Martin, Jennifer Ferrell, Lisa Brooks, Ashley Quinn, Nikki Tennis	
Meeting Minutes from the 05/16/2024 QIA Council meeting was approved.	
Motion to approve: Rodney Smith	
Motion to Second: Regina Westfall	
Motion Carried	

MINUTES

Agenda Item	Welcome/ Introductions/Old Business	Presenter	Gina Desmond Barb Recknagel
Discussion and Conclusions:			
<u>Discussion/Follow-up:</u>			
<u>Old business:</u> Regina Desmond made a request to be replaced due to job duty assignments conflicting with Council meetings.			
<u>New Business:</u> Rodney Smith offered to resume this role, since he has not held this position for one year.			
Motion to approve: Lesile Slack			
Motion to Second: Angela Morales			
Motion Carried Rodney Smith is the Chair of the TBIW QIA Council			

Agenda Item	Program Updates	Presenters	Teresa McDonough Sara Martin/Jennifer Ferrel Lisa Brooks/Asheley Quinn Barb Recknagel
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Discussion and Conclusions:

Discussion/Follow-up:

BMS Updates: Teresa provided the following updates since the last Council meeting. There are currently ten (10) slots available for the SFY 25. Four (4) of those slots are reserved for Take Me Home applicants. Slots will be awarded as applicants meet both medical and financial eligibility requirements.

Policy Manual Revisions: Revisions to Chapter 512 have been completed and are under review with BMS leadership before going to the BMS policy review committee. Next it will be put up for public comment. The UMC will inform the Council members, providers, and stakeholders when public comment is started.

Rate Increase: Currently discussions are occurring regarding a proposed rate increase for Personal Attendant Services. Information will be shared with providers and council members once the State has decided.

CAHPS HCBS Survey Development-Child, Youth and Young Adults: Teresa shared the following information with the Council. Lewin Group (Lewin) and the American Institutes for Research (AIR) are working on a proposal in response to a solicitation from the Centers for Medicare & Medicaid Services which would continue work on a child, youth, and young adult Consumer Assessment of Healthcare Providers and Systems Home and Community-Based Services (HCBS CAHPS®) Survey. If awarded the Lewin and AIR team would offer the State the opportunity to provide a sampling frame of children, youth, and young adults receiving HCBS to a contracted survey vendor which will administer the child, youth, and young adult HCBS CAHPS Survey for testing purposes.

Palco Updates: Ashely and Lisa provided the following updates regarding the self-direction program. Lisa reported that fifty-three (53) TBIW members self-direct their Personal Attendant Services. Ashley reported that the transition between vendor has been completed. The Palco system is much more computer driven and some members/caregivers have reported struggling. Ashely stated that the members' spending plans from the previous vendor (PPL) must be followed to prevent overage of budget/units until the Palco system has edits in place to prevent overages.

UMC Updates: Barb shared the following updates regarding Acentra Health. Written instructions for requesting EAA services were developed and presented to the providers at the completed during the July 11, 2024 Quarterly provider Meeting. Instructions have been placed on the BMS website. During the fourth

quarter (April-June 2024) the following three (3) requests for EAA were made and approved: Handrails for outside steps, Widen front door for hospital bed and Driveway /landing pad for vehicle lift.

The Person-Centered Trauma Inform Care (PCTIC) training session was conducted on July 23, 2024 by Kathyne Smith (Acentra Health) and Joy Arbuckle (Open Doors, Inc.), attendance was low, however both trainers were able to complete the final steps in the certification process. Additional trainings and formats will be explored in the future.

Money Follows the Person (Take Me Home WV) updates: Sara Martin provided an update for the Council. Two (2) TBI Waiver members transition home from a facility using the Take Me Home Services in SFY 2024. There are no current TMH/MFP TBIW eligible applicants. There are four (4) slots reserved for eligible TBIW TMH applicants for SFY 2025. Currently there are no active TMH referrals for TBIW.

Action Items	Person Responsible	Deadline
No New Action steps		

Agenda Item	Quality Management Plan-4 th Quarter review of Incidents Reported TBIW CAHP HCBS Findings	Presenter	Barb Recknagel
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Discussion and Conclusions:

Discussion/Follow-up:

The Quality Management Plan findings from the 4th quarter and SFY 2024 Year to Date (YTD) were presented to the Council. The Council did not have any suggestions for remediation or quality improvement activities in addition to what was presented.

Incident Reporting-WV IMS

During the 4th quarter there were fifteen (15) critical incidents reported in the WV IMS. The incidents sorted by sub type/frequency are reflected in the chart below.

Incidents Sub Type	Number Reported 4 th Quarter
Abuse/Neglect/ Exploitation	Neglect-Environmental-1 Exploitation-Financial-1
Hospitalization	2
Emergency Room Visit	2
Loss of Services or Supports	3

Death	2
Involvement with Criminal Justice System	2
Other Unplanned Surgery -1 House Fire -1	2
Total Critical (non-duplicate incidents reported)	15

The number of incidents reported reflects eleven (11) Members. All eleven members had paid formal supports. There were no noted trends that required remediation by Acentra Health. The Council did not have any recommendations.

TBIW CAHPS HCBS Findings

The QIA Council Members received a copy of the full report prior to today’s meeting. BMS will post the final yearly report after Council Members have had a chance to review and provide feedback. Comments and recommendations from the Council are due to Acentra Health no later than September 16, 2024.

Action Items	Person Responsible	Deadline
Prepare and submit quarterly reports for council	Barb Recknagel	2 weeks prior to next Council meeting
Council Members to provide feedback/comments/recommendation on the TBIW CAHPS HCBS draft report to Barb	Council Members	9/16/2024

Agenda Item	Updates from Others	Presenter	Public Comment
			Olmstead-Carissa Davis WVU-CED-TBI Services- Angie Morales Disability Rights of WV- Taniua Hardy

Discussion and Conclusions:

Discussion/Follow-up:

Public Comment: No public comments were made during the meeting

Olmstead:

Carissa Davis provided an update to the Council. The Olmstead Plan's implementation continues, and feedback is still being received. Carissa reported that the public forums are complete, but they continue to request information and input on planning efforts. Funding cycle for the Transition and Diversion Program will end September 30th. The Council will continue to accept and review applications after September 30th. Those approved applications will be allotted funds once available.

Disability Rights of West Virginia (DRWV):

Gina Desmond provided an update for the Council. Gina talked briefly about election reminders and voters’ access and reminded the Council of their Protection and Advocacy for the Help America Vote Act (PAVA) program. Gina shared with the Council that there are five (5) new Medley/Hartley clients, and she is focusing efforts on system changes. Gina reported that one (1) self-advocacy brochure which is also located on their website at: https://www.drofww.org/files/ugd/bc7ebe_ad99ef52e09e47c6969e64feb6c04e0a.pdf

WVU-CED-TBI Services:

Angela Morales provided an update for the Council. For SFY 2024, ending June 30, 2024, she offered the following data: 248 referrals received, 255 complete linkages to community services to address unmet needs, 148 FUNDS for YOU applications received, and 237 self-advocacy brochures were distributed. The FUNDS for YOU are under the Bureau for Behavioral Health (BHH) with funds carved out from their unmet needs funding. Angie reported that BHH is reviewing the existing protocols and funding has not yet been released for the SFY 2025. WVU-CED-TBI continues to see an increase in referrals with individuals with substance abuse issues with TBI occurring before and/or after the substance abuse started.

Action Items	Person Responsible	Deadline
None at this time		

Agenda Item	Wrap Up/ Confirm next meeting date	Presenter	All
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Discussion and Conclusions:

Next Council Meeting:
November 21, 2024
Location: Remote
Start Time: 9:00 AM

Pre- meeting call People with lived experience:
November 14, 2024 9:00-10:00 AM

Motion to Adjourn: Regina Westfall
Time Meeting Ended: 11:30 AM

Minutes taken by Barbara Recknagel, Acentra Health