

West Virginia I/DD Waiver Quality Improvement Advisory Council Meeting Minutes		January 12, 2022 11:00am-1:05pm Zoom Meeting
Voting Members Present:		
<input checked="" type="checkbox"/> CHAIR Richard Covert Program M/F <i>Term exp: 12/31/21</i>	<input checked="" type="checkbox"/> Renee Chapman Program M/F <i>Term exp: 9/30/22</i>	
<input checked="" type="checkbox"/> Marilyn Nichols Wolfingbarger Program M/F <i>Term exp: 6/30/24</i>	<input checked="" type="checkbox"/> Tracy Bowman Program M/F <i>Term exp: 6/30/24</i>	
<input type="checkbox"/> Michael Hite Program M/F <i>Term exp: 3/31/2025</i>	<input checked="" type="checkbox"/> Ashley Skeens Provider <i>Term exp: 9/30/22</i>	
<input checked="" type="checkbox"/> Christine Dickson Provider <i>Term exp: 6/30/24</i>	<input checked="" type="checkbox"/> Jason Bowlick Provider <i>Term exp: 6/30/24</i>	
<input checked="" type="checkbox"/> Brad Blackburn Provider <i>Term exp: 6/30/24</i>	<input checked="" type="checkbox"/> Charity Register Provider <i>Term exp: 6/30/24</i>	
<input checked="" type="checkbox"/> Mary Lea Wilson Stakeholder <i>Term exp: 9/30/22</i>	<input checked="" type="checkbox"/> Stefanie Caldwell Stakeholder <i>Term exp: 9/30/22</i>	
<input checked="" type="checkbox"/> Laura White Stakeholder <i>Term exp: 12/31/21</i>	<input type="checkbox"/> Adam Stevenson Stakeholder <i>Term exp: 3/31/25</i>	
Ancillary Members Present:		
<input type="checkbox"/> Erika Hastings <i>Term exp: 6/30/22</i>	<input type="checkbox"/> Christi Hamilton <i>Term Expires: 3/31/23</i>	<input type="checkbox"/> Jason Jones <i>Term Expires: 3/31/23</i>
Other Representatives Present:		
<input checked="" type="checkbox"/> Michele Mount WVU CED SFCP Prg. Mgr.	<input type="checkbox"/> Susan Given DRWV	<input checked="" type="checkbox"/> Taniua Hardy DRWV
<input type="checkbox"/> Steve Wiseman DD Council	<input type="checkbox"/> Linda Higgs DD Council	<input checked="" type="checkbox"/> Lisa Purkey PPL
<input checked="" type="checkbox"/> Stacy Broce BMS	<input type="checkbox"/> Randy Hill BMS	<input type="checkbox"/> Nasim Molavi PPL
<input type="checkbox"/> Laura Barno BCF	<input checked="" type="checkbox"/> Kara Young KEPRO	<input checked="" type="checkbox"/> Steve Brady BBH
<input type="checkbox"/> Emily Proctor KEPRO	<input checked="" type="checkbox"/> Tina Maher OHFLAC	<input type="checkbox"/> Carissa Davis Olmstead Coordinator
<input checked="" type="checkbox"/> Josh Ruppert KEPRO	<input checked="" type="checkbox"/> April Goebel KEPRO	<input checked="" type="checkbox"/> Lori Tyson BMS
Public Present:		
Marian Layne, Shannon Hughart		

MINUTES

Agenda Item	Welcome	Presenter	Richard Covert Council Chair
Discussion and Conclusions:			
<ul style="list-style-type: none"> Ashley Skeens, Council Chair, called to order Review of October 2021 Meeting Minutes <ol style="list-style-type: none"> Jason Bowlick moved to approve Mary Lea Wilson seconded Minutes approved by majority vote 			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	Membership Status Update	Presenter	Kara Young KEPRO
Discussion and Conclusions:			
<p><u>New Members:</u> There were fewer applicants than vacant positions. Vacant positions were filled by the applicants as follows:</p> <ul style="list-style-type: none"> Adam Stephenson: General Stakeholder—three-year term Jason Jones: Ancillary—one-year term, non-voting position but votes if voting member unavailable Michael Hite—Family Representative—three year term Christi Hamilton— one-year term, non-voting position but votes if voting member unavailable <p><u>Introductions:</u> All attendees introduced themselves</p>			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	General Program Updates	Presenter	Stacy Broce BMS
Discussion and Conclusions:			
<p><u>Presentation of Mortality Report</u></p> <ul style="list-style-type: none"> Thirty-nine deaths occurred for whom information has been received since the last meeting. Of those, BMS is awaiting death certificates for twenty-one. Two are under investigation; information will be reported when investigations have concluded. Following is the data on the remaining sixteen: <ol style="list-style-type: none"> Age 55, natural death at hospital Age 61, natural death at home Age 52, natural death at home Age 39, natural death at home Age 55, natural death at home Age 69, natural death at hospice Age 47, natural death at home 			

8. Age 77, CoVID-19 at hospital
9. Age 38, CoVID-19 at hospital
10. Age 46, CoVID-19 at hospital
11. Age 28, natural death at hospital
12. Age 34, natural death at hospital
13. Age 57, CoVID-19 at hospital
14. Age 32, natural death at hospital
15. Age 91, natural death at hospital
16. Age 36, natural death at hospital
Action Items
None

Agenda Item	Program Policy Clarifications & Updates	Presenter	Josh Ruppert KEPRO
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Josh Ruppert presented information related to BMS' continued response to the CoVID-19 pandemic 			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	Specialized Family Care Program	Presenter	Michele Mount
Discussion and Conclusions:			
<ul style="list-style-type: none"> • The SFC Manual has been revised and will be uploaded to the DHHR website in the next few weeks • A list is being compiled to identify the impact of CoVID-19 on the program • Family Based Care Specialists are conducting home visits at their discretion • Over the last several months, referrals have increased • Provider online training being placed on SOLE through WWU; this will be operational over the next three to four months • Increasing advertising • Annual report for July 2020-June 2021 completed and forwarded to the Medley Management Team • September 2021 Bed Count: <ol style="list-style-type: none"> 1. 15 beds available (4-5 for children and 10-11 for adults) 			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	General Updates	Presenter	April Goebel KEPRO
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Discussion and Conclusions:		
<ul style="list-style-type: none"> • There are many new providers being added; most are Case Management only agencies but one full service agency has been licensed • Reviews continue to be conducted mostly remotely 		
Action Items	Person Responsible	Deadline
None		

Agenda Item	2022 Goals Discussion	Presenter	Kara Young KEPRO Group
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Kara Young presented the following options for the Council's consideration relating to 2022 goals and formation of subcommittees: <ol style="list-style-type: none"> 1. Unsafe Environments 2. Direct Care Staffing 3. CoVID-19 4. Fall Risk • Ms. Young emphasized that members of subcommittees are not limited to Council members and advised that anyone interested can contact her. • Volunteers for the Unsafe Environments subcommittee: <ol style="list-style-type: none"> 1. Ashley Skeens 2. Renee Chapman 3. Taniua Hardy 4. Mary Lea Wilson • Volunteers for the Direct Care Staffing subcommittee: <ol style="list-style-type: none"> 1. Taniua Hardy 2. Brad Blackburn • Volunteers for the CoVID-19 subcommittee: <ol style="list-style-type: none"> 1. Ashley Skeens 2. Jason Bowlick • Volunteers for the Fall Risk subcommittee: <ol style="list-style-type: none"> 1. Renee Chapman 			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	Public Comment	Presenter	Public
Discussion and Conclusions:			
None			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	Adjournment	Presenter	Richard Covert Council Chair
Discussion and Conclusions:			
<ul style="list-style-type: none">• Mary Lea Wilson moved to adjourn the meeting• Taniua Hardy seconded• The meeting was adjourned at 12:30pm with the line staying open and monitored by KEPRO and BMS for public comment• The next meeting will be conducted Wednesday, April 13, 2022 either at the Bureau of Senior Services office or remotely depending upon the state of health emergency			
Meeting Minutes Submitted by: April Goebel, October 13, 2021			