

West Virginia I/DD Waiver Quality Improvement Advisory Council Meeting	January 16, 2019 10:00am-2:15pm Bureau of Senior Services		
Voting Members Present:			
<input type="checkbox"/> Angie Breeden (vice chair)	<input type="checkbox"/> Dorothy Frazier	<input checked="" type="checkbox"/> Kristy Ellison (by phone)	<input checked="" type="checkbox"/> Laura White (stakeholder)
<input checked="" type="checkbox"/> Richard Covert (family/member)	<input checked="" type="checkbox"/> Jeffrey Shrewsbury (provider rep)	<input checked="" type="checkbox"/> Christine Dickson (provider rep)	<input checked="" type="checkbox"/> Michele Mount (SFCPM) (by phone)
<input type="checkbox"/> Karen Kalar (family/member)	<input checked="" type="checkbox"/> Brian Breyer	<input checked="" type="checkbox"/> Jason Jones	<input checked="" type="checkbox"/> Taniua Hardy (for Susan Given) (DRWV)
<input checked="" type="checkbox"/> Zane Hutchison	<input checked="" type="checkbox"/> Christine Dickson	<input checked="" type="checkbox"/> Amber Hinkle (Chair)	<input checked="" type="checkbox"/> Linda Higgs (for Steve Wiseman) (DDC)
Ancillary Members Present:			
<input checked="" type="checkbox"/> Kelly Miller	<input checked="" type="checkbox"/> Chris Messenger	<input checked="" type="checkbox"/> Cleo "Renee" Chapman	
Others Representatives Present:			
<input checked="" type="checkbox"/> Sara Martin (PPL)	<input checked="" type="checkbox"/> Stacy Broce (BMS)	<input type="checkbox"/> Laura Barno (BCF)	<input checked="" type="checkbox"/> April Goebel (KEPRO)
<input checked="" type="checkbox"/> Chip Sovick (PPL)	<input checked="" type="checkbox"/> Rose Lowther Berman (BMS)	<input checked="" type="checkbox"/> Doug Auten (DRS)	<input checked="" type="checkbox"/> Kara Young (KEPRO)
<input type="checkbox"/> Pat Nisbet (BMS)	<input checked="" type="checkbox"/> Alanna Cushing (BMS)	<input type="checkbox"/> Vanessa VanGilder (Olmstead)	<input checked="" type="checkbox"/> Jennifer Eva (BMS)
<input checked="" type="checkbox"/> Taniua Hardy (DRWV)	<input type="checkbox"/> Stephen Brady (BBHHF)	<input type="checkbox"/> Emily Proctor (KEPRO)	<input checked="" type="checkbox"/> Jessica Johnston (KEPRO)
Public Present:			
Mary Lea Wilson (by phone), Marilyn Nichols			

MINUTES

Agenda Item	Welcome Approval of October 2018 Minutes	Presenter	-Amber Hinkle, Chairperson
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Call to order, Amber Hinkle • Jason Jones moved to approve October 2018 minutes, Jon Sassi seconded. • October 2018 minutes approved by majority 			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	Membership Status Update and Presentation of Applicants	Presenter	-Kara Young -All
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Angie Breeden, Membership Subcommittee chair was absent so Kara Young and the group discussed membership status. <ul style="list-style-type: none"> ○ Amber Hinkle, Chair and General Stakeholder representative, term expires 3/31/19 			

- Jon Sassi, Chair and General Stakeholder representative, term expires 3/31/19
- Chris Messenger, Ancillary representative, term expires 3/31/19
- Both Ms. Hinkle’s and Ms. Breeden’s terms as chair/vice-chair expire so nominations for those positions were requested.
 - No nominations were made
 - Taniua Hardy suggested that Ms. Breeden serve as chair until her term expiration date of 9/30/19
 - Ms. Hinkle will follow-up with Ms. Breeden to see if she is interested and if so, if she has any recommendations for vice-chair
- Since Ms. Breeden was absent, the group determined that voting to fill the vacant positions (described above), will occur by email. Ms. Young will forward the current roster to Ms. Breeden, who will facilitate elections.
- Recruiting members continues to be an issue. Very few applications have been submitted, in spite of the group’s efforts.
 - The group discussed potential development of a brochure for KEPRO Service Support Facilitators to provide at assessments. Ms. Goebel will discuss with Ryan Greenlee, the KEPRO SSF Team Lead. If distribution is possible at assessments, Ms. Goebel will notify Ms. Breeden who can facilitate development of brochure by the membership subcommittee.
 - Ms. Goebel will also announce the need for applicants in the SC Corner newsletter and on the Policy Clarification call.

Action Items	Person Responsible	Deadline
Follow-up with Angie Breeden to determine if she wishes to serve as chair through her term expiration and if so if she has any recommendations for vice-chair	Amber Hinkle	Next Meeting
Facilitate elections for two general stakeholders and one ancillary member	Kara Young, Angie Breeden	Next Meeting
Discuss possible dissemination of recruitment brochure at assessment with Ryan Greenlee	April Goebel	ASAP
If distribution of brochure is possible, notify Angie Breeden so development can begin	April Goebel	Next Meeting
Announce need for applicants in SC Corner newsletter and on monthly Policy Clarification call	April Goebel	February 2019 Newsletter March 2019 Policy Clarification call

Agenda Item	General Updates, BMS	Presenter	-Alanna Cushing, BMS
Discussion and Conclusions:			
<ul style="list-style-type: none"> ● Alanna Cushing presented the mortality report: <ul style="list-style-type: none"> ○ Fourteen deaths occurred since the last meeting: <ul style="list-style-type: none"> ▪ Age 39, at home hospice ▪ Age 40, at home hospice ▪ Age 45, at home ▪ Age 24, at hospital ▪ Age 49, at nursing home ▪ Age 79, at hospital (out of state) ▪ Age 49, at home ▪ Age 59, at hospital 			

- Age 52, at hospital
 - Age 61, at home
 - Age 74, at home hospice
 - Age 52, at home
 - Age 21, at home
 - Age 47, at hospital
- Six deaths occurred for members who lived in natural family homes, five of which were natural and one was accidental.
- Six deaths occurred for members who lived in ISS, four of which were natural, one of which was accidental, and one of which is unknown (death occurred out of state and therefore death certificate is not available).
- Two deaths occurred for individuals who lived in group homes, and they were both determined to be natural.
- Rates increase of 5% for some direct care codes that occurred January 1, 2019
 - Ms. Cushing reported that some stakeholders have inquired about the methodology for budget calculation with respect to the rates increase. She explained that the methodology for budget increase did not include a true 5% increase in budgets across the board, as rates for all services were not increased.
 - The question arose as to why the rate for Supported Employment was not increased in a state that is promoting integrated employment. Ms. Cushing indicated that the rates increase was identified as appropriate for other services, but that BMS could certainly consider an increase for that service with future increases.
- 100 slots were released effective January 1, 2019—bringing overall enrollment to 4,896 individuals
 - After this release, there will be 1,182 individuals on the waitlist
- Some of the Benjamin H. slots have been awarded to children who are out of state. To facilitate bringing these individuals back to the state, BMS has agreed to extend their access date past 180 days, if needed.
- Independent Service Coordination stakeholder group—the IDDW group met 1/10/19
 - An informational flyer will be developed and disseminated once BMS Communication department has approved.
 - A survey, designed to determine current status of Service Coordination provision in the state, will be sent to providers this month.
- BMS will solicit input for development from the Council and will reach out to schedule meetings with those who are interested in attending.

Action Items	Person Responsible	Deadline
None		

Agenda Item	Serious Emotional Disturbance (SED) Waiver	Presenter	-Jennifer Eva, BMS
Discussion and Conclusions:			
<ul style="list-style-type: none"> • The state has approximately 7,000 children in foster care. • About 250-260 children are currently placed in a Psychiatric Residential Treatment Facility (PRTF), some in-state and some out-of-state. • Historically, these children have been difficult to place due to lack of availability of foster homes and serious problem behaviors, so the goal of the SED Waiver is for all of them to receive services in-state. • The SED Waiver will initially start with 3,000 slots in year one, adding 1,000 each subsequent year for a total of 5,000 slots at year three. • Focus groups were conducted statewide in November and December 2018. 			

- The SED Waiver will offer 6 core services:
 - Family Support and Training: though the child will be the person being served by the Waiver, wraparound services are planned so that the entire family receives support. These services will include a staff person going to the home to assist the family with whatever they will need. In other states this is usually done via peer support.
 - Crisis Intervention
 - Respite: crisis and short-term
 - Counseling and therapeutic services: available directly the participant
 - Case Management/Wraparound Services
- The state plans to build a foster care system that will accommodate these individuals. While there is a system in place, there are not currently enough homes. The hope is that existing homes could become “therapeutic” foster homes to meet the needs of SED Waiver members.
- Other services that are being considered include pre-vocational and supported employment to promote a foundation for teenage members.
- Some states incorporate transportation into services.
- Self-direction is being considered for respite only.
- Parents will not be paid to provide services, but will get supports in the home.
- The SED Waiver will be federally and state-funded.

Action Items	Person Responsible	Deadline
None		

Agenda Item	General Updates, PPL	Presenter	-Chip Sovick, PPL -Sara Martin, PPL
<ul style="list-style-type: none"> • Fifty-two referrals were received during the October-December 2018 quarter. • Sixty-seven people were enrolled during that quarter. • Eleven dis-enrolled. • Total referred, enrolled, and active participants at the end of the quarter: 1,613. 			

Action Items	Person Responsible	Deadline
None		

Agenda Item	HCBS Statewide Transition Plan, BMS	Presenter	-Dr. Rose Lowther-Berman, BMS
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- Discussion and Conclusions:**
- All providers have now received their “year two” reviews from KEPRO.
 - There are fewer citations in both residential and non-residential settings.
 - The agencies that have had the most difficulty with compliance have provided services for quite some time; BMS is working with those individual agencies to facilitate improvement.
 - Dr. Lowther-Berman will request tentative schedules for all individuals who attend a day program for a particular week from each day program to identify how often people go out into the community and billing FBDH for that service. There is a concern that some members who attend these facilities are not integrating into the community as required.
 - The subcommittee for this item will meet 1/31/19 to review data on day programs and other services.
 - CMS has also instructed the state to review SFCs as settings that require integration.
 - BMS has also requested additional information from CMS on heightened scrutiny requirements.

Action Items	Person Responsible	Deadline
Report subcommittee findings	Dr. Rose Lowther-Berman	Next Meeting

Agenda Item	Presentation of Reports, KEPRO	Presenter	-April Goebel, KEPRO
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Ms. Goebel presented and summarized the Provider Review Summary. <ul style="list-style-type: none"> ○ Providers continue to do well and most do not have disallowances associated with reviews. • Ms. Goebel also presented the IMS Report, which includes information on provider incident reporting. • The Discovery and Remediation Report was also presented. • Indicator G4 continues to show low compliance for incident resolution. This issue continues to be addressed via targeted training with providers who do not meet CMS' required 85% compliance threshold. • Rates of compliance for indicator G10 also remain under the required 85% and targeted training is ongoing. • CMS has requested evidence for the state's data. This report is required approximately three years into each waiver's approval and will include compliance data for all Quality Assurances as approved in the I/DD Waiver application. 			
Action Items		Person Responsible	Deadline
None			

Agenda Item	Social Security Representative Payee Oversight Grant Update	Presenter	-Tania Hardy, DRWV
Discussion and Conclusions:			
<ul style="list-style-type: none"> • The project is going more slowly than anticipated. • While the organization awaits computer assignment, financial reviews are taking place for a payee who provides services for approximately 2,000 people nationwide. 			
Action Items		Person Responsible	Deadline
None			

Agenda Item	Public Comment	Presenter	Public
Discussion and Conclusions:			
<ul style="list-style-type: none"> • None 			
Action Items		Person Responsible	Deadline
None			

Agenda Item	SFCP General Update	Presenter	-Michele Mount, WVU CED
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Total of 172 SFC Providers/Homes • 187 individuals in placement currently <ul style="list-style-type: none"> ○ 157 adults, 30 children • Six children were referred during the quarter <ul style="list-style-type: none"> ○ Two found not eligible (diagnosis, funding source, and/or extreme behaviors) ○ Two found eligible and placed ○ Two found eligible and not placed (no home available to meet the specific needs) • Three adults referred during the quarter <ul style="list-style-type: none"> ○ Two were found ineligible (diagnosis, funding source, and/or extreme behaviors) ○ One found eligible and placed • There are currently 13 beds open, two (possibly three) are for children and 10, possibly 11 are for adults (one bed is for either/both) 			
Action Items		Person Responsible	Deadline

None		
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Agenda Item	New IMS Update	Presenter	-Kara Young, KEPRO
Discussion and Conclusions:			
<ul style="list-style-type: none"> • Issues identified with the new system continue to be addressed by the project manager, KEPRO, and BMS in real-time • Potential solutions for clarifying system expectations include adding follow-up requirements to the web manual • Some providers require their staff to participate in user tutorials that are available currently within the system 			
Action Items	Person Responsible	Deadline	
None			

Agenda Item	Wrap-Up/Confirmation of Next Meeting		
Discussion and Conclusions:			
<ul style="list-style-type: none"> • The next meeting will be held Wednesday April 17, 2019 at 10am at the Bureau of Senior Services—3rd floor Charleston Town Center. • Meeting adjourned at 2:15pm by Amber Hinkle. 			
Minutes submitted by April Goebel			