

PERSONAL CARE SERVICES PROGRAM & IDD WAIVER DUAL SERVICES REQUEST

MEMBER DEMOGRAPHICS – TO BE COMPLETED BY THE IDD WAIVER PROVIDER			
Date of Referral to PC Provider		Member's IDDW Anchor Date	
Member's Name		Member's IDDW Record ID	
<p>ITEMS 1-3 MUST BE COMPLETED BY THE IDDW PROVIDER. ITEMS 4-5 MUST BE COMPLETED BY THE PC PROVIDER. THE PC PROVIDER MUST SUBMIT PAGE 1 OF THIS FORM WITH PC AUTHORIZATION REQUEST.</p>			
<p>1. Member is using (authorized for) the maximum number of Direct Care service units in the IDDW program.</p>			
How many units are included in the IDDW authorizations for Direct Care services?	<ul style="list-style-type: none"> • Child (must have 7,320 units/service year) • Adult (must have 11,680 units/service year) 	<input type="checkbox"/> Child - Units= Click here to enter text. <input type="checkbox"/> Adult - Units= Click here to enter text.	
<p>2. IDDW Member has an ICAP Service Level of 1, 2, 3 or 4 (Service Level ranges from 1 through 9).</p>			
What is the IDDW member's ICAP Service Level, as completed by the UMC?		<input type="checkbox"/> ICAP Service Level = Click here to enter text.	
<p>3. IDDW Member does not reside in a 24-hour staffed setting (must reside in a biological or adoptive family or specialized family care home).</p>			
In what type of IDDW residence does the member reside?		<input type="checkbox"/> Biological or Adoptive Family <input type="checkbox"/> Specialized Family Care Home <input type="checkbox"/> Waiver ISS <input type="checkbox"/> Waiver Group Home	
<p>4. Must have a completed Personal Care PAS.</p>			
Has the PC PAS and request been submitted?		<input type="checkbox"/> PC PAS is completed and attached to the request in PC UMC web portal by the PC Provider	
<p>5. Must have a completed Personal Care Plan of Care.</p> <p>a. Must include signatures of the IDDW Case Manager, the Personal Care RN, and member/Legal Representative (if applicable)</p> <p>b. Must include a schedule outlining when IDDW and PC services are to be provided - THERE MAY BE NO DUPLICATION OF SERVICES.</p> <p>c. Must be attached in the IDDW UMC web portal by the CM.</p>			
Have all of the following been attached in the appropriate web portal?		<input type="checkbox"/> Meeting including IDDW and PC providers and member/Legal Rep. if applicable was held [DATE]: Click here to enter text. <input type="checkbox"/> PC Plan of Care includes a tentative schedule <input type="checkbox"/> PC Plan of Care has been attached in IDDW UMC web portal by IDDW CM	

IDDW defines a "child" as anyone who is age 17 or under. If the individual is age 18 or older, they are considered in the "adult" category.

- For a child in IDDW wishing to access dual services, the maximum number of Direct Care units is defined as 7,320 (15-minute) units.
- For an adult in IDDW wishing to access dual services, the maximum number of Direct Care units is defined as 11,680 (15-minute) units.

**Page 1 of this Checklist must be included with any PC request

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The IDD Waiver services below are defined per policy as Direct Care services. Please note that Respite Care is not considered a Direct Care service in IDD Waiver.

		Service	Code	Unit	Adult Limit - Units	Child Limit - Units
Direct Care Services	Day Services	Facility Based Day Habilitation (1:1-2)	T2021U5	15 min	11,680 units per member's service year	
		Facility Based Day Habilitation (1:3-4)	T2021U6	15 min		
		Facility Based Day Habilitation (1:5-6)	T2021U7	15 min		
		Job Development 1:1	T1019HB	15 min		
		Pre-vocational Training 1:1-2	T2021U1	15 min		
		Pre-vocational Training 1:3-4	T2021U2	15 min		
		Pre-vocational Training 1:5-6	T2021U3	15 min		
		Supported Employment (1:1)	T2019	15 min		
	Supported Employment (1:2-4)	T2019HQ	15 min	7,320 units per member's service year		
	Family Person-Centered Support (1:1)	S5125U5	15 min			
	Family Person-Centered Support (1:2)	S5125U6	15 min			
	Family Person-Centered Support (1:1)—Personal Options	S5125UA	15 min			
	Home-Based Person-Centered Support (1:1)	S5125U7	15 min			
	Home-Based Person-Centered Support (1:2)	S5125U8	15 min			
	Licensed Group Home Person-Centered Support (1:1)	S5125U1	15 min			
	Licensed Group Home Person-Centered Support (1:2)	S5125U2	15 min			
	Licensed Group Home Person-Centered Support (1:3)	S5125UD	15 min			
	Licensed Group Home Person-Centered Support (1:4)	S5125UQ	15 min			
	Skilled Nursing - LPN (1:1)	T1003U4	15 min			
	Skilled Nursing - LPN (1:2)	T1003U3	15 min			
	Skilled Nursing - LPN (1:3)	T1003U2	15 min			
	Unlicensed Residential Person-Centered Support (1:1)	S5125HI	15 min			
	Unlicensed Residential Person-Centered Support (1:2)	S5125UN	15 min			
	Unlicensed Residential Person-Centered Support (1:3)	A5125U3	15 min			
	Unlicensed Residential Person-Centered Support (1:1)—Personal Options	S5125UD	15 min			