

TBIW CFCM Stakeholder Group Meeting Minutes

August 2, 2019 1:00-3:00

Location: BoSS' offices/Conference room

3rd Floor Town Center Mall, Charleston, WV

Welcome and introductions given.

Those in attendance included: Jennifer Gibson, All Care Home and Community Services, Michelle Pratt, ResCare Home Care DBA All Ways Caring, David Wilson, CCIL, Megan Ramsburg, WVU CED, Liz Bragg, BMS, Teresa McDonough, BMS and Barb Recknagel, KEPRO.

Liz informed the group that the TBIW CFCM Survey (through Survey Monkey) directions and links will be sent out again to the TBIW Providers by next week. Teresa asked Liz to include an explanation in the email to the providers explaining why the survey is being sent again. Liz agreed to do that.

The following meeting Agenda items were reviewed and discussed during today's meeting.

- Liz informed the group that Stakeholders' recommendations are targeted to be to BMS by October 1st, 2019.
- Liz presented the Conflict of Interest Exception Application for Home and Community Based Waiver form to the group. Discussion was held and Teresa made the edits to the document. Please refer to final draft form. It was noted that instructions would need to be developed to assist a provider in knowing under what circumstances this form needs to be completed.
- Liz presented the Case Manager Conflict of Interest Assurance Form for Home and Community Based Waiver Services assertion form. Discussion was held and Teresa made the minor edits to the document. Please refer to final draft form.

Discussion held related to requirement of Case Managers and Providers of Direct Service to have different immediate supervisors. Liz indicated that CMS had, when asked the question, not put the response in writing. This FAQ, which had been submitted by IDD group was pulled from the June FAQ's was under further review. Liz will follow up with Pat to discuss further and at this point the item as listed on Agency certification application will remain and no further explanation was provided or available pending response to FAQ. There was considerable confusion in terms of requiring different supervisors, when a conflictual relationship is not evident as articulated by stakeholder group members. It is further noted the CCIL has a structure in place currently which has different lines of supervision, different departments.

The following meeting Agenda items were tabled until the next meeting.

- WVCFCM Agency Certification – Final Draft review.
- Summary/review of WVCFCM stakeholder group input to identify TBI specific follow up recommendations.

The ADW and TBIW CFCM stakeholder groups will be merging. The schedule of future meetings:

Date	Location	Time
August 16, 2019	BoSS, 3 rd floor of Town Center Mall	10:00 AM-12:00 PM
September 13, 2019	BoSS, 3rd floor of Town Center Mall	10:00 AM-12:00 PM