

TBIW CFCM Stakeholder Group Meeting Minutes

June 21, 2019 from 1PM – 3PM

Location: BoSS' offices/Conference room

3rd Floor Town Center Mall, Charleston, WV

- **Welcome and Introductions**

Present: David Wilson, CCIL; Teresa McDonough, BMS; Barbara Recknagel, KEPRO, Liz Bragg, BMS; Megan Ramsburg, WVU/CED; Michelle Pratt

- **Survey Update-** another email will go out to explain the important of having submissions for both TBIW and ADW. Review of responses will be planned for next stakeholder meeting in July
- **Merged Agency certification Application –** having comment document merged for stakeholder groups review. The actual process and procedure will have tab for each of the 4 waivers. Liz will add additional items noted from TBIW stakeholder review of the agency certification application, will forward to Teresa/Barb for review additional input for TBIW program.
- **Draft Conflict Free Case Management Exceptions application-**
 - **Add counties and coverage area**
 - **Current sentence-BMS approval**

- Barb will look for “Individual Case Management Conflict of Interest Assessment” form
 - Exceptions for operating beyond the 8 contiguous counties. It can be addressed through continuing certification, the only time this could be requested is when there is only one able and qualified provider available. For example, CCIL and WV Choice are the only provider in a county, ResCare could ask to go into that county (it currently doesn’t touch the county being requested for expansion), this could potentially be the process.
- **Review/Input of WVCFCM curriculum (Outline)**
 - Online curriculum, intent to provider certification training for a case manager. Consistent curriculum endorsed by State, might be required regardless of licensure, (consider excluding a topic 3 – this would be waived if one is LSW, LPC or RN) in house/self-driven.
 - Consider expanding the training audience to not just case managers, expand to clinical higher-level staff (managers, supervisors, administrative staff). It is important for management level staff to have this type of training as well. Modules would be helpful to address follow up needed from audits, plan of corrections etc. There will be parts of curriculum that licensed practitioners need as well. State level consistent training. Follow up training to be provided after issues that have arisen. Teresa states that there is a question on the application about training. Additional topics: “for the case manager , how to be safe”.. Topic: add exploitation to verbiage (abuse, neglect and financial exploitation), add resource ADRN network.. HIPAA training, use of secure email, using professional email account, social media training, futures planning (quick what it is), there needs to be information on use of personal restraint- reporting requirements, what to do if you run across the restraint, next steps. Medicaid itself is a deficit driven system, in a person centered planning process how do you overcome, meet the expectation in overcoming barriers- what does it look like

- **Topic 4 - Megan will review this section**
- **. Obstacles in policy? How to get to the next step when obstacles arise. Building on strengths .. Balance of what is important to the person and what is important for the person. How to explain policy limitations. Add targeted specific training, TBIW will share outline. Ongoing training add-ons, policy manual forms (broken into waiver specific modules**

- **Summary of WVCFCM stakeholder group input – continued to next meeting**
- **Identify next steps**
- **Wrap up/ next agenda items**

Schedule of future meetings:

Date:	Location:	Time:
July 19, 2019	BoSS ,3rd floor of Town Center Mall	1:00 PM – 3 PM
August 2, 2019	BoSS ,3rd floor of Town Center Mall	1:00 PM – 3 PM
August 16, 2019	BoSS ,3rd floor of Town Center Mall	1:00 PM – 3 PM