

IDD Waiver CFCM Stakeholder Meeting Minutes

May 9, 2019 from 10AM-12:00 PM

Location: KEPRO Offices, 1007 Bullitt Street, Suite 200, Charleston, WV 25301

In attendance: Cristy Black (WVDDC), Joyel Finley (Prestera), Stacy Broce (BMS), Liz Bragg (BMS), Emily Proctor(KEPRO), Taniua Hardy (DRWV), Stephanie Thorn (DRWV), Jon Sassi (JCDC), Megan Ramsburg(WVU/CED), Peg Henrich (IDDW Parent), Bob Henrich (IDDW Parent), and by phone: Steve Wiseman (WVDDC), Candace Wyfong (IDDW Family Member), Karen Berry (Stepping Stones Cottages), Susan File (OHFLAC), JW Stevenson (Stevenson LLC), Brad Blackburn (ResCare Huntington), Barbara Leshar (ASC), Tedi Ferrell (Northwood), Rachel Aker (CCIL), Sharon Stephan (PAIS), Steve Runnels (AFM), Rhonda Blosser (IDDW Parent)

Welcome and Introductions were completed

Susan File reviewed outcome of meeting held after last month's stakeholder meeting related to question as to licensing requirements for CFCM agencies. If the CFCM agency is providing Case Management services only, the agency would not fall under licensing review. However, if the agency provided other services further review would be necessary. BMS and OHFLAC will be in communication to ensure clarity of process.

Agency Certification Process (continued from last meeting) - Draft document in obtaining stakeholder input was completed during today's meeting and will be forwarded to stakeholder group members for review and additional comments.

Kepro will continue current process to facilitate session. Need to ensure families do not have to "chase" down a CM agency. List of CM agencies and list of service provider agencies will be presented and also a link was suggested to be placed on CFCM website with agency information. Discussed starting with CM selection with families and then the CM agency (selected one) would facilitate provider selection, via person centered treatment planning process. Form currently being used will need to be revised (Kepro selection form). Potentially having separate forms for initial assessment was discussed.

The group discussed how to transition current members, suggested for transitioning to CFCM from stakeholder group:

- With beginning date of new Waiver renewal period, at next treatment juncture, 6 months treatment plan, with plan being identified by the team with timeline developed and described in the juncture to occur by annual anchor date.**
- Another suggestion was to talk to folks between January and June, that process is going forward and decision will be identified at the next treatment juncture or 6 month treatment juncture, decision becomes part of the plan/action steps etc. Referral process and transfer meeting need to take place and plan of action identified in the person-centered treatment plan will be established. This would be facilitated by current case management agency (by a particular date?). The treatment plan will drive the process.**

Case Management Credentialing/Training

- Began discussion for criteria for CM individual providers, curriculum components to be established. Liz reviewed general training requirements. Group recommends the case manager have a specific number of years of experience providing case management before going into independent practice and how will the person receive supervision?**

Liz proposed meeting every two weeks via conference call in order to ensure continued progress but the group determined to continue to meet monthly.

Building blocks of training curriculum (continued to next meeting in June)

WV CFCM system planning document (continued to next meeting)

Revisit PATH strategic plan (continued to next meeting)

Planning/Setting schedule for next stakeholder group meetings will be completed for next series of stakeholder meetings to be completed in June meeting.

