# TBIW CFCM Stakeholder Group Meeting Minutes

## May 10, 2019 from 1PM – 3PM

## Location:   BoSS Offices, Charleston Town Center 3rd Floor

 Welcome and Introductions were completed.  Attendance: David Wilson (Mulberry Street Management), Taniua Hardy (Disability Rights of WV), Teresa McDonough (BMS), Barb Recknagel (KEPRO), Liz Bragg (BMS), Jennifer Gibson (All Care Home and Community Services)

 The PCP Crosswalk, Person Centered Service plan, Person Centered Assessment recommendations from Megan Ramsburg with WVU/CED was tabled until the next meeting as she was unable to attend the meeting.

Manual language recommendations for TBIW renewal:

- The Stakeholder group reviewed the Section 512.2 of existing TBIW policy for CFCM. Recommendations and edits were made on a draft document.

- The Continuing Certification Applications will need to have the language about "no side deals" added. Once again, the question came up about eliminating the 8 continuous county touching rule. **Liz will follow up with Pat to see if this policy requirement can be dropped.** It was stated by the group they though that rule came into play because of the CON process before it opened up.

The question arose as to whether "Pre-Case Management" services be paid when a CM is assisting applicants with the financial eligibility part?  BMS/KEPRO stated that because they are an applicant and not a participant is the reason it has not been a billable service in the past.
        **Liz talk with Pat to see if that can be changed.**

The Stakeholder group began to look at the Conflict of Interest Exception Application used by Alaska.  The group will continue discuss/review of this at the next meeting.  The question did arise regarding waiver participants who receive dual services with the Personal Care Services program and those providers.  **Can a waiver agency providing CM services also be the provider of the PC services?**


The group began discussion on when TBIW participants, who will need to change selections for CFCM compliance, would occur. The following suggestion was made by KEPRO:
 **When-**During the program member's 2020 redetermination assessments, SDM and selection forms are reviewed with all members. For those members with current selections that reflects a CFCM situation is present, the following will occur. Educate the member (use the CFCM flyer) as to why existing selections must change.  Provide member a copy of policy manual that outlines this requirement and that compliance is necessary in order to remain on the Waiver program. Begin with SDM, if traditional is selected, review Personal Attendant Providers, obtain

selection. Review Case Management(CM) Providers, informing the member of the names of the CM Providers  he/she can select from ( KEPRO staff will not offer the member the Case Management Provider that would be in conflict with his/her Personal Attendant Provider selections.) Obtain selections and signatures from member and/or legal guardian. *This would need policy*.

 **How-**KEPRO will inform the receiving CM Provider of the selection and instruct both existing and receiving CM providers that transfer to the receiving CM must be completed within 90 days of the member's anchor date. Policy would need to reflect that transfers that occur because of remedying CFCM situations are granted 90 days to ensure a smooth transition and a clear hand off Case Management responsibilities*. This would need policy language added and a new Transfer Form developed for those CFCM situations*.

 **EXAMPLE:**

Member's Anchor Date is **May 1st**
KEPRO conducts Re determination assessment on **March 25th.** Member remained medically eligible and CFCM Selections were made.
KEPRO notifies existing/receiving CM Provider of selection and provide effective transfer date for CFCM compliance as **August 1st**

**Schedule of future meetings:**

| Date: | Location: | Time: |
|---|---|---|
| **June 7, 2019** | **BoSS ,3rd floor of Town Center Mall** | **1:00 PM – 3 PM** |
| **June 21, 2019** | **BoSS ,3rd floor of Town Center Mall** | **1:00 PM – 3 PM** |