

West Virginia Personal Care Application Through Enrollment Process

MNER

- You or your physician will submit an Initial PC Medical Necessity Evaluation Request (MNER) to Acentra via fax or email.
- Acentra will process and, if complete and correct, will refer the request to a scheduler (Acentra will verify that you have WV Medicaid).

Appt

- Acentra will call you to schedule your appointment to determine medical eligibility for PC services; you will have an assessment called the Pre-Admission Screening, or PAS.

PAS

- Acentra will come to your home or facility (ex. hospital) and complete the PAS.
- During the assessment, Acentra will ask what agency you would like to provide your PC services, if you are found eligible.

Enroll

- If eligible, Acentra will refer your case to your chosen PC agency.
- Your chosen agency will contact you to plan for and begin PC services.

Re-eval

- Each year you must be reevaluated to make sure you are still eligible for the program; your PC agency will submit a PC-MNER through Acentra's online system to start the process.