

URGENT REVALIDATION NOTICE FOR PHASES 1 THROUGH 10 PROVIDERS

Under the 2011 federal regulations, WV Medicaid providers are required to revalidate their enrollment in order to be reimbursed for services provided for WV Medicaid members. This notice is to reach providers from Phases 1 through 10 who have not initiated re-enrollment/revalidation or who started but have not completed the process.

Please follow the links below to review the list of providers who need to take immediate action.

These lists will be updated on a bi-weekly basis only through September 30, 2015. If you are in the process of working your revalidation case please refer to this list for updated information. This list will **not** reflect revalidated providers.

Action may be required based on which tab your provider name/NPI is listed:

- **NOT Started Revalidation** – Our records indicate that you have not entered an electronic application or submitted a paper application. You must submit your complete revalidation application before October 1, 2015 to avoid being placed on pay-hold. If you fail to contact Molina by this date, claims billed under your WV Medicaid Provider ID number will be placed in a PAY-HOLD status for sixty (60) days. If revalidation is not completed during the pay hold period, your enrollment with WV Medicaid will be terminated. Claims submitted with dates of service after placement of the initial PAY-HOLD will be voided.
- **Additional Information Required** – Our records indicate that you have submitted an application and additional information may still be needed. If you have not already done so, please contact Molina's Provider Enrollment Unit to determine the supporting documentation needed to complete your revalidation application. This needs to occur before October 1, 2015 to avoid being placed on pay-hold. If you fail to contact Molina by this date, claims billed under your WV Medicaid Provider ID number will be placed in a PAY-HOLD status for sixty (60) days. If the additional information required is not submitted during the pay hold period, your enrollment with WV Medicaid will be terminated. Claims submitted with dates of service after placement of the initial PAY-HOLD will be voided.
- **In Process with Molina** – Our records indicate that you have submitted an application and it is currently being worked by Molina's Provider Enrollment Unit. If additional information is required, you will be contacted. No action is required at this time. If you are currently working with Molina on your active revalidation case, you will not be included in the PAY-HOLD process.

NOTE: If you are currently in contact with Molina and working your active revalidation case, please continue this process until completed. If you are currently working with Molina on your active revalidation case, you will not be included in the pay-hold process.

Here are the steps you need to take to initiate revalidation or submit additional information:

- Contact Molina Provider Enrollment at (888) 483-0793 or (304) 348-3360 (local) Monday through Friday, 8:00am to 5pm EST. Enter your NPI and select option #4.
- Please refer to your correspondence sent by Molina with your listed Case Number. You may revalidate electronically via the Provider Enrollment Application Portal (PEAP) at www.wvmmis.com. Review the [Provider Enrollment Checklist](#) in the [Provider](#)

Enrollment Process section for a list of all documentation needed to complete the revalidation process.

- Access the Provider Enrollment Application Portal (PEAP) link to begin the revalidation process.
- If you have already submitted through the Provider Enrollment Application Portal (PEAP) and have been contacted to provide Molina with additional supporting documentation please complete that process as soon as possible.

In Summary: All providers who have not submitted a complete revalidation application by October 1, 2015 will be placed on pay-hold. Beginning December 1, 2015, providers who have not submitted a complete revalidation application will be terminated.

If you have any questions about this, please contact Molina Provider Enrollment at (888) 483-0793 or (304) 348-3360 (local) Monday through Friday, 8:00am to 5pm EST.