



## State of West Virginia Public Health Emergency (PHE) System Readiness Plan

PHE System Readiness Plan
Identify cases in Production that have the override reason code of 719 (PHE) and cases that have open Medicaid with Review Dates in the past.
We plan to download a percentage of these cases from Production to our UAT environment, so we can use to test our unwinding plans.
These cases will need to be scheduled for reviews when the PHE begins to unwind, review month will start April 2023 and run through March 2024.
We will take into consideration if any of these identified cases have SNAP/TANF or any other categories of Medicaid due for review anytime in the 12-month period and align those review dates. This will help lessen the burden of our workers processing these reviews.
We will schedule those cases without companion reviews over the 12-month period based on a hierarchy of categories provided to us by WV BMS. We will try spread these out equally over the 12-month period.
We will then begin the testing by completing data corrections to insert the review date month the case will need to be reviewed.
Once data corrections have been made to the cases, we will review the cases and make sure the date that was requested is displaying correctly and on the appropriate screen.
We will then run the RRV (Ex-parte) Selection process on cases we set for April Review in our UAT environment. If the case(s) meet the selection criteria we will go ahead and complete the Auto-Renewal process on that case.
We will then begin to run Batch Cycles for our Periodic Reviews, AG Level Case Reviews, Client Notices. Once these are completed, we will validate the correct Review Form was generated.
We will then complete reviews on some of the cases due for review in April, to ensure benefits are continuing and the review dates are set correctly, and the notices are generating.
For those cases that do not have a review completed, they should close for lack of review when we run the Adverse Action batch cycle for the month of April '23. After Adverse Action is complete, we will validate all test cases to ensure this process is working as expected and the appropriate notices are generating. Those cases w/ review dates from May '23 – March '24 should remain open, as their review dates are in the future.
We will need to run our BI Pulldown process on the cases in our UAT environment to make sure the cases that have open coverage are picked up and coverage will be sent through the MMIS monthly process.