

Summer EBT 2025 iPOM and POM Template

States & Puerto Rico

Directions

This document is the template for the 2025 Interim POM (iPOM) and the 2025 POM for U.S. States and Puerto Rico.

- By August 15, 2024, Summer EBT agencies must submit the information requested in the iPOM section of this document [[7 CFR 292.8\(a\)](#)]. (page 2)
- By February 15, 2025, Summer EBT agencies must submit a full POM with all the information requested in this document [[7 CFR 292.8\(b\)](#)]. (page 3)

FNS will review each iPOM submission and approve or request more information from the Summer EBT agency. If the Summer EBT agency includes additional information in their iPOM submission (i.e., they complete sections of the template that are required for the full POM), FNS will review and provide technical assistance, as necessary, to assist the Summer EBT agency in developing their full POM.

The full POM may be submitted at any time before February 15, 2025. FNS will review POMs when they are submitted with the goal of approving POMs as early as possible to provide more time for program implementation. Summer EBT agencies are encouraged to discuss any challenges or changes from 2024 with FNS before submitting a final 2025 POM. FNS is available to offer technical assistance, review draft language, or provide any other assistance a Summer EBT agency may need.

Please note that FNS is issuing this revised POM template based on feedback from Summer EBT agencies in 2024. We have simplified and streamlined many questions and removed some questions that are no longer relevant. FNS' goal is to continue to simplify the POM process in the coming years. In 2025 we are requesting that Summer EBT agencies submit a POM that details all areas of their plan and provides a full picture of the agency's Summer EBT Program. After 2025, we anticipate that POM templates will allow Summer EBT agencies to affirm that information has not changed from the prior year in most areas. FNS values Summer EBT agency feedback and is committed to continuous improvement of the POM process.

Required Attachments

☒ [Required for the iPOM]

☒ [Required for the iPOM]

☒ [Required for the POM]
[Required for the POM]

FNS-366A expenditure plan(s) (section 1.2, page 2)

A budget narrative (section 1.3, page 2)

[Attachment A - Data collection and use](#) (section 6, page 3)

A copy of the inter-agency written agreement(s) between the Summer

EBT coordinating agency and each partnering agency, if applicable [[7 CFR 292.3\(c\)](#), [7 CFR 292.8\(e\)\(1\)](#)].

☒ A copy of the agreement(s) is attached, or

☐ The agreement(s) has not changed since the last POM submission, no resubmission needed.

☒ [Required for the POM] A copy of the fair hearing procedures for participants [[7](#)

CFR 292.8(e)(12); 7 CFR 292.26

iPOM Requirements – Due no later than August 15, 2024

(may be submitted after August 15 with approved waiver – See 1.4)

iPOM submitted on 10/18/2024; approved by FNS

- 1.1 Provide an estimate of the number of children who will be served in 2025 [[7 CFR 292.8\(e\)\(2\)](#)]:
- 1.2 Attach FNS-366A expenditure plans(s) that reflect planned Fiscal Year 2025 administrative cost requirements for each Summer EBT agency within the State that will draw Summer EBT administrative funds from FNS [[7 CFR 292.8\(e\)\(3\)](#)]. See instructions included with the FNS-366A and Attachment A of policy memo [SEBT 01-2024, FM 01-2024 Summer EBT Administrative Funding Process for FY2024, October 18, 2023](#) for further information about the FNS-366A.
- 1.3 Attach a budget narrative that corresponds with the FNS-366A(s), describes how costs within the budget categories were derived, and demonstrates links between expenditures and specific activities/tasks. The budget narrative will include the administrative needs of all Summer EBT agencies and local educational agencies [[7 CFR 292.8\(e\)\(3\)](#)]. See Summer EBT [budget narrative template](#) and [budget checklist](#)
- 1.4 Waiver request: To request a waiver of the August 15, 2024, deadline to submit the iPOM, the Summer EBT agency must provide the following:
 - 1.4.1 Describe why the waiver is needed and what steps the Summer EBT agency will take to complete the iPOM as quickly as possible:
 - 1.4.2 Describe the expected waiver implementation date and time

period: August 15, 2024, through (the date you expect to submit the iPOM)
 - 1.4.3 Link to or provide a copy of the public notice informing the public about the proposed waiver(s):
 - 1.4.4 Affirmations
 - ☐ The waiver will not increase the overall cost of the Summer EBT Program to the Federal Government. If there are anticipated increases, confirm that the costs will be paid from non-Federal funds.
 - ☐ The Summer EBT agency will monitor and review implementation of the waiver and report on implementation including a description of how the waiver was implemented and its impact on program administration.

POM Requirements – Due not later than February 15, 2025
(may also be included with the iPOM submission)

2. iPOM updates

Include any revisions to the information provided in the iPOM, if necessary.

Response: West Virginia has included a revision to the FNS-366A and budget narrative in the POM submission. Please see attached.

3. Summer EBT agencies

3.1 Coordinating agency: West Virginia Department of Human Services (DoHS)

- ☒ Is requesting administrative funds through a 366A.
- ☐ Request for administrative funds through 366A includes local level costs, if applicable.
- ☐ Is NOT requesting administrative funds through a 366A.

3.2 Partnering agency: West Virginia Department of Education (WVDE)

- ☒ Is requesting administrative funds through a 366A.
- ☐ Request for administrative funds through 366A includes local level costs, if applicable.
- ☐ Is NOT requesting administrative funds through a 366A.

4. 2025 summer schedule and issuance dates

4.1 Provide the start and end dates of the summer operational period and an explanation for why these dates were selected [[7 CFR 292.2 "Summer operational period"](#); [7 CFR 292.8\(e\)\(10\)\(ii\)](#)]:

First day of the summer operational period: June 1, 2025
Last day of the summer operational period: August 20, 2025

Explanation: West Virginia analyzed approved county boards of education calendars for the 2024- 2025 school year. The summer operational period was derived from the average conclusion date of the regular school year calendar

4.2 The Summer EBT agency will issue benefits in:

- ☒ A single issuance (i.e., lump sum).
- ☐ Multiple issuances (e.g., monthly issuances):

4.3 [NUMBER] issuances of \$[AMOUNT] each provided on [DATES].

Most eligible children/students will receive Summer EBT in a single one-time issuance. The issuance is expected to occur at the end of May 2025, regardless of direct certification or application status. Any student who submits an approved application after April 21, 2025, will receive Summer EBT within 15 days of DoHS processing the application. Likewise, any child who is newly certified for SNAP, TANF, Medicaid or receiving Foster services will receive their SEBT benefit on a rolling monthly schedule. The amount of SEBT is \$120 per eligible child. The State anticipates issuing a total of \$19,809,360 in SEBT during the summer operational period.

4.4 Date(s) when benefits will be issued:

Type of enrollment	Date or dates of issuance	Estimated Number of Children Issued by each enrollment type
Streamlined Certification and Summer EBT applications received prior to <u>April 21, 2025</u> (fill in the blank for the date by which families will need to apply to be included in the first issuance).	<i>Benefits will be issued in a single lump sum during the period of May 18 – 25 2025.</i>	160,078
Summer EBT applications received after the issuance file is compiled.	Within 15 operational days of receipt of a complete application	5,000
Total number of estimated children:		165,078

4.5 Additional information on schedule for benefit issuance or the estimated number of children, if any: N/A

4.6 Does the State have Local Education Agencies (LEAs) operating on a continuous school calendar [7 CFR 292.2 "Continuous school calendar"]?

- ☒ Yes (complete the rest of this question)
☐ No (skip to section 5)

If yes, describe the school calendar(s) and break schedule(s) for LEAs operating on a continuous school calendar and any adjustments to your issuance schedule for children attending these schools, if applicable [7 CFR 292.15(b), 7 CFR 292.15(e)(4)]:

West Virginia has only one school that participates in the NSLP that operates on a continuous school calendar: Piedmont Elementary School. Piedmont Elementary School in Kanawha county (Charleston, WV) will complete its second semester on June 5, 2025. Students will return to class on July 10, 2025. The school will have its next extended break during September 16 – October 4, 2025. There will be no issuance schedule adjustment; eligible students at Piedmont Elementary will receive SEBT in the same manner as non-continuous schools.

5. EBT Issuance

5.1 Select all that apply [7 CFR 292.15(c)(2)]:

☒ The Summer EBT agency will co-load benefits on existing accounts/cards. Type of account(s) that will co-load (e.g., SNAP, NAP, TANF):

West Virginia will co-load SEBT with SNAP and TANF.

☒ For children whose benefits are not co-loaded on an existing account, the Summer EBT agency will issue one card to each household.

West Virginia will issue one household card containing all SEBT benefits for children certified by receipt of certain Medicaid categories and children who are eligible through an application.

☒ For children whose benefits are not co-loaded on an existing account, the Summer EBT agency will issue one card to each eligible child.

West Virginia will issue a card per child to children in Foster care, or those who are homeless, migrants, runaways, or enrolled in WV HeadStart.

In order for your EBT processor to successfully issue Summer EBT benefits according to the issuance plan described in this POM, it is critical that Summer EBT agencies and EBT processors work together closely. Failure to do so could negatively impact your ability to timely implement your issuance plan, as required by 7 CFR 292.16. The following are required for successful program implementation:

- Update your contract with the EBT processor to implement your issuance plan for Summer EBT 2025. Contact the FNS State Systems Office (SSO) for any questions on your state system or the Advance Planning Document (APD).
- Provide your EBT processor with key information (number of kids to be served, whether you are co-loading Summer EBT benefits on another account such as a SNAP account, issuance schedule, notice requirements, etc.) with sufficient time for them to plan their workload. Please note that it is NOT necessary for your POM or contract amendment to be finalized before sharing information (e.g. issuance dates, method of issuance and estimated number of children) with your EBT processor. This is a dynamic process, and all parties must understand that any data you provide are estimates, and subject to change.

6. Eligibility

6.1 Complete the following table Attachment A - Data collection and use. See attached.

6.2 For State Summer EBT agencies serving the same geographic area as an ITO Summer EBT agency, how, when, and in what format will you share program data with the ITO(s)? [7 CFR 292.8(e)(8), 7 CFR 292.9] N/A – West Virginia does not have any recognized tribes.

6.3 For the purposes of streamline certifying children without matching to NSLP enrollment lists, provide the State's legal ages of compulsory school enrollment [7 CFR 292.2 "School aged"; 7 CFR 292.12(d)]. ** Please note that children are eligible if they are school age between July 1, 2024, and the last day of your SOP in 2025.*

Minimum age: 6__

Maximum age: 17__

WV SEBT age range for streamline certified children is based on WV state code **§18-8-1a**. Any child who has been determined eligible based on streamline certification for any amount of time during the period of 7/1/24 – 8/20/25 will receive an SEBT benefit.

6.4 [NEW] Statewide database:

Question	Response
Summer EBT agency responsible for maintaining the database:	<p>DoHS is responsible for maintaining all program data related to Summer EBT, this includes record retention, issuance, reporting information, demographic records, replacement and expungement.</p> <p>DoHS also houses all information for SNAP, TANF, Medicaid and Foster children in the state of West Virginia in the PATH eligibility system. PATH is the system responsible for determining eligibility for SEBT.</p> <p>WVDE is responsible for maintaining all statewide student enrollment data in a single location. This is information housed from all local boards of education into the WVEIS and Primero Edge systems. PATH, WVEIS and PrimeroEDGE combined create the WV SEBT database.</p>
Does the Statewide database contain, at a minimum, the following fields? [7 CFR 292.12(c)(1)]	<p><input checked="" type="checkbox"/> Name</p> <p><input checked="" type="checkbox"/> Date of birth</p> <p><input checked="" type="checkbox"/> School/school district where enrolled</p> <p><input checked="" type="checkbox"/> Mailing address</p> <p><input checked="" type="checkbox"/> Individual free or reduced-price eligibility status, as applicable</p> <p><input checked="" type="checkbox"/> Any other information needed to issue benefits timely and with integrity, explain: Name(s) of guardians who can be responsible for spending SEBT on behalf of eligible students and receipt of qualified benefits for direct certification.</p>
How will the Summer EBT agency use the statewide database to create the issuance file?	<p>Using the statewide database West Virginia will do the following:</p> <ul style="list-style-type: none"> ● Pull all records of children receiving qualified benefits or in qualified statuses between the ages of 6-17 during 7/1/24 – 8/20/25 (direct certification). ● Pull records of students with approved NSLP applications for free or reduced and direct certification status for experiencing homelessness, being a migrant, a runaway, or enrolled in WV Head Start, and compare them to the direct certification benefit list to create final streamline certified list. ● Pull all records of children attending NSLP participating schools in WV. ● Compare the list of deemed qualified student applications to the records of children in NSLP

	<p>schools to create list of qualified NSLP students.</p> <ul style="list-style-type: none"> • Compare the final list of streamlined certified to the final list of qualified student applications; remove any duplicative records to ensure one benefit per child. • Once duplicative records are removed the issuance file is created. This is the process for all applications/DC status prior to the start of the summer operational period.
Can the Summer EBT agency utilize the statewide database to check child enrollment?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Summer EBT agency conducting the enrollment check:	DoHS will verify the school enrollment check through enrollment records provided by WVDE prior to benefit issuance for qualified applications. Enrollment in an NSLP school may also be verified through records maintained in PATH (from information submitted by guardians).
How will the database be used to confirm that an applicant for Summer EBT is enrolled at an NSLP/SBP school [7 CFR 292.8(e)(7), 7 CFR 292.12(e)(2)]?	<p>The database will only contain records of students who attend NSLP participating schools. Students are removed from the verification list if they attend an NSLP school, but do not have a qualified SEBT application. This is a safeguard for student data; eligibility staff only need to see records of individuals who are in a NSLP school and have applied. WVDE will continue to maintain all enrollment information at the state level.</p>

7 Applications

7.4 In 2025, Summer EBT applications will be processed by [7 CFR 292.13, 7 CFR 292.13(b)]:

☒ The Summer EBT agency.

☐ LEAs through a contract with the Summer EBT agency (if applicable, new costs associated with application processing and verification must be included in your budget).

☐ Other: _____

7.5 In 2025, Summer EBT applications will be verified by [7 CFR 292.14]:

☒ The Summer EBT agency.

☐ LEAs through a contract with the Summer EBT agency (if applicable, new costs associated with application processing and verification must be included in your budget).

☐ Other: _____

7.6 Is the Summer EBT agency proposing an alternative method for verification [7 CFR 292.14, 7 CFR 292.14(a)(3)] in lieu of the standard 3% random sample [7 CFR 292.14(a)(2)]?

☐ No

☒ Yes, proposed alternative verification procedures described below:

DoHS will be responsible for the verification process. West Virginia will verify 3% of approved applications received during the period of July 1, 2024 - April 21, 2025. If WV does not receive an adequate number of applications needed to meet the 3% threshold by April 21, 2021, the State will utilize rolling verification(s) to meet the 3% threshold.

Any application with missing or incomplete income/earning information will be required to provide additional information to the Department. After the summer operational period begins applications will only be verified if income/earnings are missing or considered incomplete, if residency information is necessary to determine if a child is a student of West Virginia, or if the state needs to utilize rolling verification to reach the 3% threshold required for approved applications. DoHS will prioritize integrity during the verification process.

8 Customer Service Plan

8.4 Describe how you will provide customer service, including the following [7 CFR 292.8(e)(11); 7 CFR 292.15(g)]:

Requirement	Response
Single point of contact for all customer service information and inquiries including a hotline and website.	<p>Hotline: 1-877-716-1212</p> <p>Website: https://dhhr.wv.gov/bfa/programs/Pages/SummerEBT.aspx</p> <p>Other (including the EBT processors Interactive Voice Recognition [IVR] system): IVR – 1-866-545-6502</p>
A plan to inform eligible households of the availability of Program benefits and the process to apply for benefits, if necessary.	<p>To inform the public of program availability, West Virginia will utilize organizational websites, social media, traditional media (print and radio) and banner messaging on PATH. All DoHS eligibility staff will be provided with information to aid families who are current benefit recipients; all NSLP schools will be provided with information on how to apply for student families. WV will also utilize existing partnerships with local resources, community-based organizations, and advocacy groups to spread information to harder to reach rural areas. The state will also provide scripts to statewide customer service staff for general program questions.</p> <p>The 2025 SEBT statewide application is available to households throughout the entire period of eligibility (July 1, 2024 - August 20, 2025).</p> <p>A paper SEBT application (pdf) will be available for download on the BFA website within the SEBT section. The paper app will be available on the BFA website by 4/26/2025.</p>
A simplified process for households to opt out of the program.	<p>All students who are determined eligible for Summer EBT will receive a notice of eligibility (approval/denial). For students who are approved, the eligibility letter will detail how the family can opt out of benefit participation. Opt-out details will also be found on the statewide SEBT website, DoHS website, and in print at local DoHS offices.</p> <p>Families/guardians will be instructed to contact the local DoHS office or Office of Constituent Services at 1-866-716-1212 (if they are uninterested in</p>

	<p>participation) and ask to have benefits removed. Benefit removal will be performed by OIG.</p> <p>Families who have opted out can reenroll prior to the end of the summer operational period. Households must contact the Summer EBT agency and request reenrollment. At the conclusion of the summer operational period reenrollment will no longer be available.</p>
The process to encourage and facilitate households to provide updated contact information for the purpose of receiving Summer EBT.	<p>Households receiving SNAP, TANF, Medicaid or Foster services are consistently reminded about the importance of updating DoHS when demographic information changes (at several times in the year). This includes income and mailing/physical addresses. DoHS understands that student families who do not regularly receive benefits may not understand the importance of updating demographic information. Special attention to student families will be paid on the DoHS website, as well as providing information to schools about the importance of updating information regularly.</p>
The process for households to confirm eligibility status.	<p>Specific verbiage will be drafted on the DoHS website for families of direct certification, so they understand if their child is eligible and when to expect the SEBT benefit to arrive. For students who must apply (prior to the summer operational period), DoHS will mail an "evaluation notice." The evaluation notice will be mailed to households within 15 days of confirming eligibility and will let the guardian know it appears the child is eligible. The notice will explain that even though the student appears eligibility, they will not receive the benefit until the start of the summer operational period.</p> <p>At any point in 2025 households can contact DoHS for an update on individual eligibility.</p>
The procedures the Summer EBT agency will implement to provide access to households experiencing homelessness and other vulnerable populations, e.g., children in foster care, children from households with limited English proficiency [7 CFR 292.8(e)(10)(vi), 7 CFR 292.15(c)(1)(v)].	<p>Students Experiencing Homelessness: WVDE will communicate SEBT information with participating schools, and in particular make information available to each Homeless Services Liaison within public school systems. At every benefit application and redetermination, DoHS eligibility staff are required to discuss household living situations. This includes whether a family is unhoused or imminently homeless. This allows the agency to better serve our more vulnerable families. SEBT will follow the</p>

provisions outlined in the McKinney Vento Act.

Foster students: Students in foster placement will receive benefits on the same schedule as non-foster students. DoHS will collaborate with the Bureau for Social Services for dissemination of program information to foster guardians and kinship placement. Social Services will inform Family Assistance when a child has changed residency. DoHS will work to ensure the current guardian receives the Summer EBT benefit on behalf of the student in state's care.

Lack of Social Security Number: West Virginia's Summer SEBT plan will not require social security numbers for benefit issuance. Each student has a WVEIS number that is not affiliated with private social security numbers.

DoHS collects social security numbers for all students who are directly certified through receipt of a qualified benefit. Social security numbers for these students have been collected as a regulatory requirement of another public assistance program.

Households with Limited English Proficiency: 95% of West Virginia residents speak English as their first or preferred language. For the 5% of residents who are considered to have limited English proficiency, DoHS will utilize the agency's interpreter service that is regularly used for other DoHS benefits. Also, household notification will be available in Spanish upon request.

Households without Internet Access: DoHS will provide county office notification using paper flyers. All 54 DoHS field offices will make paper Summer EBT applications available for houses without or having limited internet access. All benefit determination notifications will be sent to the household in the form of a mass mailing. This includes families who qualify based upon direct certification status.

Individuals with Disabilities: The state is bound by the Americans with Disability Act (ADA) compliance. DoHS offices are accessible to individuals with disabilities – including those in wheelchairs and other navigation devices. The state will provide reasonable accommodation(s) for individuals living with

	disabilities. DoHS employs a statewide ADA Coordinator tasked with maintaining agency compliance with ADA standards and ensuring consistency for all DoHS clients.
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9 Program violations and errors

9.4 Provide a plan for timely and effective action against program violators [7 CFR 292.8(e)(4), 7 CFR 292.25]. If your Summer EBT mirrors or builds upon your SNAP, WIC or NAP process, you must still provide a description of the plan.

Referrals from the Department of Human Services should be sent to Investigations and Fraud Management (IFM) on any household who knowingly obtained benefits through fraudulent activities such as dual participation, making a false statement on the application for benefits, trafficking, or any other fraudulent means. After the investigation is completed, if the evidence substantiates the allegations, then an administrative claim(s) will be established against the applicant.

Administrative disqualification procedures will be initiated by the State agency in cases in which the State agency has sufficient documentary evidence to substantiate that an individual has intentionally made one or more acts of intentional Program violations, the definition of which shall consist of having intentionally: (1) Made a false or misleading statement, or misrepresented, concealed or withheld facts; or (2) Committed any act that constitutes a violation of Summer EBT benefits, Summer EBT regulations, or any State statute or policy from the Income Maintenance Manual (IMM) for the purpose of using, presenting, transferring, acquiring, receiving, possessing or trafficking of Summer EBT benefits.

IPV claims must be established for trafficking-related offenses. Claims arising from trafficking-related offenses are the value of the trafficked benefits as determined by the individual's admission, adjudication, or documentation that forms the basis of the trafficking determination. The client(s) who is found to have committed an IPV is ineligible to participate in the program for a specified time, depending on the number of offenses committed.

Individuals who have been found guilty of an IPV are disqualified as follows:

First offense: One year

Second offense: Two years

Third offense: Permanent

IPVs include making false or misleading statements, misrepresenting facts, concealing or withholding information, and committing any act that violates the Consolidated Appropriations Act of 2023, SNAP regulations, or any State statute or policy found in the Income Maintenance Manual related to the use, presentation, transfer, acquisition, receipt, or possession of Summer EBT benefits.

An IPV can only be established in the following ways:

- The client will be provided with an Advance Notice of Administrative Disqualification letter, **AND**
 - The client signs a Waiver of Rights to an Administrative Disqualification Hearing (ADH)
- (NOTE: These forms are only used by IFM Workers and Hearings Officers. When the client waives his right to an ADH, the disqualification cannot be changed by a subsequent Fair Hearing.), **or**
- By an ADH decision, **or**
 - By Diversionary Consent Agreement, **or**
 - By court decision

9.5 Describe the claims procedures for cases of erroneous payments in accordance with requirements at 7 CFR 292.27.

Repayment of erroneous payments are created and sent to the Office of Inspector General by filing a claim in PATH. Households that must repay benefits are mailed written notification and provided the opportunity to appeal the decision. To the maximum extent practicable, claims against households will be limited to situations where there is evidence that the household knowingly obtained benefits through fraudulent activities and/or trafficking Summer EBT benefits. There is no option for the household to reduce their SNAP and/or TANF ongoing benefits to repay erroneous Summer EBT.

10 [Optional] – Give yourself some Kudos!

Tell us about something you're doing that you're proud of (e.g., improved program implementation, excellent customer service, implementing new systems/technologies).

West Virginia is building Summer EBT into the statewide benefit eligibility system, known as PATH. Summer EBT will live with SNAP, TANF and Medicaid. This move will allow for better data integration, more timely client notification, and a more robust program administration by having eligibility workers processing Summer EBT applications.

11. Summer EBT Agency Signatures - The POM must be signed by the Summer EBT agency or agencies-designated official responsible for ensuring that the Program is operated in accordance with the POM.

TO BE COMPLETED BY THE SUMMER EBT AGENCY OR AGENCIES

COORDINATING AGENCY: WV DoHS	PARTNERING AGENCY: WVDE
By (Signature) <i>Janie M. Cole</i>	By (Signature) <i>Michelle L. Blatt</i>
Title <i>Commissioner, Bureau For Family Asst.</i>	Title <i>State Supt. of Schools</i>
Date <i>3-21-25</i>	Date <i>3-26-25</i>

TO BE COMPLETED BY THE FNS REGIONAL OFFICE

FNS REGIONAL DIRECTOR
By (Signature)
Title
Date



Food and Nutrition Service

U.S. DEPARTMENT OF AGRICULTURE

April 1, 2025

Alex J. Mayer MSA, PMP

Cabinet Secretary

West Virginia Department of Human Services

One Davis Square, Suite 100 East

Charleston, West Virginia 25301

Dear Alex J. Mayer:

This letter is in response to the final Summer EBT 2025 plan for operations and management submitted to FNS by West Virginia's Department of Human Services and Department of Education. Pursuant to the authority granted under Section 13(A) of the Richard B. Russell National School Lunch Act, FNS is pleased to approve West Virginia to administer Summer EBT in 2025 consistent with the enclosed plan and program regulations at 7 CFR Part 292, and subject to the availability of funds. Thanks to your dedication and commitment consistent with Secretary Rollins' priority to strengthen strategies to encourage healthy choices, healthy outcomes and healthy families, an estimated 165,078 West Virginia children could receive critical nutrition benefits this summer.

To operate Summer EBT, West Virginia notified FNS of its intent to administer the Summer EBT Program in 2025 by submitting an interim plan for operations and management that included the required FNS-366A, budget narrative, and an estimate of the number of children who will be served in 2025. By February 15, 2025, West Virginia submitted a final plan that describes how they will administer the program in 2025, including plans to enroll eligible children, issue benefits, and promote program integrity, and a copy of their procedures to provide fair hearings for participants.

At any time after approval, West Virginia may amend its plan by submitting proposed amendments to FNS for approval. The amendments must be signed by the Summer EBT agency-designated official responsible for ensuring that the Program is operated in accordance with their plan [7 CFR 292.8(d)].

FNS values West Virginia's partnership in the administration of Summer EBT and stands ready to provide additional support, as needed. If you have questions, please contact the FNS Mid-Atlantic Regional Office.

Sincerely,

A handwritten signature in blue ink that reads "Roberta Hodsdon". The signature is written in a cursive style with a large, looping initial 'R'.

Roberta Hodsdon

Division Director, Child and Nutrition Programs

Mid-Atlantic Regional Office

Food And Nutrition Service

300 Corporate Blvd.

Robbinsville, NJ 08691