

Employee Information Updates

West Virginia Bureau for Child Support Enforcement Employer Relations
350 Capitol St., Rm 147, Charleston WV 25301

Email: DHHRBCSEERU@wv.gov Phone: 304-558-4665 or 1-800-249-3778 FAX: 304-558-1487

Employee Name: SSN:

Company Name: FEIN:

Contact Name: Phone:

Employee Change of Address

New Address:

City, State:

Phone:

Temporary Layoff Expected Return Date:

Leave of Absence Beginning Date: Expected Return Date:

Low Earnings State in which employee will draw unemployment:

Worker's Comp Workers' Comp Administrator Information

Name:

Address:

City, State:

Phone:

Retired Retirement Plan Information:

Name:

Address:

City, State:

Phone:

Comments:

For assistance, contact the Employer Relations Unit at 1-800-249-3778 or 304-558-4665.