



West Virginian Department of Health and Human Resources Guidance for Child Care Providers Remaining Open During the COVID-19 Pandemic

Name of Facility: _____ Facility Owner/Operator Name: _____

Address: _____ Contact Number: _____

Child care providers are required to follow the Centers for Disease Control and Prevention (CDC) [Guidance for Child Care Programs that Remain Open](https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html) (<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html>) recently published on April 21, 2020.

If you do not have access to this document online, please contact the West Virginia Department of Health and Human Resources (DHHR), Bureau for Children and Families at (304) 356-4619 or the Bureau for Public Health at (304) 558-2981 to obtain a paper copy. The checklist and guidance document are also available on DHHR's Division of Early Care and Education website, <https://dhhr.wv.gov/bcf/childcare/Pages/default.aspx>.

Our facility has policies and procedures in place to address the following categories as specified in the CDC Guidance for Child Care Programs that Remain Open (April 21, 2020).

Prevent the Spread of COVID-19; Monitor and Plan for Absenteeism Among Your Staff; Review Plans for Implementing Social Distancing Strategies; Assess Group Gatherings and Events; Parent Drop-Off and Pick-Up; Screening Children Upon Arrival; Clean and Disinfect Facility; Caring for Infants and Toddlers; Healthy Hand Hygiene Behavior; Food Preparation and Meal Service; and Vulnerable/High Risk Groups.

Owner/Operator must return this form and the Checklist for Child Care Providers Remaining Open During the COVID-19 Pandemic to their local health department prior to reopening. Contact information for local health departments is available online, <https://dhhr.wv.gov/localhealth/Pages/Map.aspx>.

I have read, understand and attest as a child care provider I am following CDC Guidance for Child Care Programs that Remain Open.

Owner/Operator

Signature: _____

Owner/Operator Name

(please print): _____

Date: _____