



**STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES**

Parent or Caretaker Name: _____

Address: _____

West Virginia School Clothing Allowance

Dear Parent or Caretaker of a West Virginia Student:

Our records indicate that you have a school-aged child(ren) who may be eligible to receive a West Virginia School Clothing Allowance (WVSCA) voucher. These vouchers may be used at participating merchants to purchase **clothing** or **piece goods** for the upcoming school year.

Attached to this letter is a mail-in application form for the WVSCA Program. If you are interested in applying, you can apply online, by mail or in person. All applications must be received no later than July 31 of the current year. Applications received after that date cannot be approved. A DHHR worker will review your applications and contact you if any additional information is needed. You will be notified by mail when your application has been processed.

To submit a WVSCA application online:

1. Go to **www.wvpath.org** and create or log into your inROADS account.
2. Select the *Apply for Benefits* button to begin.

To submit a WVSCA application by mail:

1. Complete the attached application and sign it.
2. Send the completed application and proof of income to the following address:

WV DHHR County Office Address:

To submit a WVSCA application in person:

1. Complete the attached application and sign it.
2. Bring the completed application and proof of income to your local DHHR office and drop it off at the reception desk. You will not need to wait to see a worker if you do not wish to apply for any other programs.

If you have any questions about applying for the WVSCA Program or any other DHHR programs, please contact your local DHHR office or call toll-free 1-877-716-1212.