

## 19.4 COMMON ELIGIBILITY INFORMATION

### 19.4.1 COMMON ELIGIBILITY REQUIREMENTS

All appropriate WV WORKS requirements in Chapter 2 apply.

### 19.4.2 ELIGIBILITY DETERMINATION GROUPS

The Eligibility Determination Groups are the same as for WV WORKS. See Section 3.4.

### 19.4.3 SPECIFIC REQUIREMENTS

#### 19.4.3.A Age and School Attendance

To be eligible for the WV WORKS School Clothing Allowance (SCA) or West Virginia School Clothing Allowance (WVSCA), the child must meet all of the following criteria:

- Be a resident of West Virginia, not visiting or on vacation.
- Meet the eligibility requirements or be eligible for WV WORKS for July of the current program year,
- For WV WORKS SCA only, be included in the WV WORKS benefit as a dependent child.

*NOTE: The WV Works policy for including 18-year-olds requires that the 18-year-old be enrolled in secondary school, i.e., high school, high school equivalency, vocational training that substitutes for high school, etc. College is not secondary school. Therefore, the following apply:*

- An 18-year-old in college is not eligible for the SCA.
- A 17-year-old in college meets the school enrollment requirement.
- An 18-year-old in high school meets the school enrollment requirement.

- Be enrolled in public or private school. School enrollment includes **head start, Montessori school, pre-kindergarten**, kindergarten through grade 12, college unless age 18, and approved homeschooling.
- **Homeschooling must be approved by the county Board of Education.**

An individual who is included in the assistance group (AG) as a caretaker relative is not eligible for SCA, even when he meets the age and enrollment requirements.

**Minimum age requirement is met for head start, Montessori school or pre-kindergarten when the child will be age 4 by July 1 of the program year. Age requirement is met when the child will be age 5 on or before September by July 1 of the current program year for kindergarten.**

Maximum age requirement is met when the child is not yet age 19 on July 1 of the current program year.

The following activities are not considered school enrollment:

- ~~Preschool~~
- Child Care
- Nursery School
- ~~Head Start~~
- Correspondence or internet courses

School enrollment for children ages five through 17 is presumed by the eligibility system. Children who have attained the age of five by **September July 1** of the current program year are assumed to be enrolled in kindergarten. West Virginia State law also permits four-year-olds who will attain the age of **five four by July 1 the last day** of the current **calendar program year** to enroll. **if approved by the Superintendent.** The statement of a parent or other specified relative is sufficient and no other verification is required to document enrollment.

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*NOTE: A five-year-old not enrolled in kindergarten is not eligible for the SCA just because the eligibility system presumes enrollment. Since so many five-year-olds are enrolled, the choice was to include five-year-olds and make those not enrolled the exceptions. The eligibility system should indicate if the five-year-old is not enrolled.*

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The eligibility system will provide a voucher for any four-year-old enrolled **in kindergarten** when the system shows an enrollment status of full-time, less than half-time, or half-time.

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*NOTE: See below for instructions on how to return the vouchers when the child is not eligible.*

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The instruction sheet directs the SCA payee to return the voucher(s) when the child is not