

## Directions for Completing the Away From Supervision/Runaway Reporting Form –Child Placing Agencies

**Item 1:** Indicate the number of total episodes of all children who were away from supervision/runaway. This may be a **duplicated count**, since some children may run on multiple occasions.

Examples:

- 3 children run together from one home – count 3 episodes, one for each child, since you have three children who run.
- 1 child runs from one home 5 times – count 5 episodes.

**Item 1a:** Indicate the number of youth, who have an episode of running, who have been determined by the court to be adjudicated status offenders.

Examples:

- 3 children run together from one home – count 3 episodes, one for each child, since you have three children who run. 1 child is a status offender, so you would list 1.
- 1 child runs from one home 5 times – count 5 episodes. This child is a status offender, so you would list 1.

**Item 1b:** Indicate the number of youth, who have an episode of running, who have been determined by the court to be adjudicated delinquent offenders.

Examples:

- 3 children run together from one home – count 3 episodes, one for each child, since you have three children who run. 1 child is a delinquent offender, so you would list 1.
- 1 child runs from one home 5 times – count 5 episodes. This child is a delinquent offender, so you would list 1.

**Item 2:** Indicate the number of episodes of away from supervision/runaway that occurred from each of the locations listed.

**Item 3:** Indicate the total census (# of youth in placement with your agency during the month) for the month in whole numbers. Do not indicate a percentage because a youth was only there part of the month.

**Item 4:** Indicate by number, what the cause is for all episodes of away from supervision/runaway for each of the reasons listed. The total for the reasons must equal the total in **Item 1**.

**Item 5:** Indicate by number, activities or situations that children report occurring during their away from supervision/runaway by the explanations listed. The AFS/Runaway Event Survey will need to be utilized to gather this information.

**\*\* Section e, Trafficking Victim** will be determined by evaluating the youth's responses to **Question 8** and **Question 9** of the AFS/Runaway Event Survey. If a youth answers yes to any of the questions under number 8 and 9 on the survey, they have been a victim of Trafficking.

**Item 6:** Indicate by number, the episodes of youth who were considered “away from supervision” for a short period of time and the episodes of youth who were considered to be a

“runaway”. These can be determined by evaluating the episode and determining which definition fits the incident.

Some examples:

1. John age 16 leaves his placement due to being angry at his sibling and storms off. Walks around the block a few times and then returns to the home 1-2 hours later. Foster Parent (FP) could not follow him and reported him leaving the home to the agency. This would be documented as an AFS episode, but not a “runaway episode.”
2. Susie age 15 leaves her placement with a packed backpack and night. FP cannot follow her since they did not see her leave. She is returned to the home by local law enforcement 10 hours later and was found at the local bus stop with a ticket to another city, where she intended to meet a “new boyfriend”. This would be considered an AFS episode and a “runaway episode.”
3. Tom, age 17 leaves his placement with his personal items. FP could not keep up with him and lost him on the street. He is still missing after 24 hours. This would be considered an AFS episode and a “runaway episode.”
4. Bill age 13 gets angry at the FP during an activity and storms out of the home, FP follows him and tries to talk him into returning to the home. He continues to walk away towards a park and says he needs to cool off. FP continues to follow him and talk to him. He stops and rests on a bench for 30 minutes with FP watching and talking to him. He then decides to return to the home. This would not be considered an AFS episode or a “runaway episode.”