

## **X (A). MONITORING AND AUDITS**

**GOAL:** Continue to maintain and update as necessary the monitoring policy, tool and findings report to reflect updates to business processes within Crossroads. External and internal monitoring tools will be maintained and updated as necessary for compatibility with Crossroads as well. State Agency (SA) Program Integrity Coordinator will provide training to local agency directors and/or designated staff regarding revised monitoring tools and business processes.

**METHODOLOGY:** Until such time that the pending change request and tickets are resolved related to the Monitoring and Analysis section within Crossroads, West Virginia will not have the capability to complete monitoring within the Crossroads application. The SA will continue to provide training to Local Agency Directors on the new paper monitoring tools and the working functions of the Monitoring and Analysis section of Crossroads.

The revised monitoring tools are used to increase effectiveness of the monitoring process, both internal and external. Even though the Monitoring and Analysis section of Crossroads is not fully functioning, the web-based aspect of the program still will increase flexibility and provide opportunities to complete major portions of chart reviews prior to onsite visits, thereby reducing disruption of clinic flow created by the monitoring visits.

**EVALUATION:** The evaluation process will consist of monitoring training sessions and responding to training evaluations. Evaluation will also be completed after the end of the fiscal year by reviewing agency internal monitoring reports, and the number of written monitoring findings and responses utilizing the new tools.

**STATUS:** The monitoring tool will continue to be revised. Policy 5.05 was updated 5/26/2021. The state agency has developed a COOP tool due to the national public health emergency which has been and will continue to be utilized during the national public health emergency. The monitoring report has been revised, and evaluation will continue through feedback from Local Agency Directors. This goal remains ongoing, as the monitoring tools and reports will continue to be updated as we move forward, and policy changes are received.

**This goal is ongoing for FY 2024 for Chapter 9 policy updates as well as monitoring tools and report revisions.**