



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Bureau for Public Health  
Office of Nutrition Services

Bill J. Crouch  
Cabinet Secretary

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**MEMORANDUM**

TO: U.S. Department of Agriculture Food and Nutrition Service  
Mid-Atlantic Regional Office

FROM: Heidi E. Staats, MSW *HES*  
Director, Office of Nutrition Services

DATE: May 11, 2022

SUBJECT: Extension of Implementing FFY 2023 Revised Nutrition Risk Criteria

The Office of Nutrition Services (ONS), which serves as the State Agency of the West Virginia WIC Program, is in receipt of the December 17, 2020 USDA - FNS Memo Transmittal of Revised Nutrition Risk Criteria. As a result of needed Crossroads (XR) Management Information System changes necessary to accommodate implementation of these revised risk codes, West Virginia is seeking an extension of the required October 1, 2022 implementation deadline.

Revised Nutrition Risk Code 371 Nicotine and Tobacco Use requires an enhancement to XR by Gainwell Technologies, LLC. With the time commitment of implementing the increased Cash Value Benefit and desktop solution in response to sunseting of Internet Explorer, the XR User Group cannot attain the needed enhancement by the deadline. A timeline for development, testing and implementation cannot be accomplished by October 1, 2022. Unfortunately, at this time, West Virginia does not have a development timeline for revised risk code enhancements, nor an implementation date.

West Virginia would prefer to implement all FY 2023 risk codes concurrently. This will allow training Nutritionists and Nutrition Associates (CPAs) statewide via one or two sessions, instead of multiple training sessions. This training will occur at least 90 days prior to revised risk code implementation. This training will be outlined in the implementation timeline once Gainwell Technologies has completed the change request (CR-75) schedule.

Thank you in advance for your consideration of this request.