

COOK
MHCH240029
Marion County
\$26,550 - \$44,250

General Description:

Under general supervision, performs work preparing, cooking, and baking food items in a long term care facility. Prepares meats, vegetables, and pastries in accordance with standard recipes. Prepares regular and special diets. Operates mixers, oven, steamers, peelers, grills, and other food preparation equipment. Serves meals on line, prepares food for local Meals on Wheels, and prepares meals for the residents trays. Receives and stores food and food service items. Cleans stove, refrigerators, and work areas. Trains new workers in food preparation and kitchen procedures, and may order or participate in ordering food and dietary supplies. Performs related duties as required. Mandatory overtime is an essential function of this job.

Applicants selected for employment must successfully complete a criminal background check and a chemical urinalysis and breath analysis drug test. All employees shall be subject to drug testing for probable cause as set forth in agency and bureau policies. John Manchin Sr. Health Care Center is a tobacco free facility.

These positions are eligible for an appointment incentive of \$5,000 to the selected candidate who agrees to work for the facility for a minimum of 12 months.

Position Number: 0512P00702

Minimum Qualifications

Education:	None.
Licensure/Certifications:	None.
Experience:	One (1) year of full-time or equivalent part-time experience in food preparation and serving.

Benefits Include:

- Paid vacation, holidays, and sick/family sick leave
- Health, dental, vision, retiree health, basic life, and supplemental life insurance
- Employee wellness programs
- Retirement
- Tuition reimbursement

The West Virginia Department Of Health Facilities is an Equal Opportunity employer. **This position announcement is established as of March 29, 2024, and will remain open until April 4, 2024.** Submit a paper application or detailed resume and any correspondence concerning this vacancy to: OHRMOSAClassComp@wv.gov. **Please put MHCH204429 in the subject line of your email.**

Note: Due to recent legislation, positions filled for the Department of Health Facilities and Bureau for Social Services beginning January 1, 2024, are no longer covered by the West Virginia Division of Personnel. These positions are now covered under the Office of Shared Administration Comprehensive Human Resources System.