

**Child Protective Services Supervisor**

**BSSS013-A**

**McDowell/Wyoming Counties**

**\$48,375 - \$80,625**

**General Description:**

Child Protective Service Supervisor performs complex supervisory work in the provision of child protective services. Plans, assigns, and reviews the work of employees performing child protective services; performs related supervisory functions. Coordinates the work of the unit with inter- and intra-governmental units, community organizations and advocacy groups. Employees are subject to on-call status during non-business hours. Maybe required to deal with situations which are potentially dangerous to client and worker. This position is for the supervision of ongoing CPS cases. May also assist co-supervisor with screening services. Performs related work as required. Mandatory overtime may be required for this position.

**Distinguishing Characteristics:**

These positions are assigned duties predominantly in the supervision of child protective services.

**Position Number:** 0511P04361

**Minimum Qualifications:**

<b>Education:</b>	Bachelor's degree from an accredited college or university.
<b>Experience:</b>	Four (4) years of full-time or equivalent part-time experience in adult or children's services in a public or private health and human services agency.
<b>Special Requirements:</b>	Valid driver's license. Accessibility to a phone.
<b>Internal Applicants Only:</b>	Two (2) years of full-time or equivalent part-time experience as a Child Protective Service Worker and/or Child Protective Service Worker Senior may substitute for the required experience.

**Substitution Information:** Additional education and experience may be substituted based on a year-for-year basis or as determined by the Office of Shared Administration Equivalency Chart.

**Benefits Include:**

- Paid vacation, holidays, and sick/family sick leave
- Health, dental, vision, retiree health, basic life, and supplemental life insurance
- Employee wellness clinic
- Flex benefits
- Deferred compensation and retirement
- Tuition Reimbursement

The West Virginia Department of Human Services is an Equal Opportunity employer. **This position announcement is established as of February 9, 2024, and will remain open until February 16, 2024.** Submit a paper application or detailed resume and any correspondence concerning this vacancy to: [OHRMOSAClassComp@wv.gov](mailto:OHRMOSAClassComp@wv.gov). Please put **BSS013-A** in the subject line of your email.

**Note:** Due to recent legislation, positions filled for the Department of Health Facilities and Bureau for Social Services beginning January 1, 2024, are no longer covered by the West Virginia Division of Personnel. These positions are now covered under the Office of Shared Administration Comprehensive Human Resources System.