



WEST VIRGINIA DEPARTMENT OF

**HUMAN  
SERVICES**

Bureau for Behavioral Health

## Frequently Asked Questions State Opioid Response (SOR) Project

### ***Who are the SOR staff and how may I contact them?***

The SOR Project Team is housed within the WV Department of Human Services, Bureau for Behavioral Health. We are located at 350 Capitol Street, Suite 350, Charleston, WV 25301

Staff members include:

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Additional information about the SOR Project is available on our website: <https://dhhr.wv.gov/BBH/about/SOR/Pages/default.aspx>

*Please note: If you currently have an active SOR grant, your SOR staff contact is the Program Manager assigned to your organization. Please contact your SOR Program Manager for all program and financial needs.*

### ***What is the SOR grant process?***

The WVDoHS Bureau for Behavioral Health (BBH) SOR grant process begins with an Announcement of Funding Availability (AFA) posted on the BBH website. When grant funding becomes available to BBH/SOR, an Announcement of Funding Availability (AFA) is posted on the BBH website and emailed to entities and organizations on our established listserv. On the BBH website, there are 2 choices to access AFAs:

<https://dhhr.wv.gov/BBH/Pages/default.aspx> or  
<https://dhhr.wv.gov/BBH/funding/Pages/Current-Funding-Announcements.aspx>

***Please note:*** If you currently have an active SOR grant, your SOR staff contact is the Program Manager assigned to your organization. Your Program Manager will introduce herself to you. You may contact your assigned SOR Program Manager to answer your unique and specific program and grant management questions.

### ***When are funding announcements published to the public? How do I get notified of these announcements?***

When grant funding becomes available to BBH/SOR, an Announcement of Funding Availability (AFA) is posted on our website and emailed to entities and organizations on our established listserv. AFAs give explicit instructions on how to apply for funding.

### ***Can grantees transfer money from one line item to another after the grant has been awarded?***

Yes. In some instances, monies can be transferred between budget line items. Contact your SOR Grant Program Manager for details and guidance.

### ***What is the purpose of the reporting data that you request from grantees?***

The BBH SOR team receives funding from the U.S. Substance Abuse and Mental Health Services Agency (SAMHSA). We are their grantee. Our grantor, SAMHSA, requires that we submit data that justifies the spending of funds. We are also required to submit data that proves intended program/grant outcomes. The SOR team uses the data submitted by our grantees to help monitor program implementation and ensure that the intended outcomes are being achieved.

### ***What is the SOR Stigma Reduction media campaign?***

SOR's Stigma reduction media campaign addresses professional and public stigma through the provision of evidence-based social marketing strategies. Using a "human story" element in all anti-stigma messaging, SOR will target stigma as it relates to individuals seeking OUD/stimulant use disorder treatment, treatment with medication, and contingency management, as well as Harm

Reduction. Our campaign promotes stories of recovery and resilience from real West Virginians. The campaign includes public health messaging and social marketing elements aimed at successfully changing behaviors. The campaign identifies and communicates the causes of overdose and the type of stigma that contributes to barriers of behavior change. Platforms for our campaign include local and cable tv, radio, and internet ads, out-of-home billboards and signage, and our website: <https://backtolifewv.org/>.

### ***How do I get on a list of upcoming SOR/BBH trainings?***

There are a couple ways to sign up for SOR/BBH training sessions. We use a listserv of all our grantees, colleagues, and partners to send training registration notifications. You may also be invited to attend a training session by SOR/BBH program managers.

Most of our training sessions are offered free of charge. So, our colleagues may forward registration links to their partners, too. Chances are if you have been involved in any way with our bureau in the past, you will receive a notification in future. You may also reach out to SOR staff members to have your name added to a list.

### ***How does SOR work with the Office of Drug Control Policy (ODCP)?***

SOR and ODCP are both under the WVDoHS organizational umbrella. The two offices collaborate to run programs together, and in coordination on initiatives that are complementary. SOR, in collaboration with BBH, works to achieve the goals and objectives outlined in ODCP's Substance Use Strategic Plan.

### ***What are reconciliations and how do I invoice correctly?***

Reconciliations report your grant's quarterly expenditures. Four reports will be submitted in a grant period. Invoicing can be submitted on a monthly or quarterly basis, depending on your grant type. Grantees will invoice according to Exhibit D which is also known as your schedule of payment. Exhibit D is found in the grant agreement and lists the grant amount to be billed and service period covered. Instructions and templates are included in your grant packet emailed to you when your grant is final.

### ***How long does it take for a grant to be finalized?***

From grant application to grant award, start to finish, our grant process takes about three months to complete. The WVDoHS processes many grants. Grant applications pass through several offices to ensure accuracy and appropriateness. Some grant applications may take longer to approve if additional information is needed. The key to a successful grant award is

completing the grant application accurately, thoroughly, and timely.

***May I invoice during a change order process, or must I wait until the grant or change order is finalized?***

Grants must be final before invoicing begins. You may invoice while a change order is being processed according to the current schedule of payment. Once your change order is final, you can invoice for the difference in the schedule of payment for the period(s) in which you invoiced prior to the change order being final.

***How does the SOR Child Care Program Work?***

SOR partnered with the WVDoHS Bureau for Children and Families (BCF) and the WV Child Care Resource and Referral Agency (CCR&R) for free or reduced childcare cost rates.

To qualify for SOR subsidized child care, you must be in treatment for a substance use disorder (SUD) - opioids, stimulants, and/or polysubstance. SUD providers determine the clients to refer to the SOR Child Care Program.

The CCR&R program is income based. SOR subsidized services are free AFTER confirming eligibility. If you are working, there is a sliding scale for services for SOR clients; all remaining fees are covered.

<https://dhhr.wv.gov/bfa/ece/Pages/default.aspx>

***Does SOR provide transportation to treatment and recovery services?***

Through SOR Grant funding, the WVDoHS Bureau for Behavioral Health (BBH) and The West Virginia Public Transit Association have partnered to provide transportation to individuals seeking or participating in **treatment** and **recovery** services throughout the state, without an eligibility process. The only requirement is that individuals are seeking treatment and/or recovery services for a Substance Use Disorder. **To secure transportation services, contact the dispatch service phone line at 1-888-696- 6195.** Deviated routes are available. Schedule transportation in advance. Pick-up times for trips are mostly within 24 to 72 hours.