

**WELCOME!
JOIN THE
CONVERSATION:**

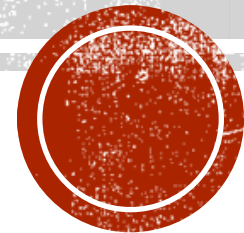
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WRAPAROUND KEY ELEMENTS:

Wraparound Team Meeting (WTM) Attendance

Marshall University Wraparound Fidelity Team



QUICK FACTS: WTM ATTENDANCE

Attendance Requirements

- **At minimum for WTMs**, remember there should ALWAYS be
 - A Caregiver
 - Wraparound Youth
 - A Natural Support
 - A Formal Support
- **Always strive for a robust/appropriate** wraparound team presence at each meeting!

Attendance Item Ratings Range from

- **2(Yes) – 0(No), N/A or Missing**

When helping form the team, ask...

- **What support/activities** the family has around their home.
- **What relationships** can they invest in to build connection/success.
- **What System Partners** need access to their story/progress.



HOW DO MY SCORES AFFECT AND INFORM MY COMMUNITY?



Highlights strengths found in our wraparound community. (DART & WFI-EZ)



Gives insight into training needs for wraparound providers. (DART)



Informs State Partners on needed policy changes for the wraparound process. (DART)



Uncovers the attitudes about & experiences in wraparound. (WFI-EZ)



A close-up photograph of a hand holding a black pen, pointing at a grid of numbers on a document. The grid consists of rows and columns of numbers, with some numbers circled. The background is slightly blurred, showing more of the document and the hand. The overall tone is professional and focused.

HOW DO REVIEWERS RATE WTM ATTENDANCE?

DART



At least one caregiver attended every Wraparound Team Meeting.

The youth attended every Wraparound Team Meeting.

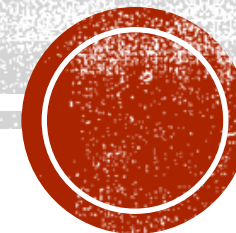
All key representatives from school, child welfare, and juvenile justice agencies who seem integral to the plan of care attended nearly every Wraparound Team Meeting.

All other service providers who seem integral to the plan of care attended nearly every Wraparound Team Meeting.

All peer partners (e.g., family advocates, family support partners, youth support partners, etc.) who are working with the youth and family attended nearly every Wraparound Team Meeting.

At least one natural support (e.g., extended family, friends, and community supports) for the family attended every Wraparound Team Meeting.

FIDELITY STANDARDS FOR WTM ATTENDANCE:





DART RATING OPTIONS

2 or Yes clear evidence the item has been fully met

1 evidence that the item requirements have been partially met

0 or No no evidence the item has been met

N/A item is not applicable to the youth, family, or team's situation (only an option on certain items)

Missing the documentation needed to score the item is not available in the record (only an option on certain items)





Section D: Timely Engagement

Section D: Timely Engagement

Item #	Event	Data Source	Date(s)	Standard	Performance (# of Days)	Met Standard?
D1 TE	First contact with the family following referral or care coordinator assignment (or to a care coordinator) <i>(Ideally, the referral date is the day the provider was alerted to the family's need for Wraparound; however, the provider may decide to use the date the family was first assigned to the care coordinator, depending on referral processes, see manual.)</i>					Y N Miss
D2 TE	First face-to-face contact between care coordinator, youth, and family (if involved)					Y N Miss
D3 TE	First Crisis/Risk Management Plan completed	Crisis/Safety Plan	At first face-to-face meeting (D2)			Y N Miss
D4 TE	First Family Story / Strengths, Needs, & Culture Discovery completed	Strengths, Needs, & Culture Discovery / Family Story	Within 20 days of D2			Y N Miss
D5 TE	First Child and Family Team Meeting (a meeting including caregivers, youth, and at least one formal and one informal support between more than just the Wraparound staff and youth/family)	Plan of care	Within 30 days of D2			Y N Miss
D6* TE	First plan of care completed	Plan of care	Within 35 days of D2			Y N Miss
D7* TE	Last three (or two if fewer than three have been held) Child and Family Team Meetings	Plan of care	No gap greater than 35 days between the last 2 or 3 CFTMs*			Y N Miss

Comments:

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Item #	Event	Data Source	Date(s)	Standard	Performance (# of Days)	Met Standard?
D5 TE	First Child and Family Team Meeting (a meeting including caregivers, youth, and at least one formal and one informal support between more than just the Wraparound staff and youth/family)	Plan of care		Within 30 days of D2		Y N Miss

Possible Scores

Yes	At minimum, Caregiver, Youth & 1 Natural & Formal Support are present at the 1 st WTM & WTM occurs w/in 30 calendar days of WF assignment
No	Caregiver, Youth &/or 1 Natural & Formal Support are NOT present at the 1 st WTM or 1 st WTM does NOT occur w/in 30 calendar days of WF assignment
Miss	Documentation needed to determine if standard is met is missing from record



WTM ATTENDANCE: TIMELY ENGAGEMENT

Supporting Documentation: Case Plans w/ Signature Pages, Meeting Notes, Progress Notes, Monthly Summaries, & Initial Timelines Info



Section E: Wraparound Model Key Elements

Item #	Item
E1 MA DSF	At least one caregiver or close family member attended every Child and Family Team Meeting.
E2 MA DSF	The youth attended every Child and Family Team Meeting.
E3 MA	All key representatives from school, child welfare, a juvenile justice agencies who seem integral to the plan of care attended nearly every Child and Family Team Meeting.
E4 MA	All other service providers who seem integral to the plan of care attended nearly every Child and Family Team Meeting.
E5 MA	All peer partners (e.g., family advocates, family support partners, youth support partners, etc.) who are working with the youth and family attended nearly every Child and Family Team Meeting.
E6 MA NCS	At least one natural support (e.g., extended family, friends, and community supports) for the family attended every Child and Family Team Meeting.

Possible Scores:	
2	At least 1 Caregiver/Close Family Member & Youth (100%)
1	At least 1 Caregiver/Close Family Member & Youth (50%-99%)
0	At least 1 Caregiver/Close Family Member & Youth (<50%)
N/A	Emancipated Youth or Youth Declined (age >18)
	Age <11 or Developmentally unable
Miss	Attendance cannot be determined

Section E: Wraparound Model Key Elements

Item #	Item	Response	Comments
E1 MA DSF	At least one caregiver or close family member attended every Child and Family Team Meeting.	2 1 0 N/A Miss	N/A if the youth is emancipated or the age of majority or older and has chosen not to have a caregiver involved in planning. Miss if no record of meeting attendance.
E2 MA DSF	The youth attended every Child and Family Team Meeting.	2 1 0 N/A Miss	N/A if the youth is 10 years or younger and/or is not developmentally able to participate. Miss if no record of meeting attendance.
E3 MA	All key representatives from school, child welfare, and juvenile justice agencies who seem integral to the plan of care attended nearly every Child and Family Team Meeting.	2 1 0 N/A Miss	N/A if no system partners should be involved. Miss if no record of meeting attendance. Please note: school personnel should not be "dinged" for lack of attendance during the summer months.
E4 MA	All other service providers who seem integral to the plan of care attended nearly every Child and Family Team Meeting.	2 1 0 N/A Miss	N/A if no other service providers are involved with the family. Miss if no record of meeting attendance.
E5 MA	All peer partners (e.g., family advocates, family support partners, youth support partners, etc.) who are working with the youth and family attended nearly every Child and Family Team Meeting.	2 1 0 N/A Miss	N/A if the family is not working with any peer partners. Miss if no record of meeting attendance.
E6 MA NCS	At least one natural support (e.g., extended family, friends, and community supports) for the family attended every Child and Family Team Meeting.	2 1 0 Miss	Miss if no record of meeting attendance.

WTM ATTENDANCE: CAREGIVER & YOUTH

Supporting Documentation: Case Plans w/ Signature Pages, Meeting Notes, Progress Notes, Monthly Summaries, & Initial Timelines Info



Section E: Wraparound Model Key Elements

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E1 MA DSF	At least one caregiver or close family member attended every Child and Family Team Meeting.	2 1 0 N/A Miss	N/A if the youth is emancipated or the age of majority or older and has chosen not to have a caregiver involved in planning. Miss if no record of meeting attendance.
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E6 MA NCS	At least one natural support (e.g., extended family, friends, and community supports) for the family attended every Child and Family Team Meeting.	2 1 0 Miss	Miss if no record of meeting attendance.

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Possible Scores:

2	All System Partners (>80%) & Other Service Providers (>80%)
1	All System Partners (50-80%) & Other Service Providers (50-80%)
0	All System Partners (<50%) & Other Service Providers (<50%)
N/A	System Partners & Other Service Providers
Miss	Attendance cannot be determined

WTM ATTENDANCE: SYSTEM PARTNERS/SERVICE PROVIDERS

Supporting Documentation: Case Plans w/ Signature Pages, Meeting Notes, Progress Notes, Monthly Summaries, & Initial Timelines Info



Section E: Wraparound Model Key Elements

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E6 MA NCS	At least one natural support (e.g., extended family, friends, and community supports) for the family attended every Child and Family Team Meeting.

Possible Scores:

2	Peer Partners (>80%)
1	Peer Partners (50-80%)
0	Peer Partners (<50%)
N/A	Peer Partners not needed
Miss	Attendance cannot be determined

W^TM ATTENDANCE: PEER PARTNERS

Supporting Documentation: Case Plans w/ Signature Pages, Meeting Notes, Progress Notes, Monthly Summaries, & Initial Timelines Info



Section E: Wraparound Model Key Elements

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E6 MA NCS	At least one natural support (e.g., extended family, friends, and community supports) for the family attended every Child and Family Team Meeting.

Possible Scores:

2	At least 1 Natural Support (100%)
1	At least 1 Natural Support (50%-99%)
0	At least 1 Natural Support (<50%)
Miss	Attendance cannot be determined

WTM ATTENDANCE: NATURAL SUPPORTS

Supporting Documentation: Case Plans w/ Signature Pages, Meeting Notes, Progress Notes, Monthly Summaries, & Initial Timelines Info



TIPS, DO'S, AND DON'TS

- Make meeting location & time convenient for the family.
- WFs should be the ones engaging potential team members that are discovered through building rapport in interactions with the family.
- Ask what systems/services they currently use.
- Ask who the family turns to in times of need or has contact & an appropriate connection to start conversations to collect the family story & find potential team members.
- Get creative on making the family feel safe with informal/formal/legally mandated team members and review the WTM agenda with the family.



TIPS, DO'S, AND DON'TS CONT.

- Empower the family by having them set a few boundaries & ground rules for WTM's in advance & come prepared to facilitate team meetings using the WTM agenda provided in the Introduction to Wraparound training.
- Documentations should include WTM sign in sheets for each meeting with names, roles, and signatures for each WTM held.
 - Best practice to document those who were invited and did not attend.
- Bring ROIs when planning to engage with the family.



TIPS, DO'S, AND DON'TS CONT.

- Ask potential Team Members & System Partners about their experience with the family's strengths/needs.
- Learn System Partners' role/min. requirements/vision.
- Call in potential Team Members & System Partners by filling in parts of the family story that highlight their strengths & perseverance while experiencing great needs.
- Link the family's vision to the prospective team member's potential role in the family's success.
- Highlight any strengths they already use or can begin to use to support the family reaching their goals.



WHAT ARE THE WV WRAPAROUND GUIDELINES & EXPECTATIONS?

- The Bureaus are dedicated to uniting and aligning policy for WV Wraparound to the standards found in High Fidelity Wraparound.
- These standards are addressed through the expectations discussed from the DART.
- Signature Sheets should be in all plans of care.
- Signature Sheets are to be signed and indicate the person's role and if the meeting was attended in person, by phone, or virtually.
- If Peer partners are part of the team, then their role needs to be indicated on the Sign-in Sheet
- Wraparound Teams must include key representatives, NOT just the family.
- A natural support should be included in all wraparound team meetings
- The state is considering requiring meeting minutes for all funding sources.



Successes & Barriers



**PLEASE SCAN THE QR CODE
TO ANSWER A QUICK SURVEY.**

You can also use the link below:

<https://forms.office.com/r/kENsGVUjtU>





**QUESTIONS?
COMMENTS?
CONCERNS?**



THANK YOU!



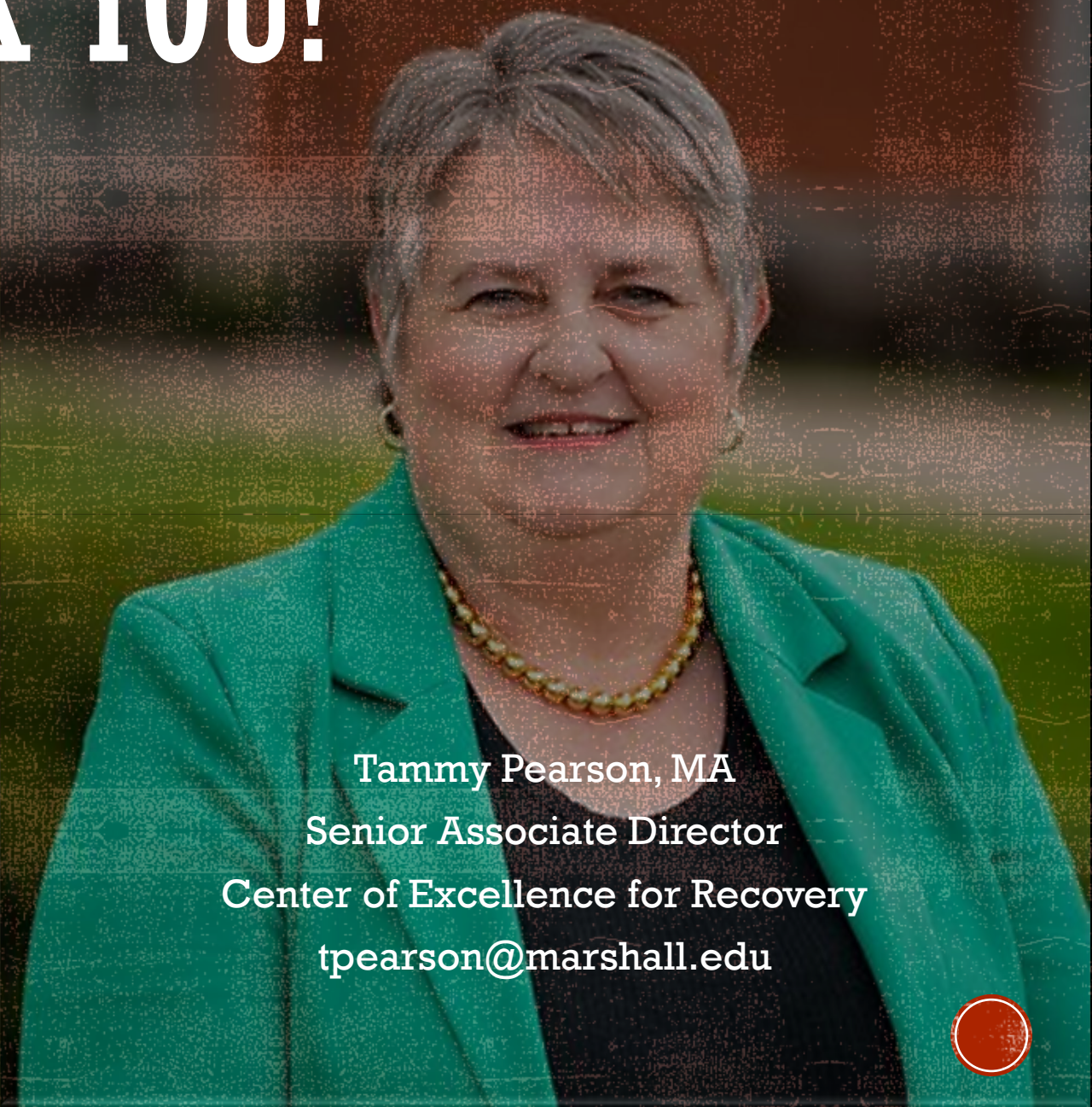
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