GUIDE TO ENROLLMENT
MRSS TRAINING

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MOBILE RESPONSE & STABILIZATION SERVICES

SIGNING INTO INNOVATIONS LMS

Go to Innovations learning management system (LMS) at https://innovations.myabsorb.com/. You will then either Login (Go to Step A) if you have an existing profile you already set-up OR Sign Up (Go to Step B) and create a profile if you have not yet done so.

A. Log-In with an Existing Profile

If you have an existing profile set-up in the Innovations LMS, click the Login button in the top right corner of screen (A) type in the email (B) and password (C) that you used to create your account in the Innovations LMS. Then click the Login button (D).
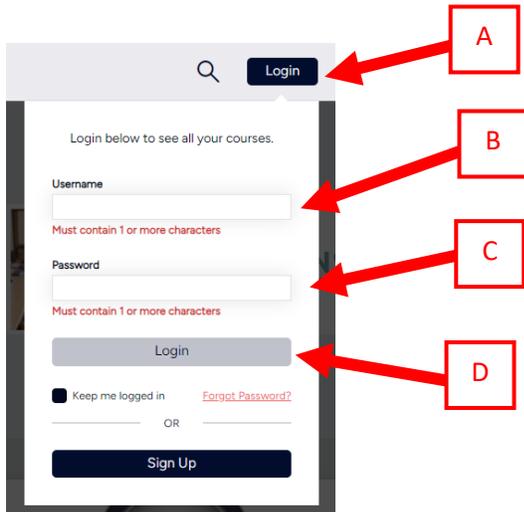
B. Creating a New Profile

Click the Login button (A) and select the Sign Up button (B) to create a new profile.
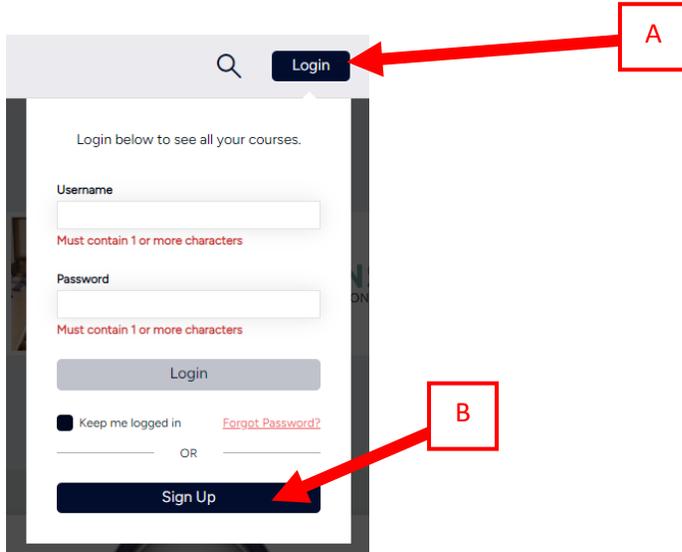
The Sign Up form (C) will pop-up. You must provide all required information noted with an asterisk (*) next to the required items. After you have entered your information
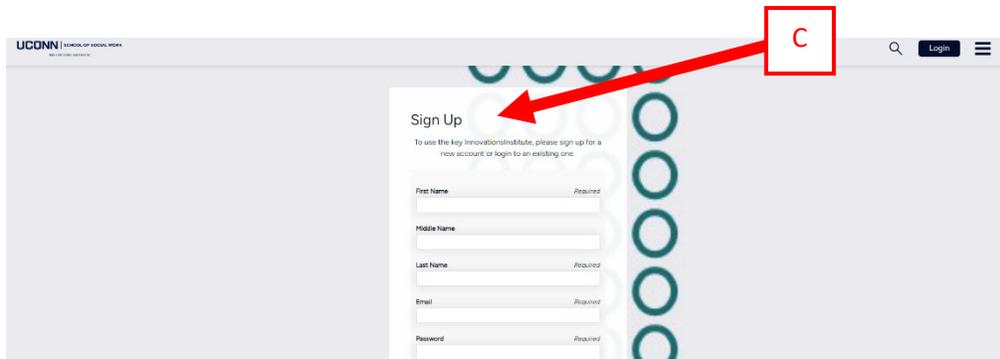
Once you've completed the Sign Up form, then click the blue Sign Up button (D) at the bottom of the form. You will then be directed into the Innovations LMS dashboard.
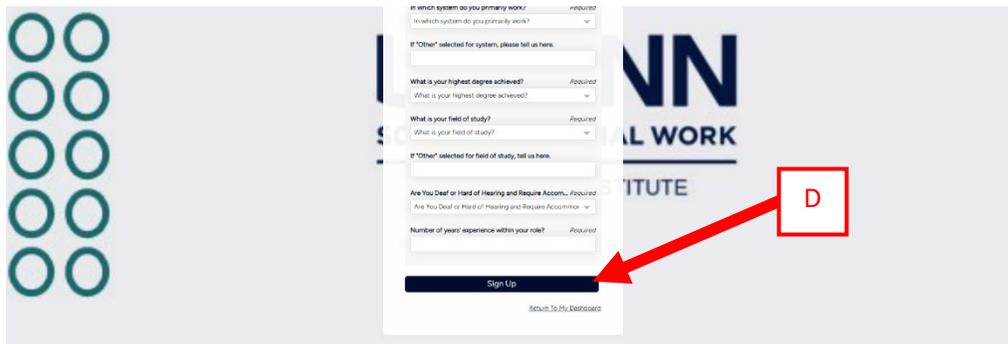
Note About MRSS Approval

IMPORTANT: Because you are creating a new profile in the Innovations LMS, you will need to have Approval to access MRSS training added to your profile in order to view and access the following MRSS trainings:

- MRSS: Introduction to Practice
- MRSS: Accessing MRSS
- MRSS Across Settings and Populations
- MRSS Understanding Trauma and Intermediate Crisis Planning
- MRSS: Intermediate Practice Trainings
- Supervision in MRSS (*for supervisors only*)

To have Approval to access MRSS training added to your profile, please contact our Help Desk. Our Help Desk staff will make the change to your profile.

You can contact the Help Desk, by email innovationshelp@uconn.edu or by chat.

Help Desk is available Monday – Friday from 9am – 5pm ET, excluding holidays.

After Help Desk has added Approval to access MRSS training, you will be able to proceed to registering for upcoming MRSS training.

NAVIGATING TO MRSS TRAINING

After you sign-up or login, use the Scroll bar (A) to scroll down the Dashboard webpage to the MRSS Training tile.
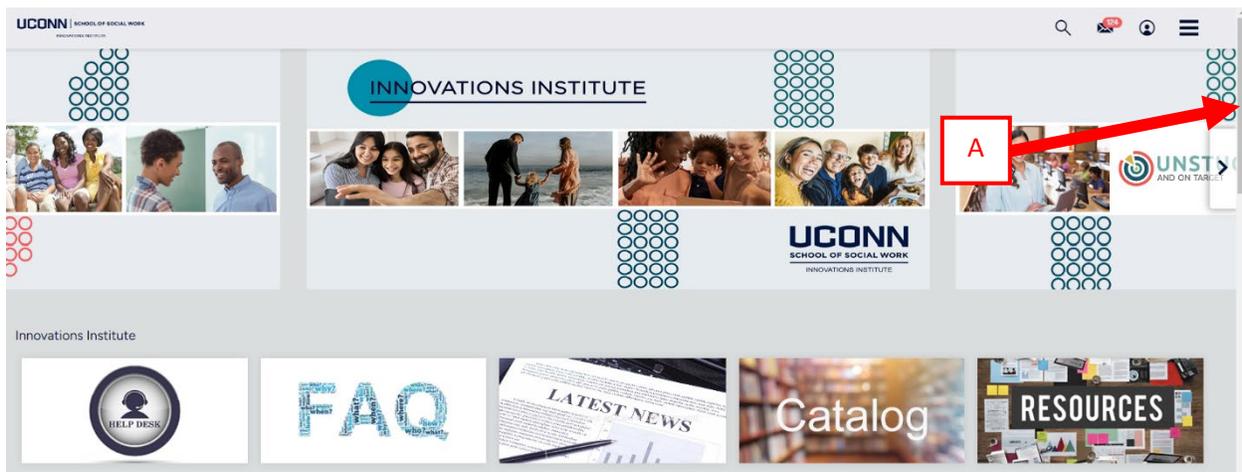
You will scroll down until you get to the section labelled Workforce Development training (B) where you will see the MRSS Training tile. Click on the MRSS Training tile (C) to see the catalog of MRSS trainings available for which you can register.

Note About MRSS Approval

IMPORTANT! After you click into the MRSS Training tile, you will only see the previously listed trainings if you have Approval to access MRSS training already added to your profile.

If you don't see any of these trainings, please contact our Help Desk to have Approval to access MRSS training added to your profile. Our Help Desk staff will make the change to your profile. After Help Desk has added Approval to access MRSS training, you will be able to proceed to registering for upcoming MRSS training.

You can contact the Help Desk, by email innovationshelp@uconn.edu or by chat.

Help Desk is available Monday – Friday from 9am – 5pm ET, excluding holidays.

MRSS TRAINING OFFERINGS & PREREQUISITES

We offer a variety of MRSS training, including:

Self-Paced, Online Training Modules
- Module 1 - MRSS: A Critical Component in Modern Systems Design

"In-Person" MRSS Training (offered via Zoom and/or onsite)
MRSS: Introduction to Practice *(Prerequisite = Module 1 - MRSS: A Critical Component in Modern Systems Design)*
MRSS: Accessing MRSS
MRSS Across Settings and Populations *(Prerequisite = MRSS: Introduction to Practice)*
MRSS Understanding Trauma and Intermediate Crisis Planning *(Prerequisite = MRSS: Introduction to Practice)*
MRSS: Intermediate Practice Trainings *(Prerequisite = MRSS: Introduction to Practice)*
Supervision in MRSS *(for supervisors only)*

Note About Prerequisites

Before you can register for MRSS: Introduction to Practice you must have completed the prerequisite self-paced, online training - *Module 1 - MRSS: A Critical Component in Modern Systems Design.* Similarly, you need to meet the prerequisites for each of the other "in-person" MRSS trainings before you can register for them.

If you completed a prerequisite training and are still unable to view and register for the next training in the series, please contact the Help Desk to assist with helping to troubleshoot this issue.

You can contact the Help Desk, by email innovationshelp@uconn.edu or by chat.

Help Desk is available Monday – Friday from 9am – 5pm ET, excluding holidays.

ENROLLING IN SELF-PACED, ONLINE TRAINING

Because Module 1 – MRSS: A Critical Component in Modern Systems Design is a publicly available course, you will need to go through the checkout process to enroll in it. Click the button (A) to add the course to your cart.
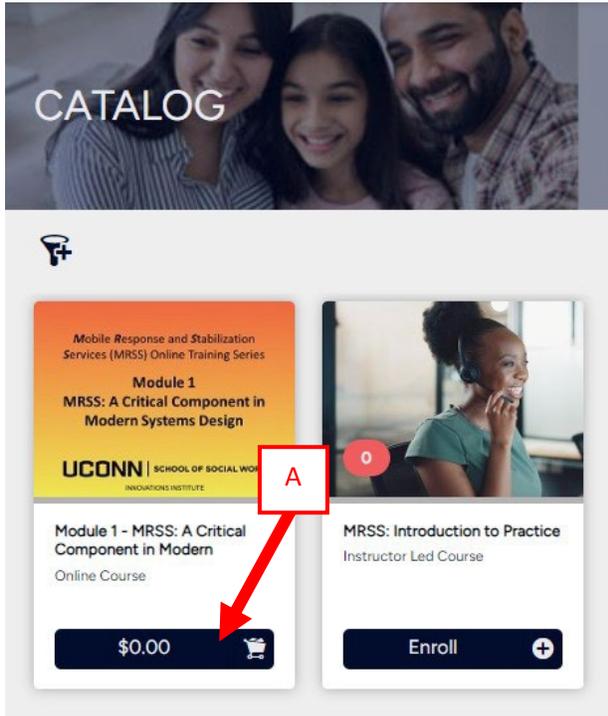
You'll see the button text changes to Added to Cart. Click the Added to Cart button (B) to go to your cart and complete the checkout process.
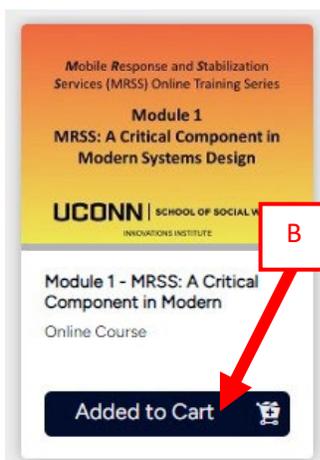
This will take you to the shopping cart. Click the Proceed to Checkout button (C)

Verify your account name and click the Proceed to Checkout button (D)

Verify your personal information. Click Proceed to Checkout button (E).

MOBILE RESPONSE & STABILIZATION SERVICES

You're now enrolled in the training, click the View Course button (F).
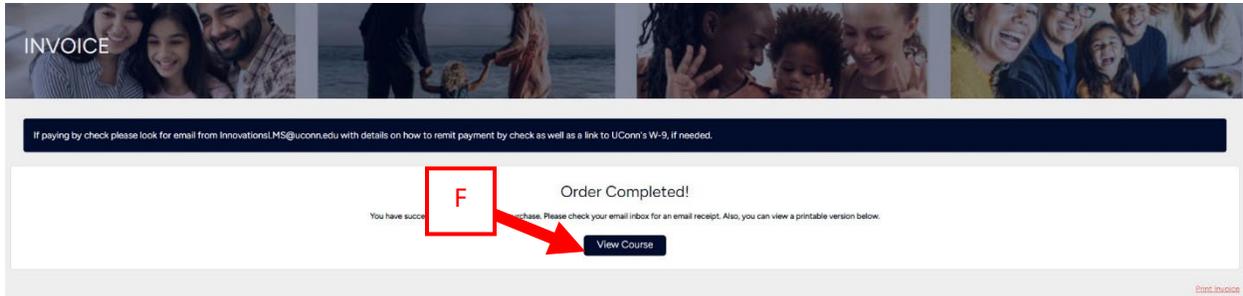
Click the Start button (G) to begin the training.
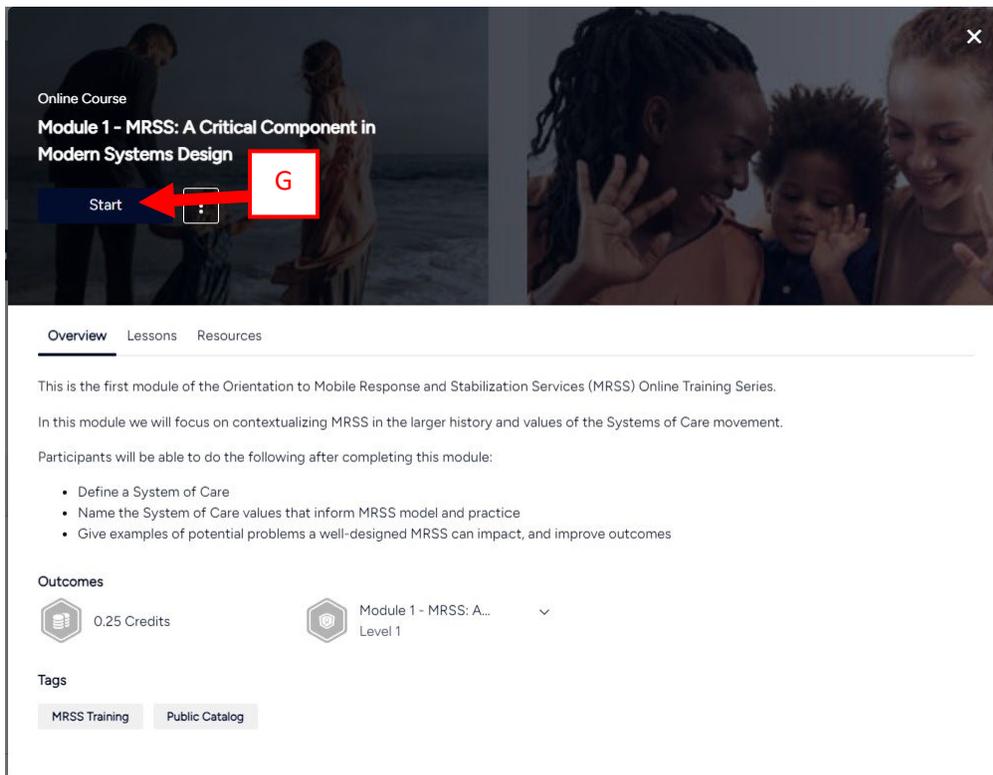
COMPLETING SELF-PACED, ONLINE TRAINING

Module 1 - MRSS: A Critical Component in Modern Systems Design

Note About View Options
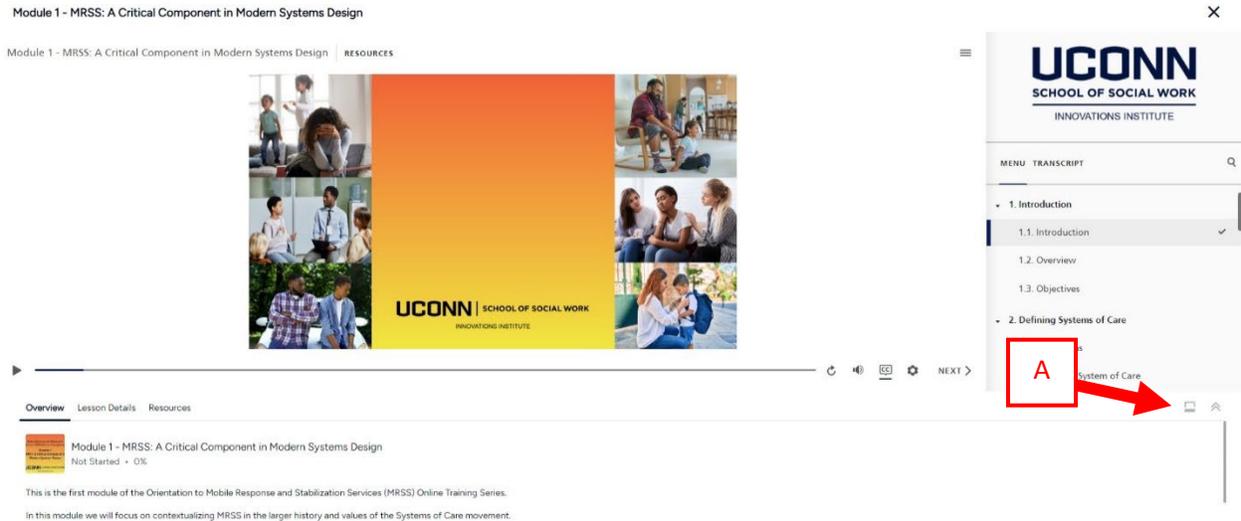
If your screen does not look like the above screen, click the View Options button (A) and try changing the View setting (B) until you get to one that works best for the device you're using.
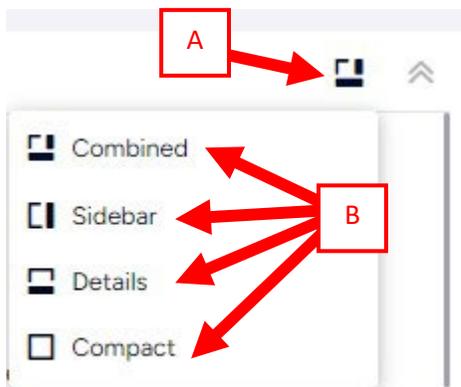
Navigating Self-Paced Online Training

The training module is composed of sections (A) and each section is comprised of slides (B) that contain the training content.

Each slide must play in full and you must complete all activities contained on slides for them to be marked as completed. Once you have completed a slide, click the Next button (C) to move forward to the next slide.

You can access the training module resources by clicking the Resources tab (D) and then clicking on a resource to open/download it.

Once you've completed all components to a self-paced online training, then you can click the X (E) in the upper right corner to close the training.

Once a self-paced, online training is completed it will be marked completed.
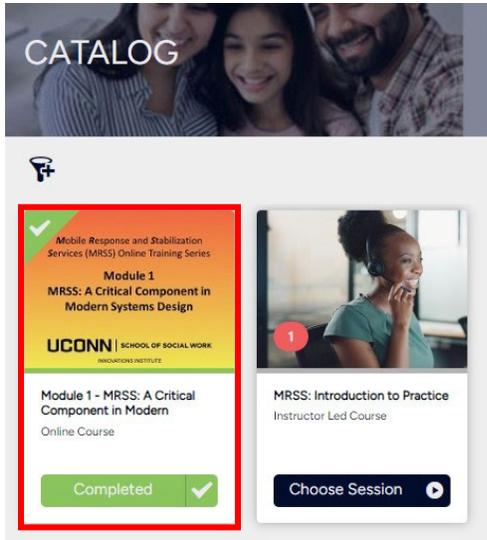
REGISTERING FOR "IN-PERSON" MRSS TRAINING

Click the Choose Session button (A) for the training for which you wish to register.
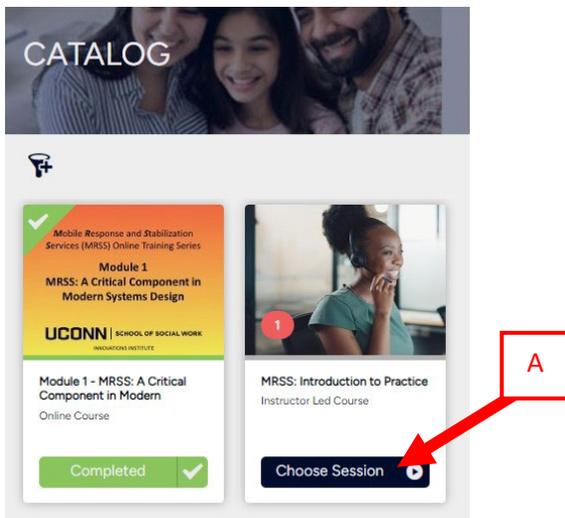
Click the Enroll button (B) for the session for which you'd like to register.

Once you've enrolled in the session, you'll have access to the day of details including the location (C). The location section is where you will find the Zoom link if the training is being conducted virtually. You'll also have an option to download a calendar appointment by clicking the Add to Calendar button (D).

After you have enrolled in a session for an upcoming training, you will see a View button for that training. You can click on the View button (E) to view the training details any time before or during the training.
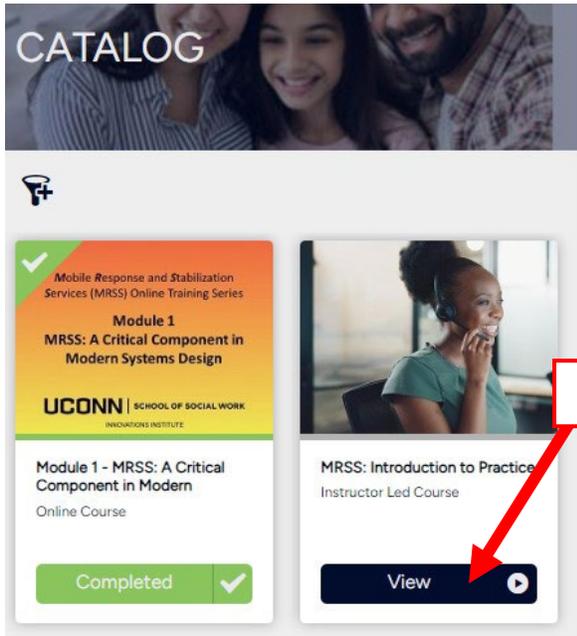
Example of Training details
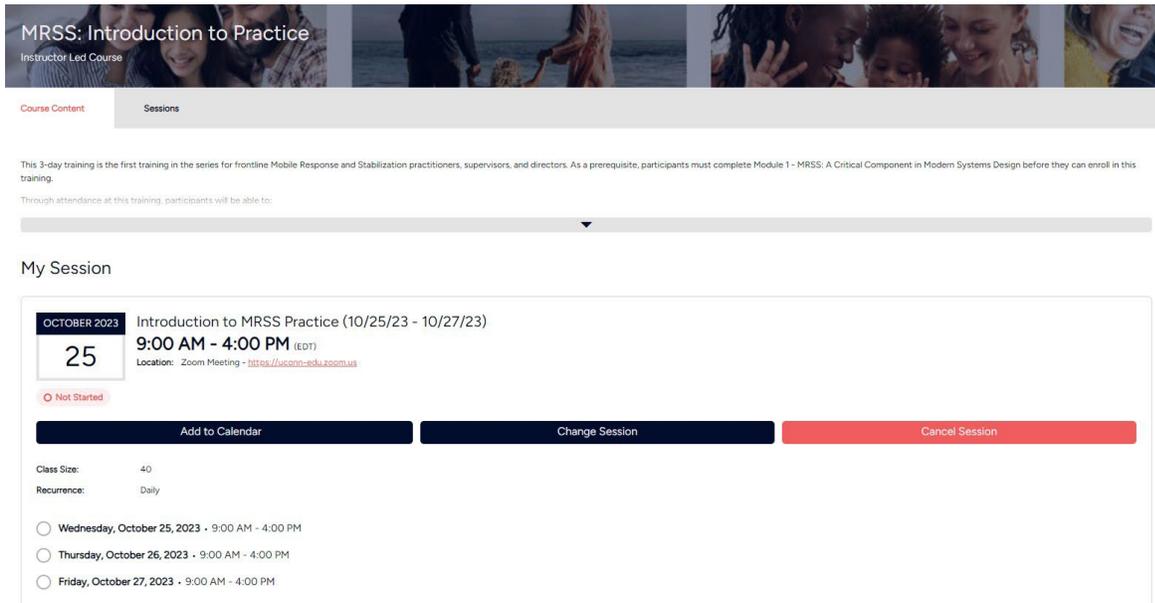
Re-Enrollment in Training

Periodically, you will need to re-enroll in "In-Person" MRSS training. After you have successfully completed training, the View button will change to a Re-enroll button. When you are ready to re-enroll in that training, you will then click the Re-enroll button (A) and then choose a session in which you'd like to enroll.
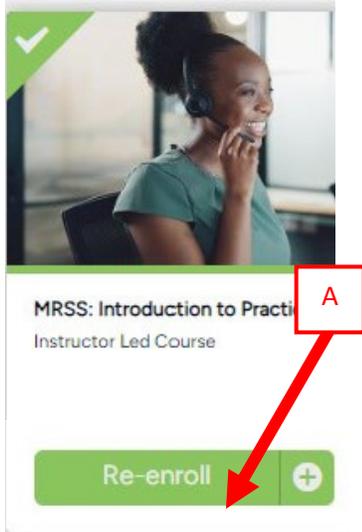
Note About Automated Emails from Innovations LMS

When you enroll in training, if there are changes to a training, and when you complete training, you will receive automated email from the Innovations LMS.

These emails will come from innovationslms@uconn.edu

Since these emails are automated they may be routed to your Junk or Spam folder based on your email server settings. If you don't see emails from innovationslms@uconn.edu in your inbox after you enroll in or complete training, please check your Junk or Spam folder. If emails from innovationslms@uconn.edu have been routed into your Junk or Spam folder please mark them as Not Junk/Spam so that you can receive them in your Inbox.

MOBILE RESPONSE & STABILIZATION SERVICES

NEED ASSISTANCE?

If you run into issues signing up for a profile or logging into the Innovations LMS or not being able to see the training in the MRSS Training tile, please contact our Help Desk for assistance. They will assist you in troubleshooting your issue.

You can contact the Help Desk, by email innovationshelp@uconn.edu or online live chat. Look for live chat link at bottom of LMS webpage.

Need Help? Online Chat

Email HelpDesk:innovationshelp@uconn.edu

Available Mon - Fri from 8:30am - 5:00pm Eastern

Help Desk is available Monday – Friday from 9am – 5pm ET, excluding holidays.