



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

BUREAU FOR MEDICAL SERVICES

350 Capitol Street, Room 251

Charleston, West Virginia 25301-7307

Telephone: (304) 558-1700 Fax: (304) 558-1451

Earl Ray Tomblin
Governor

Karen L. Bowling
Cabinet Secretary

November 05, 2014

TO: All Participating Providers of Nursing Home Services
and Interested Parties

FROM: Kelley Johnson, MSW, LSW
Program Manager for Long Term Care and ICF/IID Facilities

RE: **CALENDAR 2015 BILLING SCHEDULE**

Attached is the Calendar 2015 Billing Schedule for Long-Term Care Services. Claims received after the monthly billing deadline will be processed in the following billing cycle (i.e., the following month). Also, please note the dates identified for the Minimum Data Set (MDS) data extraction from OHFLAC were previously moved to Sunday extractions in order to process cleaner pull down data from CMS. Please be sure that all MDS assessments that will be used for billing in that month have been transmitted and accepted at least three (3) days prior to the extraction date listed. This will assure that your information is readily available. **If MDS transmissions occur on or after the MDS extraction date, the MDS assessment will not be included until the following month's extraction. Therefore, authorizations in the claims payment system will not be loaded manually and payment will not be made until the following month if the transmissions occur on or after the extraction date.**

The MDS submission page provides the option to receive your Validation Reports. Always review your Validation Report after submitting your MDS data for possible errors or rejections.

If you have any questions or concerns, please feel free to call me regarding this schedule at (304) 558-1700.

KJ:lls

Attachment: Billing Schedule



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Calendar 2015 Billing Schedule
(January 2015 – January 2016)
Long Term Care Electronic Claims

Service Dates	Date of MDS Extraction	Billing Deadline
January 2015 Services	Sunday, February 08, 2015	Monday, February 16, 2015
February 2015 Services	Sunday, March 08, 2015	Monday, March 16, 2015
March 2015 Services	Sunday, April 12, 2015	Monday, April 20, 2015
April 2015 Services	Sunday, May 10, 2015	Monday, May 18, 2015
May 2015 Services	Sunday, June 07, 2015	Monday, June 15, 2015
June 2015 Services	Sunday, July 12, 2015	Monday, July 20, 2015
July 2015 Services	Sunday, August 09, 2015	Monday, August 17, 2015
August 2015 Services	Sunday, September 06, 2015	Monday, September 14, 2015
September 2015 Services	Sunday, October 11, 2015	Monday, October 19, 2015
October 2015 Services	Sunday, November 08, 2015	Monday, November 16, 2015
November 2015 Services	Sunday, December 06, 2015	Monday, December 14, 2015
December 2016 Services	Sunday, January 10, 2016	Monday, January 18, 2016

****EFFECTIVE 2013, DATE OF MDS EXTRACTION CHANGED TO SUNDAYS****