

**WV PERSONAL CARE PROGRAM  
REGISTERED NURSE INITIAL & ANNUAL TRAINING VERIFICATION FORM**

**Employee Name:**

**Provider Agency/Personal Options:**

**I. PC Registered Nurse Initial and Annual Training Requirements.** All PC Registered Nurses must complete all of the following training before providing services for payment and annually thereafter:

- 1) Person-Centered Planning: must use training provided by WV BoSS.
- 2) Abuse/Neglect/Exploitation Identification: must use training by WV BoSS.

Training Topic	Date	Start Time/Stop Time	Total Time	Location of Training	Source	Registered Nurse Signature	Trainer Signature
Person-Centered Planning					BoSS Curriculum		
Abuse/Neglect/Exploitation Identification					BoSS Curriculum		

**\*\*Must maintain professional license training requirements:**

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**Time period that license is valid**

**Verification of Training:** By signing this document, the Agency Director/designee verifies the Registered Nurse has completed all required training areas listed above.

*Keep completed scored test with RN's name on it in file to demonstrate competency. For any tests with below average scores, document remediation taken to address this. If training was taken on Public Learning Center, keep copy of certificate of completion in file.*

5.25.17