

26.6 PAYMENT AND AUTHORIZATION PROCESS

As part of the in kind service of LIEAP we will be providing certain clients a blanket kit. Those clients that are approved for a regular LIEAP payment and have either a person age 60 or over, disabled or a child in the home age 5 years or under will qualify for a blanket kit. The blanket kits will be supplied through the State LIEAP Coordinator and will be distributed to all 54 county offices. These blankets will be given to eligible households on a first come first serve basis. Only one blanket per household is allowed. The worker would need to put in case comments that they provided the client with a blanket kit when the LIEAP application is approved. This is to ensure that we are providing the blanket kits to as many eligible households as possible. If a client is approved through Inroads and they have an eligible member in the household the worker needs to notify the client. The client would need to come into the local office to obtain their blanket kit. If the client has no way of getting to the local office to get the blanket kit then arrangements need to be made with the State LIEAP Coordinator.

If a client wants to apply for assistance with repair or replacement of their heating unit they would need to notify the worker at the local office. This application will not be available on Inroads. The application can be mailed to the client and it would need to be mailed back to the State LIEAP Coordinator per the application instructions. When the client is in the local office, the worker would have them complete form DFA-LIEAP-2. This application would need to be date stamped and logged in at the local office. The completed form may be faxed or emailed to the State LIEAP Coordinator for processing. This application will not be processed in E-Rapids, but the worker needs to make a note in the case comments that the application was received and that it was sent to the State LIEAP Coordinator. The income limit for the Emergency Repair & Replacement will be 135% of the Federal Poverty Level. This is the gross income. There will be no asset test. All applications will be reviewed at the Division of Family Assistance Office by the State LIEAP coordinator. The applications will be accepted until funds are exhausted. A notice will go out to the local offices once the funds have been exhausted and no more applications can be accepted. All questions regarding the repair and replacement program would need to be referred to the DFA office at 304-356-4619.

Emergency Repair & Replacement Guidelines

(This is separate from Weatherization)

135% of FPL

The maximum allowable gross income levels for LIEAP FY 2017 are listed below:

HH size: 1	Gross Monthly Income Limit:	\$1,337
HH size: 2	Gross Monthly Income Limit:	\$1,802
HH size: 3	Gross Monthly Income Limit:	\$2,268
HH size: 4	Gross Monthly Income Limit:	\$2,734
HH size: 5	Gross Monthly Income Limit:	\$3,200
HH size: 6	Gross Monthly Income Limit:	\$3,665
HH size: 7	Gross Monthly Income Limit:	\$4,132
HH size: 8	Gross Monthly Income Limit:	\$4,600
HH size: 9	Gross Monthly Income Limit:	\$5,068
HH size: 10	Gross Monthly Income Limit:	\$5,536

For each additional person add: \$468