

The West Virginia Department of Human Services is seeking a Statewide Intellectual and Developmental Disability (IDD) Coordinator. This position will report to the Deputy Secretary for Mental Health and Substance Use Disorders in the Office of the Cabinet Secretary for the Department of Human Services. The IDD Coordinator will be responsible for being the central point of contact in the state for addressing barriers to services.

Responsibilities and Duties:

- Develop pilot project for community engagement specialists specific to IDD to facilitate community discharge placements.
- Continue working on full implementation of the project ECHO with WVU Centers for Excellence in Disabilities as a vehicle to assist providers in learning new information and skills.
- Continue to offer specialized training to first responders.
- Increase the availability of training for all levels of staff. This training should include coaching and mentoring to assure that skill attainment can be achieved.
- Re-establish funding and/or processes for PBS for adults for training, coaching, and mentoring.
- Develop a technical assistance center that can be used to help providers. Included in this Center would be new and emerging best practices, best practices for meeting the regulatory requirements, policy development, etc.
- Provide leadership that assures the Department's mission, values and outcomes are implemented throughout the state.
- Maintain an effective working relationship with staff, advocates, stakeholders, community leaders, schools, and individual providers and agencies serving consumers for behavioral health and developmental disabilities services.
- Work collaboratively and creatively with leaders from other state agencies to maximize behavioral health and developmental disabilities services.

Qualifications:

- Qualification requirements include at least five years in an administrative capacity related to the direction, funding, or support of programs or administrative services for persons with developmental disabilities.
- At least a Master's degree preferred in a field related to the administration or provision of human services programs, including degrees in Social Work, Business Administration, Public or Education Administration, Special Education, or clinical specialty area serving people with disabilities.

Salary:

Salary commensurate with education and experience.