

**Adult Protective Service Worker, Senior**

**BSSAPS018**

**Berkeley, Jefferson, Morgan Counties**

**\$44,850 - \$74,750**

**General Description:**

The Adult Protective Service Worker Senior positions perform advanced work on adult services cases involving abuse, neglect, and exploitation of vulnerable adults, as well as serving as a legal guardian or health care surrogate in these cases. As lead workers these positions are expected to provide leadership and guidance to other workers in the investigation, assessment, and intervention of adult abuse, neglect, exploitation, and ongoing cases while maintaining their own caseload. These positions involve adult services casework, adult protective services duties, and assisting with access to support services for vulnerable adults facing hardship. Work requires collaboration with internal stakeholders and external organizations. These positions may serve as back-up to the APS supervisor. Work may require the use of a personal vehicle for travel. These positions are subject to being on call during non-business hours and may be required to work overtime. Positions may perform related work as required.

Responsibilities may include, but are not limited to:

- Attending ongoing training to develop comprehensive knowledge of State and Federal adult welfare laws, rules, regulations, and evolving protocols regarding abuse and neglect.
- Conducting investigations concerning allegations of abuse or neglect by talking with and visually observing affected individuals; talking with immediate family, relatives, neighbors, doctors, and relevant others and reviewing any pertinent records.
- Assessing the validity of allegations and the degree of danger that affected individuals are in, documenting the results of investigations of the accused.
- Completing assessments to determine dynamics and problems that may be precipitating abuse or neglect situations.
- Developing effective interventions that address the safety and well-being of adults.
- Preparing safety plans, service plans, treatment plans, etc. to remedy contributing problems and stop behavior patterns of abuse/neglect/exploitation and solicit family cooperation.
- Filing petitions with the court as needed to ensure the safety of clients, testifying before the court, and making appropriate placements of adults, including but not limited to staying with relatives, in AFC homes, residential treatment facilities, or in an emergency shelter.
- Evaluating the living environments related to meeting objectives of safety/service/treatment plans, the need to modify plans, and the eventual disposition of cases.
- Maintains a caseload for programs and services within the adult population including, but not limited to, Health Care Surrogate, Guardianship, Adult Family Care and Assisted Living.

Applicants must possess a valid driver's license and reliable transportation. Applicants also must have strong communication skills, both oral and written, and have exhibited the ability to maintain detailed case records and documentation. Overtime hours and frequent travel may be required. Successful completion of a background check is required for employment.

Counties of work: Berkeley, Jefferson, Morgan

Position Number: 0511P02232

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<https://dhhr.wv.gov/vip/Pages/default.aspx>

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**Minimum Qualifications:**

<b>Education:</b>	Bachelor's degree from an accredited college or university.
<b>Experience:</b>	Three (3) years of full-time or equivalent part-time experience in adult services in a public or private health and human services agency.
<b>Special Requirements:</b>	Valid driver's license. Accessibility to a phone.
<b>Internal Applicants Only:</b>	One (1) year of full-time or equivalent part-time experience as an Adult Protective Service Worker may substitute for the required experience.

**Benefits Include:**

- Paid vacation, holidays, and sick/family sick leave
- Health, dental, vision, retiree health, basic life, and supplemental life insurance
- Employee wellness programs
- Retirement
- Tuition reimbursement

The West Virginia Department Of Human Services is an Equal Opportunity employer. This position announcement is established as of **April 26, 2024**, and will remain open until **May 3, 2024**. Submit a paper application or detailed resume and any correspondence concerning this vacancy to: [OHRMOSAClassComp@wv.gov](mailto:OHRMOSAClassComp@wv.gov). Please put **BSSAPS018** in the subject line of your email.

**Note:** Due to recent legislation, positions filled for the Department of Health Facilities and Bureau for Social Services beginning January 1, 2024, are no longer covered by the West Virginia Division of Personnel. These positions are now covered under the Office of Shared Administration Comprehensive Human Resources System.