

## Attachment for Bureau for Medical Services

### GENERAL

**Division Name:** Bureau for Medical Services

**Organizational Chart:** A copy is available on our website: [www.dhhr.wv.gov/pages/legisreq.aspx](http://www.dhhr.wv.gov/pages/legisreq.aspx).

**Agency Mission Statement:** Our mission statement is available in the Governor's Proposed Executive Budget--Volume 2 Operating Detail. This document is available here: <http://www.budget.wv.gov/executivebudget/Documents/VIIOD2015.pdf>.

**Enacting Statute:** W. Va. Code [Code Section, Articles or Chapters]

In the 1936 Legislature, 1<sup>st</sup> Executive Session, the Department of Welfare as created (WV Code §9-2-1) to give assistance to those meeting certain guidelines in the State.

Congress created the Medicaid program in 1965 as Title XIX of the Social Security Act. The Medicaid Program was created as a federal-state partnership in which the federal government provides matching grants to states to finance care for children, aged, blind and/or disabled, and individuals receiving federal income maintenance payments and assistance. Each state operating a Medicaid program must designate a "single State agency" to administer or supervise the program according to SSA 1902 (a)(5); 42 CFR 431.10. The Bureau for Medical Services (BMS) was appointed as the single state agency responsible for the administration of the State's Medicaid Program. BMS is administered by the West Virginia Department of Health and Human Resources.

In the 1982 Legislative Session, the Department of Welfare changed to the Division of Human Services.

In the 1989 1<sup>st</sup> Executive Legislative Session, a reorganization of state government was undertaken placing the Division of Human Services under the umbrella of the Department of Health and Human Resources (WV Code §5F-2-1(g)(2)).

WV Code §9-2-4 Organization of the Department of Welfare, states the Commissioner can organize the department into such offices, division, agencies, and other administrative units...to carry out fully and in an orderly, efficient and economical manner the powers, duties and responsibilities of the department and of the office. The Bureau for Medical Services is one of these administrative units.

WV Code §9-2-5 states the department is charged with administering for the State the welfare assistance programs, for which responsibility it shall have (1) all powers, not inconsistent with state law, as may be necessary for this State to obtain maximum federal funds made available for federal-state assistance. . . and (2) all powers, not inconsistent with state law, as may be necessary

for the disbursement and distribution of welfare assistance to those persons qualified therefore in as prompt, fair, orderly, efficient and economical manner as possible.

This WV Code provision is consistent with 42 C.F.R. §431.10 and 431.11 which requires a “single state agency” to administer or supervise the administration of the state plan. The authority of the single state agency includes issuing policies, rules and regulations on program matters.

In March 2010 the Patient Protection and Affordable Care Act (ACA) was passed by Congress, which allowed states to decide if they wanted to expand their Medicaid Program to include individuals 19 to 64 years of age up to 138% of the Federal Poverty Level. In May 2013, Governor Earl Ray Tomblin announced his decision to expand the WV Medicaid Program.

**Number of Allocated FTEs and Vacancies:** A report including this information is being forwarded to you under separate cover by the Office of the Governor. Additionally, monthly FTE reports are available on the State Budget Office website: <http://www.budget.wv.gov/reportsandcharts/Pages/OtherReports.aspx>. Also provided is a Division breakdown located at: [www.dhhr.wv.gov/pages/legisreq.aspx](http://www.dhhr.wv.gov/pages/legisreq.aspx).

**Licenses/Permits:** Bureau for Medical Services does not issue licenses/permits.

## **CONTRACTS**

**Exemption from Purchasing:** A list of all exemptions from State purchasing guidelines is available here: <http://www.state.wv.us/admin/purchase/PurchasingExemptions/default.html>.

**Current Contracts/MOUs:** Attached hereto is a chart including (1) contracts considered material; and (2) sole source contracts for the Bureau for Medical Services; and (3) classifications of the types of other contracts entered into by the Bureau for Medical Services. Additionally, for detailed information regarding payments made by the Bureau for Medical Services to vendors, please visit VISTA: <https://vista.wvsao.gov/>. Finally, information regarding current State contracts is available from the Department of Administration’s Division of Purchasing: <http://www.state.wv.us/admin/purchase/contracts.html>.

**Federal Agencies:** The Division has regular interaction with the following agencies of the federal government as part of the Division’s programs:

United States Department of Health and Human Services – Center for Medicare and Medicaid Services

## **FUNDING**

**Amount of total State appropriations for past five fiscal years:** This information is available on the State Budget Office’s website: <http://www.budget.wv.gov/approvedbudget/Pages/default.aspx>

<http://www.budget.wv.gov/reportsandcharts/appropriations/Pages/default.aspx>

**Amount of total federal appropriations for past five fiscal years:** This information is available on the State Budget Office's website:

<http://www.budget.wv.gov/approvedbudget/Pages/default.aspx>

<http://www.budget.wv.gov/reportsandcharts/federalfunds/Pages/default.aspx>

**Financial Chart of Accounts:** A summary of all State accounts is included in the Governor's Executive Budget Account Detail, a copy of which is available here:

<http://www.budget.wv.gov/executivebudget/Documents/AD2015.pdf>.

**List of Cash Balances:** A listing of current cash balances is available on wvOASIS, which is accessible by the Legislature.

## **GRANTS**

**Total amount of grant awards for past five State fiscal years:** A list of the past five years' grant awards is available here: [www.dhhr.wv.gov/pages/legisreq.aspx](http://www.dhhr.wv.gov/pages/legisreq.aspx). Also, a listing of State agency grant awards is available on the Legislature's website: <http://www.legis.state.wv.us/SAGA/Agency.cfm>.

**List of current State and federal grants received:** A listing of all federal grants received is available in the annual West Virginia Consolidated Report of Federal Funds, copies of which are available here: <http://www.budget.wv.gov/reportsandcharts/federalfunds/Pages/default.aspx>.

Also, a listing of State agency grant awards is available on the Legislature's website: <http://www.legis.state.wv.us/SAGA/Agency.cfm>.

**List of current sub-grantees:** A listing of State agency grant awards is available on the Legislature's website: <http://www.legis.state.wv.us/SAGA/Agency.cfm>. Please see list provided at: [www.dhhr.wv.gov/legisreq.aspx](http://www.dhhr.wv.gov/legisreq.aspx).

## **PERFORMANCE**

**Agency Performance Measures:** Our performance measures are available in the Governor's Proposed Executive Budget--Volume 2 Operating Detail. This document is available here: <http://www.budget.wv.gov/executivebudget/Documents/VIOD2015.pdf>.

The Legislative Auditor's Performance Evaluation & Research Division has also completed numerous performance evaluations of State agencies, which are available here: <http://www.legis.state.wv.us/Joint/PERD/reports.cfm>.

**Explanation of how agency evaluates its own performance:**

Each agency of the Department develops and revises performance measures based upon a results-oriented system of accountability. Each agency evaluates its own performance by an integrated combination of internal audits, program level audits and external audits, as well as internal process improvement initiatives. Internal performance evaluations of personnel, processes and policies, as well as an annual review of programs and funding, play a critical role in the measurement of performance. External audits used by agencies in evaluating performance may include State and Federal audits, findings and reports. External audits provide the agencies with guidance to improve performance and help ensure that agencies operate within the law. Internal process improvement initiatives include various internal analysis of the functioning of agencies and individual programs with the goal of improving and refining the identified functions. These internal and external processes reflect the Department's mission to improve the health and well-being of the citizens of West Virginia.

**Findings of most recent State and federal audits:**

The State's Comprehensive Annual Financial Report (CAFR) also provides findings, and is available here: <http://www.finance.wv.gov/FARS/CAFR/Pages/default.aspx>.

The Legislative Auditor's Performance Evaluation & Research Division has completed numerous performance evaluations of State agencies, which are available here: <http://www.legis.state.wv.us/Joint/PERD/reports.cfm>.

Finally, the Legislative Auditor's State Agency Reports and Post Audit Reports provide more information and findings, and are available here:

[http://www.legis.state.wv.us/Reports/Agency\\_Reports/agencylist\\_all.cfm](http://www.legis.state.wv.us/Reports/Agency_Reports/agencylist_all.cfm) and <http://www.legis.state.wv.us/Joint/Postaudit/reports.cfm>.

Copies of our most recent audit findings, other than those above, are available here: [www.dhhr.wv.gov/pages/legisreq.aspx](http://www.dhhr.wv.gov/pages/legisreq.aspx).